

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, November 18, 2008

The Brookings County Board of County Commissioners met in regular session on Tuesday, November 18, 2008 with the following members present: Deanna Santema, Mary Negstad, Emil Klavetter and Dennis Falken. Commissioner Don Larson was absent.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended, with no objection from the board. The Consent Agenda consisted of the agenda for the November 18, 2008 Commission meeting, and the minutes from the November 6, 2008 Commission meeting.

The following travel and education requests were approved: Michael Giegling to attend Community Oriented Policing and Problem Solving training in Watertown, SD, November 24-25, 2008; Robert Hill to attend census training in Sioux Falls, SD, November 17, 2008; Darren DeJong to attend a 24/7 Sobriety Program conference in Pierre, SD, November 4-6, 2008; and David Swisher to attend the Third Annual Hazard Mitigation Workshop in Deadwood, SD, December 8-11, 2008.

The board approved the following personnel action notice: new hire, Peggy Steen as Finance Assistant at \$12.50.

ROUTINE BUSINESS

Motion by Negstad, seconded by Klavetter to approve the following claims. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

4-H Revolving Fund #3c68, State Car To Madison 8/11/08, \$31.62; A&B Business, Maint Agreement - 10/29-11/28, \$261.78, Monthly Maintenance Filling, \$36.88, Inv #115960, \$295.04; Ace Hardware, Paint Supplies, \$16.89; Action Process Serving, Subpoena St Vs Xxx, \$38.10; Agfirst Farmers Coop, 2,4-D Amine, \$5,114.67; Ahartz, Kenneth, Nov 2008 General Election, \$130.00; Ammann, Lonny, Nov 2008 General Election, \$20.00; Anderegg, Sharon, Nov 2008 General Election, \$155.00; Anderson Oil, Inv #31872, #31877, \$4,386.00; Anderson, Ruth S, Nov 2008 General Election, \$203.56; Angle, Lois, Nov 2008 General Election, \$172.50; Antonen, Joan, Nov 2008 General Election, \$206.68; Arlington Farmers El. Co, Bulk Water, \$1.00; AT&T, Monthly Statement 696-8200, \$181.05, Monthly Statement, \$38.77; Audus, Jodi, Nov 2008 General Election, \$155.00; Aurora Auto Body & Glass, 6-1y Windshield Tow Rsvp, \$435.10; Aurora Little Hall, Nov 2008 General Election, \$20.00; Availability Employment, Susan Hanson - Wk Ending 10/26, \$540.00; Avera, Invoice For Drug Testing, \$111.00; Avera Brookings Medical, Inmate Medical, \$293.35; Bahra, Generations In The Workplace, \$100.00; Bartley, Bobbe, Nov 2008 General Election, \$172.50; Bell, Robert, Nov 2008 General Election, \$155.00; Berkland, Marlys, Nov 2008 General Election, \$155.00; Bierschbach Equipment, Inv #702228, \$605.00; Bjorklund, Joan, Nov 2008 General Election, \$150.00; Bommersbach, Marilyn, Nov 2008 General Election, \$135.00; Bowes Construction, Inv

#15549, \$1,527.50; Bowker, Gary, Basic Corr. Officer Training, \$430.00; Bozied Oil Co Inc, Car Washes, \$267.73; Brashier, Mary R., Nov 2008 General Election, \$150.00; Brkgs Area Chamber, Inv #8789 Punch Card Will, \$100.00; Brkgs Daily Register, Advertising, \$150.74, Various Invoices, \$4,181.98, Ballot Question Legal, \$417.80, Various Invoices, \$51.60; Brkgs. City Utilities, 10 Mb Fiber & Dsl Line, \$1,836.17, Monthly Utilities, \$2,778.02, Local Phones, \$456.76; Brkgs. City Utilities, Monthly Service Charge, \$49.76, Monthly Service, \$296.14, Phone Service, \$234.09, Phone And Fax, \$68.83, Phone Chgs Acct #0013790, \$74.92, Water, \$121.30, Phone & Internet Service, \$69.54, E911, \$400.00, E911, \$150.50, Phone & Fax, \$141.05, E911, \$3,191.23, Phone Service, \$125.99, Monthly Statement, \$70.23, Phone Charges Oct 2008, \$115.58, Water/Sewer/Electric/Phone, \$492.63, Utilities, \$1,249.51; Brkgs., City Of, Landfill Fees, \$5.00; Brookings Engraving, Brown - Clock, \$85.00; Brookings Health System, Corey Laird Pmd, \$82.99; Brookings Public Library, 4th Quarter Library Services, \$6,250.00; Brotsky, Eleda, Nov 2008 General Election, \$205.34; Brugger, Susan, Caa Cr 08-564, \$240.00, Caa Cr 08-482, \$312.00; Butler Machinery Co., Inv #270110, #27011, \$63.72; Canaday, Dolores, Nov 2008 General Election, \$155.00; Carlson, Beverly, Nov 2008 General Election, \$90.00; Central Business Supply, Various Invoices, \$960.19, Inv #156579, #157604, \$15.58, Receipt Paper, Env Adhesive, \$112.41, Election Supplies, \$12.25, Various Invoices, \$225.88, Maint Contract Sharp Ar-208, \$30.00, Inv #156894, #156896, \$597.28, Supplies, \$317.61; Champlain Planning Press, Planning Comm Journal Sub, \$55.00; Christensen, Judy, Nov 2008 General Election, \$203.05; Christensen, Priscilla, Nov 2008 General Election, \$180.00; City Of Brookings, E911 4th Quarter, \$2,500.00; Cook's Recycling, Cook's Contract 11/1-11/30, \$177.51, Inv #549695, \$87.52, Regular Pick-Up, \$83.36, Commercial Service, \$126.78; Cook, Karen S, Nov 2008 General Election, \$168.73; Corlett, Neva Jean, Nov 2008 General Election, \$195.00; Dakota Data Shred, Inv #561073, \$47.20; Dale's Alignment, Inv #40129, \$41.20; Dell Marketing Lp, Various Invoices, \$554.10; Den-Wil Inc, Rent, \$835.00; Dezeeuw, Gertrude, Nov 2008 General Election, \$150.00; Dezeeuw, Patricia, Nov 2008 General Election, \$119.80; Dietrich, Donna K., Inv Mi Hearing, \$134.42, Inv Mi Hearings, \$268.84; Dixon, Carleen, Nov 2008 General Election, \$155.00; Dockendorf Equipment Inc, Inv #429163, \$4,213.53; Donald Gruseth, Split 2nd 1/2, \$121.35; Dorn, Ray, Nov 2008 General Election, \$90.00; Dusharm, Carol, Nov 2008 General Election, \$155.00; East Central Multi-Dist., Co-64 Training, \$95.00; Egeberg, Gary, Mileage, \$103.00; Einspahr Auto Plaza, 6-1c, 6-1y Oil Changes, \$85.69; Estelline Community Oil, Inv #7019, \$561.33; Even, Anna, Nov 2008 General Election, \$214.29; Everist, L.G. Inc., Various Invoices, \$8,876.51; Faber Construction Co, Inv #1024, \$1,101.60; Farmer's Imp & Irrig, Inv #151192, \$1.38; Fetzer, Yvonne, Nov 2008 General Election, \$160.00; Fiedler, Mary, Nov 2008 General Election, \$90.00; Fier, Monica, Nov 2008 General Election, \$90.00; First Bank & Trust, Visa Card, \$458.29; Fite, Robert G, Caa 07-0532, \$296.00; Florida Micro, Llc, Kvm Switch, \$26.90; Foerster Wholesale Suppl, Inv #24387, #24388, #24389, \$640.85; Foerster, Marilyn, Nov 2008 General Election, \$172.50; Forsyth, Charleen, Nov 2008 General Election, \$155.00; Foster, Dianne, Nov 2008 General Election, \$198.61; Fuller, Lavonne, Nov 2008 General Election, \$90.00; Glover, Alan, Caa Juv 08-0072, \$120.00, Caa Cr 07-543/08-410, \$240.00, Caa Cr 08-538, \$240.00, Caa Cr 08-0173, \$80.00, Caa Cr 08-481, \$80.00; Graham Tire North, Tires, \$260.72; Graybar Electric Co Inc, Light Bulbs, \$36.00; Gries, Jean, Nov 2008 General Election, \$95.18; Grove, John, Nov 2008 General Election, \$105.00; Harold's Photo Centers, Photo Finishing, \$20.90; Harold's Printing, Envelopes, \$67.80; Hartsel, Patricia J., Ts 08-380 St V Xxx, \$22.80, Transcript 08-0487, \$68.40; Hauff, Hazel, Nov 2008 General Election, \$180.38; Headley, Marcella, Nov 2008 General Election, \$204.00; Hecht, Harry, Nov 2008 General Election, \$188.25; Heesch, Marilyn, Nov 2008 General Election, \$140.00; Herrboldt, Ellen, Nov 2008 General Election, \$160.00; Heylens, Kathy, Nov 2008 General Election, \$186.30; Homestead Do-It Center, Various Invoices, \$352.32; Hult, Larry, Nov 2008 General Election, \$135.75; Huron Culvert & Tank, Inv #180054, #180055, \$616.00; Iaa0, Membership Dues, \$175.00; Integrated Business Solu, Various Invoices, \$580.00; Inter-Lakes Comm. Action, Community Service November, \$750.00; Interstate Telecom. Coop, E911 Database, \$713.45; Ishol, Dorthy, Nov 2008 General Election, \$150.00; Jacobs, Sharon, Nov 2008 General Election, \$188.88; Janitor's Closet, Inv #863112, #861504, \$524.29; Jcl Solutions, Mop, \$22.26; Jones, Terri, Nov 2008 General Election, \$95.00; Josephsen, Delores, Nov 2008 General Election, \$107.76; Kennedy, Rokahr, Pier, Knof, Inv Mi Hearing Caa, \$139.00; Kidwiler, Mary, Mileage Planning & Zoning Mtg, \$4.44; Kingsbury County, 6 Regs Nov 17

Comm Assc Mtg, \$42.50; Kjellsen, Doris, Nov 2008 General Election, \$110.72; Kleinjan, Carol, Nov 2008 General Election, \$150.00; Kleinjan, Darrel, Mileage Planning & Zoning Mtg, \$14.80; Knutson, Duane, Mileage Planning & Zoning Mtg, \$3.33; Knutzen, Sue, Nov 2008 General Election, \$188.25; Kooistra, Nelva, Inv Mi Hearing, \$15.00, Inv Mi Hearings, \$30.00; Kornbaum, Dona, Nov 2008 General Election, \$160.00; Kramer, Joyce, Nov 2008 General Election, \$104.80; Kranz, Linda, Nov 2008 General Election, \$95.00; Krogman, Mavis, Nov 2008 General Election, \$172.50; Krogman, Norma, Nov 2008 General Election, \$190.00; Kruse, Joanne, Nov 2008 General Election, \$155.00; Kruse, Nelva, Nov 2008 General Election, \$210.96; Kurtz, Lavonne, Nov 2008 General Election, \$155.00; L&L Parts, Hdp Sb, Ignition Acuator, \$103.58, Various Invoices, \$554.78, Wipers, Headlamp, Fuel Pump, \$506.46; Lathrop, Shirley, Nov 2008 General Election, \$150.00; Lexisnexis, October Services, \$150.00; Linn, Norma, Nov 2008 General Election, \$160.00; Lokken, Wanda, Nov 2008 General Election, \$155.00; Lowe's, Custodial Supplies, \$88.69; Lundgren, Dennis, Nov 2008 General Election, \$119.80; Lynn, Donna, Nov 2008 General Election, \$150.00; M&T Fire & Safety Inc., Emergency Kits/Fire Ext., \$206.00; Madsen, Dianne, Nov 2008 General Election, \$175.00; Martin's Inc., Various Invoices - Fuel, \$6,630.63; Mckeever's Vending, Inmate Commissary, \$121.14; Mckinney, Myrtle, Nov 2008 General Election, \$155.00; Mcleod's Printing & Offi, Card Stock/Election Supplies, \$146.31; Mendelsohn, Susan, Nov 2008 General Election, \$90.00; Mikelson, Gary E., Invmi Hearing Caa, \$169.26; Miller, Eugene, Nov 2008 General Election, \$185.00; Mills & Miller, Various Invoices - Road Salt, \$2,043.92; Mills Property Managemen, 1921 Bldg Rental December, \$4,490.34, October Janitorial, \$157.40; Mix Dry Cleaners, Coat Cleaning, \$10.00; Moulton, Alice, Nov 2008 General Election, \$76.28; Narragon, Garfaye, Nov 2008 General Election, \$155.00; Nelson, Barb, Nov 2008 General Election, \$90.00; Nelson, Darrel E., Mileage Planning & Zoning Mtg, \$6.66; Nelson, Nancy J., Caa Juv 08-059, \$336.00, Caa Juv 08-58, \$496.80; Neve's Uniforms, Big Easy Door Unlocks, \$119.90; Northwestern Public Serv, Extension/Courthouse Nat Gas, \$244.40, Natural Gas/Shop And Office, \$165.34, Utility Charges, \$677.84; Office Systems Inc, File Boxes, \$86.02, Election Supplies, Binders, \$61.89, Copier Maint. Dvd, Cd's, \$189.18; Ohlsen, Wilma, Nov 2008 General Election, \$101.10; Olson, Gloria, Nov 2008 General Election, \$150.00; Outlaw Graphics, Noxious Weed Decals & Sign, \$138.00; Parsley, Mary, Nov 2008 General Election, \$185.00; Peterson, Mary, Nov 2008 General Election, \$155.00; Pheasantland Industries, Mobile Home Decals, \$258.72; Pierce, Jean, Nov 2008 General Election, \$94.44; Pike, Gloria, Nov 2008 General Election, \$150.00; Postmaster, Money Into Acct Permit #68, \$200.00; Prairie Graphics, Prairie Graphics, \$112.00; Printrak International, December Service, \$445.83; Rainbow Car Wash, Car Wash & Clean, \$17.39; Razor's Edge Lawncare, October Services, \$1,593.09; Reh fuss, Cathy, Inv Mi Hearing, \$15.00, Inv Mi Hearings, \$30.00; Rental Depot, The, Inv #65141, #65302, \$101.75; Rfd, Property Tax Ads, \$114.00, Various Invoices, \$3,811.58, Various Invoices, \$5,079.68; Ribstein, Rick, Caacri08-540, \$251.06; , Caa Cri 08-254, \$2,663.78, Caa Cri 07-514, \$356.19; Robbins, Jeff, Mileage Planning & Zoning Mtg, \$26.27; Rochel, Robert, Mileage Planning & Zoning Mtg, \$14.43; Running's Supply Inc, Fittings, \$4.08, Various Invoices, \$152.99; Sanford Medical Center, Cop 7/30-8/9, \$5,367.08; Santema, Linda, Nov 2008 General Election, \$167.25; Schlobohm, Luella, Nov 2008 General Election, \$150.00; Scull Studios Inc, 4 Spiral Calendars, \$17.80; Sd Dept Of Revenue, Sheriff Trust, \$1,466.00; Sd Dept Of Transportatio, Inv #51165, #51166, #51167, \$6,286.10; Sd Newspaper Service, Naco Drug Card Ad, \$457.70; Sd Public Assurance, Prop Ins Coverage Month Ext, \$982.00; Sdacc, Clerp, \$2,293.67; Sdcle, Inc, Sd Criminal Pattern Jury Instr, \$90.00; Sdsu Workstudy Acc't., 8/21-9/22, \$12.19; Sinai Legion, Nov 2008 General Election, \$35.00; Sioux Falls Two Way Radi, Labor Pd Digital Channel, \$150.00; Sioux Valley Energy, Electricity, \$201.00; Smidt, Carol, Nov 2008 General Election, \$190.00; Software Services Inc., Inv #10885, \$1,780.00; Speedy Cleaners, Inv #21939, #21314, \$64.60; Steenson, Donna, Nov 2008 General Election, \$90.00; Steffensen, Stacy, Mileage, \$31.82; Sterud, Mary, Nov 2008 General Election, \$150.00; Sturdevant's Auto, Various Invoices, \$311.29, Inv #63319, \$1.62; Swiftel Center, Multiplex Upkeep - November, \$2,500.00; Tee's Plus, D.A.R.E. Supplies, \$124.12; Telkamp, Barbara, Nov 2008 General Election, \$130.00; Thad Schomp, Split 2nd 1/2, \$352.57; Tillgren, Wilma, Nov 2008 General Election, \$135.00; Tlustos, Les, Nov 2008 General Election, \$160.00; Tolrud, Deanna, Nov 208 General Election, \$102.95; Town & Country Shopper, Publishing/Public Notices, \$48.00; Town, Helen M, Nov 2008 General Election, \$155.00; Tsp Inc, Invoice #0038261, \$3,434.11; Tyler Technologies, Inv

#69349, #71272, #0071542, \$3,100.00, Inv #13949, \$2,071.93; Ups Store, Pre Inked Stamps, \$133.25; Ust, Doris, Nov 2008 General Election, \$95.18; Vandenberg Law Firm, Caa 08-296, \$840.00, Cacri08-393, \$1,120.00; Vaughn, Betty, Nov 2008 General Election, \$155.00; Verizon Wireless, Inv #1927259381, \$92.69, Cell Phone, \$150.54, Cell Phone Charges Oct 2008, \$131.31, Long Distance Phone, \$308.77; Wagner Real Estate, Various Invoices, \$1,200.00; Wahlstrom, Larayne, Nov 2008 General Election, \$155.00; Wahlstrom, Richard, Nov 2008 General Election, \$150.00; Waldner, Josephine, Nov 2008 General Election, \$90.00; Walmart Community, Supplies, Finance Charge, \$55.09; Wayne K. Swenson, Depo Transcript Cop, \$97.40; Weeks, Donna, Nov 2008 General Election, \$102.95; Weiss, Carol, Nov 2008 General Election, \$150.00; West Payment Center, Book Inv#6054983874, \$29.95; Westall, Betty, Nov 2008 General Election, \$110.72; Wheelco Trucks & Trailer, Inv #1282630084, #1283040092, \$203.40; White City, Water/Sewer/Elec - White Shop, \$55.96, Bulk Water, \$21.00; Widvey, Harold, Nov 2008 General Election, \$147.50; Widvey, Lois, Nov 2008 General Election, \$147.50; Williamson, Dorothy, Nov 2008 General Election, \$165.00; Winter Inc, Inv #24726, \$407.25; Wiskur, Devona, Nov 2008 General Election, \$150.00; Woolworth, Barbara, Nov 2008 General Election, \$155.00; Ww Tire Service Inc, Inv #58400 Tires, \$5,600.00; Yankton County Sheriff, Serv Of Process, \$25.00; Ysker, Fabian, Transport To Yankton, \$15.00.

Finance Officer, Vicki Buseth, presented the Finance Officer's Report. Be it noted, the General Fund Surplus Cash Analysis as of September 2008 was presented. Rod Fortin with Legislative Audit told the board that he feels comfortable with the percentages and with the funds that are currently designated.

Be it noted, the correction expenditures, formerly called highway transfers, for the month of October 2008, were presented. \$8,822.60 was transferred for the expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, the board approved and authorized Chairperson Santema to sign the engagement letter for the FY2007 Audit. Rod Fortin with Legislative Audit explained to the board that his auditing team will be spending additional time in Brookings County this year due to the transition from an Auditor's Office and a Treasurer's Office to a combined Finance Office and due to the implementation of new accounting software by the county.

Motion by Negstad, seconded by Klavetter to approve for recording purposes and authorize Chairperson Santema to sign Resolution #08-34, a plat of Lot 1, Bakken Farm Addition in Section 32, Township 109 North, Range 50 West of the 5th P.M., Brookings County, South Dakota. Roll call vote: Klavetter "Aye," Falken "Aye," Negstad "Aye," Santema "Aye." Motion carried.

Motion by Klavetter, seconded by Negstad to approve for recording purposes and authorize Chairperson Santema to sign Resolution #08-35, Tract A and Tract B, Wetland Easement, LG Everist Addition. Roll call vote: Falken "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion carried.

Motion by Negstad, seconded by Falken to approve for recording purposes and authorize Chairperson Santema to sign Resolution #08-36, a plat of Lot 13 in Block 1 in Paradise Point Addition in Government Lot 2, Section 22, Township 112 North, Range 47 West of the 5th Principal Meridian, Brookings County, South Dakota. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

Motion by Negstad, seconded by Klavetter to approve for recording purposes and authorize Chairperson Santema to sign Resolution #08-37, a plat of Lot 1, Miskimins Addition in the SW ¼ of Section 29, Township 110 North, Range 48 West of the 5th P.M. Brookings County, South Dakota. Roll call vote: Klavetter "Aye," Falken "Aye," Negstad "Aye," Santema "Aye." Motion carried.

Motion by Falken, seconded by Klavetter to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Detention; Amount: \$8,033.53, receipt #00017087; Reason: 50% match for the PREA Grant for additional cameras in the detention center, from line 101-3-342-1900 to line 101-4-212-4260. Roll call vote: Falken "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion carried.

REGULAR BUSINESS

Motion by Klavetter, seconded by Falken to approve and authorize Chairperson Santema to sign Resolution #08-38, a resolution authorizing rezoning of Tract A and Tract B in Section 34, Brookings Township from an Agricultural District to a Residential R-1A District.

Resolution #08-38

A Resolution Authorizing Rezoning of Tract A and Tract B in Section 34, Brookings Township from an Agricultural District to a Residential R-1A District.

WHEREAS, Mike Clites and Vicky Clites made an application to the Brookings County Board of Adjustment to rezone Tract A and Tract B in Brookings Township, from Agricultural District to Residential R-1A District.

WHEREAS, the Brookings County Zoning Board approved the application to rezone at a joint meeting with the Brookings City Planning Commission on November 4, 2008;

WHEREAS SDCL 11-2-30 requires the Brookings County Commission to adopt or reject the change;

THEREFORE BE IT RESOLVED, that the following property be rezoned from Agricultural District to Lake Park District:

Tract A: W338' of N1/2 NW1/4, Exc W338' of S386' of Section 34, T110N, R50W (Brookings Township) and Tract B: W338' of S386' Exc S92' of N1/2 NW1/4 of Section 34, T110N R50W (Brookings Township).

Dated this _____ day of _____, 2008

Deanna Santema, Chairman
Brookings County Commission

ATTEST:

Vicki Buseth, Finance Officer
Brookings County

Motion by Falken, seconded by Negstad to approve and authorize Chairperson Santema to sign Agreement #08-64, an application for occupancy of right-of-way of county highways by Sioux Valley Energy for occupancy of Highway 77, in Section 11, Township 109N, Range 50W, Brookings County, South Dakota. Roll call vote: Klavetter "Aye," Falken "Aye," Negstad "Aye," Santema "Aye." Motion carried.

Motion by Klavetter, seconded by Falken to approve and authorize Chairperson Santema to sign a proposal to purchase a Sterling truck on the 2008 South Dakota State Bid, to be purchased and delivered in 2009, from Boyer Trucks of Sioux Falls in the amount of \$103,786.00. Boyer Trucks representative, Stacy Haberer, explained the proposal to the board. Roll call vote: Falken "Aye," Negstad "Aye," Klavetter "Aye," Santema "Aye." Motion carried.

The board gave a presentation to the Youth in Government students.

Commission Assistant and Human Resources Director, Stephanie Vogel, presented the Commission Assistant/Human Resources Report.

Vogel updated the board on correspondence received regarding the 8-County meeting agenda, the upcoming Brookings Intergovernmental Conference, County Day at the Legislature, a letter to the editor submitted by Alan Duke, and a letter from HDR Engineering, Inc. regarding the Buffalo Ridge II MW Wind Project.

Vogel also discussed insurance enrollment information for 2009.

Be it noted, the board appointed Commissioner Santema to the Juvenile Detention Center Expansion Planning Group.

Vogel updated the board on an email from Jerry Lindberg with TSP who would like to present information to the board in person regarding the recent adaptive reuse study of the former First Bank & Trust building.

She also discussed an email from Brookings City Engineer Jackie Lanning who would like to schedule a meeting with the board on December 2, 2008 and have the airport consultants and the airport manager on hand to discuss on-going airport issues.

Vogel informed the board the County Christmas Potluck will be held on Tuesday, December 16th.

Motion by Falken, seconded by Negstad to declare county offices closed on Friday, December 26, 2008. All full-time regular employees will be provided eight (8) hours of administrative leave. Roll call vote: Negstad "Aye," Klavetter "Aye," Falken "Aye," Santema "Aye." Motion carried.

Vogel also updated the board on the GIS Technician position and the progress made since the hire of Jason Meusenburger last month.

COMMISSIONER'S REPORTS AND DISCUSSION

Commissioner Negstad reported on the 8-County meeting, the Optimist's Youth in Government Breakfast and the ICAP meeting.

Commissioner Klavetter discussed the fact that counties will need to discuss the possible increase in license plate fees and the potential impact depending on where those funds are dispersed.

Commissioner Falken reported on the Standards and Training Commission meeting, the Work Comp Board of Trustees meeting and the 8-County meeting.

Commissioner Santema reported on the RSVP meeting, the 8-County meeting and the Optimist's Youth in Government Breakfast.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Negstad to enter into Executive Session at 10:00 a.m. for legal matters. Roll call vote: Klavetter "Aye," Falken "Aye," Negstad "Aye," Santema "Aye." Motion carried. The board came out of Executive Session at 10:40 a.m. No action was taken.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30 a.m. Tuesday, November 25, 2008.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Stacy Steffensen
Deputy Finance Officer
Brookings County Finance Office