

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, October 7, 2008**

The Brookings County Board of County Commissioners met in regular session on Tuesday, October 7, 2008 with the following members present: Deanna Santema, Donald Larson, Mary Negstad, Emil Klavetter and Dennis Falken.

## **CALL TO ORDER**

Chairperson Santema called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Santema declared the Consent Agenda approved as amended, with no objection from the board. The Consent Agenda consisted of the agenda for the October 7, 2008 Commission meeting, the minutes from the September 30, 2008 Commission meeting, welfare matters, personnel action notices, and scheduling citizen comments to the board.

Welfare Matters: case #08-080 for rent was approved; case #08-081 for Brookings Utilities was approved; case #08-082 for Brookings Utilities was approved; case #08-083 for rent was approved; case #08-084 for Brookings Utilities was approved; case #08-061 for Avera McKennan Hospital was denied.

The board approved the following personnel action notice: Deserae Emmett voluntary resignation without notice; Clara Brown voluntary resignation.

Teresa McKnight from the Growth Partnership Board thanked the board for attending the Innovation Campus Tour and gave an update on the project.

## **ROUTINE BUSINESS**

Motion by Negstad, seconded by Klavetter to approve the following claims. Roll call vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

4-H Revolving Fund #3c6899, State Car To Madison/Huron, \$194.14; A&B Business, Inv#Cnin113292, \$333.64; Ace Hardware, Maint Supplies, \$18.90; Aflac-Flex One, Flex 1 Service Fees=September, \$75.00; Alert Magazine-Sd, Drug Add For High Schools, \$100.00; Alltel, Juv Block Grant Cell Phone, \$269.67; American Made Election Equ, Election Day Signage, \$943.52; Animal Care Equipment & Se, 6 Skunk Traps, \$596.21; Availability Employment, Hanson Wkending9/14&9/21, \$972.00; Beckman, Eugene & Sons, Inv283339 / Grease Gun, \$35.99; Brkgs Co Treasurer, Postage States Atty, \$286.00; Brkgs Medical Clinic, Welfare, \$79.50; Brkgs. City Utilities, 692-6521/692-8606, \$4,657.36; Brookings Health System, Copies Of Med Records, \$15.00; Bullberry Systems, Inc., Software Maint 102408 - 102409, \$1,500.00; Butler Machinery Co., Inv#266548 Stock Filters, \$285.72; Central Business Supply, Paper/Labels/Label Printer, \$267.00; Century Business Product, Copier Supp/Maint #1958261, \$69.77; Creative Product Sourcing,, Bracelets For Dare, \$56.25; Debeer Small Engine, Inv#080608 Mower Deck Relay, \$25.05; Den-Wil Inc, Rent, \$835.00; Einspahr Auto Plaza, 02 Durango Repair, \$90.77; Elite Business System Inc, Inv70201/Added To Ck#089142, \$4.00;

Executive Management Finan, Technology Access Fee Aug08, \$14.00; Falken, Dennis, Mileage To Sfalls And Parking, \$131.76; Flex One, Flex One, \$1,951.57; Foerster Wholesale Supply, Copy Paper, \$69.00; G&K Services, Various Inv, \$439.15; Hartsel, Patricia J., Re:08-0371 State, \$105.40; Heldt, Gary, Replaces Ck #82740, \$91.66; Hostler, Shawn, Taxer Instruct Training, \$89.00; Huron Culvert & Tank, Inv#179638, \$10,425.00; Jcl Solutions, Supplies, \$35.92; Kieckhefer, Jon, 241 Miles @ .37, \$89.17; Klavetter, Emil, Mileage Watertown&Sfalls, \$214.60; Knight's Defense, Jurrens/Gibson Nameplate, \$42.00; Lamp, Daniel D, Replaces Ck#84051, \$13.20; Lukonen, Doug, Inv#68166 Hand Soap, \$18.95; M&T Fire & Safety Inc., Inv#90887 Comp Bed For Truck, \$5,100.00; Mans, Bob, 16 Miles @ .37 Monthly Meeting, \$5.92; Mastercard, Mastercard, \$786.18; Matthew Bender & Co., Court Rules 08-2vol Set, \$51.80; Mccann, M.E., #08-0386, \$359.94; Mckeever's Vending, Supplies, \$589.94; Midwest Alarm Co, Instal Repeater In 1921 Build, \$700.00; Negstad, Mary, Sept22-23/Sept14, \$94.72; Nelson, Darrel E., Replaces Ck #83669, \$6.08; Nelson, Nancy J., #08juv8-059, \$404.00; Pankratz, Jeromy J., #08-431, \$1,368.00; Prairie Graphics, Inv#0044636inv#0044637, \$60.00; Quill Corp., Supplies/Inkcartridges, \$173.94; Ribstein, Rick, Cri08-420, \$521.13; Sd Dept Of Revenue, Sd Dept Of Revenue=Sept 08, \$242,683.31; Sd Newspaper Service, Gis Display Ad=8 Newspapers, \$902.65; Sdsu Workstudy Acc't., Tuchscherer 72208-82108, \$333.79; Shepherd Reporting, Sept 26th(1/2 Hr), \$25.00; Sheraton Sioux Falls, Sdaao School / 2rooms, \$560.00; Sioux Valley Energy, Sandpile/Siani&Bruce Shop, \$103.00; Smith, Steve, 50miles@.37 Monthly Meeting, \$18.50; Sprint, Cell Phones, \$523.52; Sprint, Monthly Service Charge, \$35.97; State Of South Dakota, Aug Monthly Billing Mh Line, \$14.00; State Treasurer's Office, Unclaimed Aud Checks (6), \$85.76; Stee, Rose Marie, 333miles@.37 / Registration, \$523.21; Struwe, Todd, Aevoc Training, \$38.00; Tangen, Laurie, 864miles@.37 / Registration, \$578.84; Tires, Tires, Tires, 3 Tire Repairs, \$34.00; Trana, Kristin, Meals, \$38.00; Tyler Technologies, Various Inv 8/19,8/25,9/18, \$14,390.17; Us Marshal's Service, Transport, \$809.72; Vilhauer, Mitch, Firearms Cert/Fuel, \$22.01; Vogel, Stephanie, Mileage To Sfalls 9/22&9/23, \$85.84; Wagner Real Estate, Various Invoices, \$500.00; Walmart Community, Inv#002996 #001818, \$148.94; West Payment Center, Inv #816725042, \$168.00; White, City Of, Bulk Water, \$62.41; Wieczorek, Terry, #08-348, \$307.08.

Senior Finance Assistant, Lori Schultz, gave the Finance Officer's Report.

## **REGULAR BUSINESS**

Motion by Klavetter, seconded by Negstad to authorize Chairperson Santema to sign the Quarterly Report for the State and Local Agreement for 4<sup>th</sup> Quarter FY2008. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion carried.

Motion by Larson, seconded by Negstad, to approve and authorize Chairperson Santema to sign agreement #08-57, an agreement between the State of South Dakota and Brookings County FY2009 for the Emergency Management Department. Emergency Management Director Todd Struwe updated the board on the program. Roll call vote: Klavetter "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Motion carried.

Commission Assistant/Human Resources Director Stephanie Vogel presented the Commission Assistant/Human Resources report.

Motion by Klavetter, seconded by Negstad to approve and authorize Chairperson Santema to sign the Request to Fill Vacancy for the Jail Greeter position that is open due to Clara Brown's resignation. Roll call vote: Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion carried.

Motion by Negstad, seconded by Falken to approve and authorize Chairperson Santema to sign the Request to Fill Vacancy for the PT Deputy Sheriff position. Sheriff Stanwick informed the board that this position was not to add hours, but rather to have an extra person to fill the hours

already approved. Commissioner Falken questioned the certification of PT Deputies. Roll call vote: Larson "Aye," Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

Vogel discussed an email from the State Association on the Attorney General's response to the Initiative 10 resolution passes by the board, the SD Municipal League meeting and upcoming by-law changes, and a thank you for the silent auction basket from State Convention. She informed the board that a plat scanner that had been in the budget last year for \$10,000 but was not purchased at that time because the quote came in at \$20,000 was now on sale for \$12,000. Commissioner Falken has a problem with using contingency for a non-emergency need and would like to hear from the departments this equipment would benefit. Vogel informed the board that the GIS interviews are finished and they are ready to offer the position. The board discussed the position.

### **COMMISSIONER'S REPORTS AND DISCUSSION**

Commissioner Falken reported on the Supreme Court reception and SDSU breakfast prior to the Hobo Day Parade.

Commissioner Klavetter updated the board on the First District Executive Director position.

Commissioner Negstad had nothing to report.

Commissioner Larson reported on the Dacotah Bank groundbreaking, Hobo Day activities, and a letter from the Growth Partnership requesting the additional \$25,000 for 2008 fiscal year. This request will be on the agenda for the October 21<sup>st</sup> meeting.

Chairperson Santema reported on the Supreme Court Reception, the funeral for Shirley Layton, a commissioner from Madison, the SDSU breakfast and luncheon, and was in the Hobo Day Parade as commission chair.

### **EXECUTIVE SESSION**

Motion by Negstad, seconded by Klavetter, to enter into Executive Session at 9:30 a.m. for legal matters. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Larson "Aye," Santema "Aye." Motion carried. The board came out of Executive Session at 9:45 p.m. No action was taken.

### **ADJOURNMENT**

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30 a.m. Tuesday, October 14, 2008.

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Sara Moore  
Finance Assistant II  
Brookings County Finance Office