

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, December 30, 2008

The Brookings County Board of County Commissioners met in regular session on Tuesday, December 30, 2008 with the following members present: Deanna Santema, Don Larson, Emil Klavetter and Dennis Falken.

CALL TO ORDER

Chairperson Santema called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the December 30, 2008 Commission meeting, the minutes from the December 23, 2008 Commission meeting and the minutes from the December 23, 2008 Drainage Board meeting.

Travel Education Request: Larry Jensen and Randy Jensen to attend the Transportation Safety Conference in Pierre, SD February 25-26, 2009; Larry Jensen to attend the Dakota Asphalt Conference in Deadwood, SD January 8-9, 2009; Rose Stee to attend Character Counts training in Mitchell, SD January 8, 2009 and to attend the South 3 Youth Development meeting in Sioux Falls, SD January 13, 2009; Jon Kieckhefer to attend crop outlook meetings in Badger, SD January 6, 2009, in Howard, SD January 7, 2009 and in Flandreau, SD February 3, 2009 and to attend private applicator train in Howard, SD January 13, 2009 and in Salem, SD and Madison, SD on January 8, 2009; and Kristin Trana to attend the YP Business Etiquette Dinner on the SDSU campus on January 6, 2009.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Larson to approve the following claims. During discussion, Commissioner Negstad arrived. Roll call vote: Larson "aye," Negstad "aye," Klavetter "aye," Falken "aye," Santema "aye." Motion carried.

A&B Business, Maint Contract, \$35.28, Maint Contract #10048, \$40.09, Inv #120646 Maint Contract, \$36.88, Copier Maint Contract, \$145.18, Copier Maintenance, \$131.82; Action Process Serving, Service Of Juvenile Papers, \$30.93; Aflac-Flex One, Flex One Service Fees October, \$75.00, Flex One Service December, \$75.00; Agfirst Farmers Coop, Milestone, \$3,572.40; Allison, Duane, Juror Fees, \$13.70; Alltel, Phone Charges, \$89.01, Monthly Statement, \$79.33, Cellular Bill, \$26.21, December, \$115.91, Custodial Cell Phones (2), \$159.04; Anderson Oil, Diesel Inv 32222, 32275, 32354, \$11,166.70; At&T, Long Distance, \$128.29, Monthly Billing, \$42.38, Long Distance, \$32.06; Avera Mckennan Hospital, Medical Records, \$29.40; Ballou, Amybeth, Juror Fees, \$12.96; Banner Associates, Inv#16352 Bridge Repair Design, \$207.00; Best Western Ramkota Inn, Lodging, \$182.00; Bozied Oil Co Inc, S.O. Car Wash, \$206.00; Brba, (Cert) Reg Fee For Brba, \$350.00; Brkgs Area Chamber, 2009 Legislative Preview, \$100.00; Brkgs Daily Register, Delinquent Tax Publication, \$608.10; Brkgs. City Utilities, Drop Line To City Server, \$1,730.60; Broksieck, Diane, Juror Fees, \$12.22; Brookings County Zoning, Cash Hyvee Zoning Mtg 11-4, \$7.20; Brookings Health System,

Blood Testing, \$1,890.00; Busby, Clayton, Witness Fees, \$20.00; Casjens Steven, Juror Fees, \$27.76; Central Business Supply, Nov Maint Contract Sharp Copie, \$7.30, Ink Cartridges, \$58.28, Copy Paper, \$339.50, Ink Cartridges, \$35.08; Chemco Inc, Jail Supplies, \$45.67; City Of Brookings, Animal Control, \$486.25; Clites Electric Inc, Gate In Jail, \$64.27; Cover To Cover, Desk Reference, \$94.95; Curry Stevenson, Sara, Juror Fees, \$52.22; Dahl, Cassey, Witness Fees, \$20.00; Dewald, Benjamin J, Witness Fees, \$20.00; Egeberg, Gary, Meals For Weed Board Mtg, \$88.51; Engbrecht, Christopher, Juror Fees, \$51.48; Erickson, Mike, Meals, \$21.00; Eureka Township, Pocket Gopher Trapping, \$220.50; Exchange, The, Stolen Firearm, \$200.00; Executive Management Fin, Technology Access Fee Nov 08, \$14.00; Fite, Robert G, Caa 08-0544, \$736.00; Foerster Wholesale Suppl, Copy Paper, \$68.00; Friedrich, Cliff, Meals, \$21.00; G4s Justice Services, In, Electronic Monitoring Aug-Sep, \$65.54; Gould, Richard, Juror Fees, \$51.48; Gray, Charell, Juror Fees, \$12.96; Graybar Electric Co Inc, Lite Bulbs For Bruce Shop, \$6.60; Gross, Randy, Insulate Office Wall, \$1,479.59; Gulbranson, Todd, Juror Fees, \$52.96; Harold's Printing, Backer For Tax Notice, \$596.10, Envelopes & Letterhead, \$291.15; Hartley, Gary, Juror Fees, \$51.48; Hartsel, Patricia J., Transcripts - Sa Ordered, \$72.20, Transcripts - Sa Ordered, \$10.40, Transcripts - Sa Ordered, \$102.00; Harvey, Erin, Translation Services, \$25.00; Hazelton, James, Juror Fees, \$51.48; Heim, Michael, Witness Fees, \$20.00; Heim, Sara, Witness Fees, \$62.92; Hill, Robert, Mtg Rolls, Photo & Frame, \$15.16; Hockett, Richard, Juror Fees, \$50.74; Horsley, Nathan, Witness Fees, \$20.00; Huron Culvert & Tank, Culvert/4 Ft Carbide Cutting, \$7,598.10; Hy-Vee Food Store, Inmate Meals, \$8,988.92, Inv #2024887, \$32.07; Hy-Vee Pharmacy, Pmd, \$702.45; Jensen, Larry, Cookies For Chain Saw Safety, \$12.69; Jensen, Randy J., Zoning Mtg Mileage, \$10.73; Jensen, Shaun, 100 Steel T-Posts, \$250.00; Johnson, Jerome, Tran 08-494/08-533/08m3721, \$214.20; K & J Body Shop, Inc, Tow, \$158.00; Kalil, Chad, Juror Fees, \$11.48; Kenner Plumbing Company, Water Heaters, \$11,668.95; Kidwiler, Mary, Zoning Mtg Mileage, \$2.22; Kleinjan, Darrel, Zoning Mtg Mileage, \$14.80; Knutson, Duane, Zoning Mtg Mileage, \$3.33; Lewis & Clark Mental, Bmi Hearing, \$142.00; Linweld, Welding Supplies, \$175.02; Lohan, Jeramie J, Witness Fees, \$34.06; Loomis, Robb, Zoning Mtg Mileage, \$16.28; M&T Fire & Safety Inc., Bfd 4-Function Siren Inv#41580, \$144.58, Vfd Bunker Gear Inv #111582, \$4,983.00; Mastercard, Credit Card Statement, \$1,572.41; Mccann, M.E., Caa 08-0539, \$326.32, Caa 08-0440, \$846.64; Mccann, M.E., Caa 08m-2540, \$355.68; Mci, Long Distance Phone Service, \$127.88; Mckeever's Vending, Commissary Supplies, \$533.52; Mcleod's Printing & Offi, Window Envelopes/Mailings, \$483.67; Miller, Michael Lee, Juror Fees, \$10.37; Mills & Miller, Salt, \$6,176.42; Minnehaha Co. Juvenile, Foster Care, \$1,300.00; Minnehaha Co. Treas., Mv Renewals, \$64.68; Misar, Emil, Witness Fees, \$23.70; Morris, Randal, Witness Fees, \$20.00, Witness Fees, \$20.00; Nacctfo, Dues For 2008-2009, \$60.00; Nada Appraisal Guides, Motorcycle Appraisal Guide, \$70.00; Nat'l 4-H Council, Medals For Recog Event, \$356.65; Nelson, Darrel E., Zoning Mtg Mileage, \$6.66; Nelson, Nancy J., Caa Crim08-705/5, \$650.40; Norgaard, Curtis, Juror Fees, \$24.80; Northwestern Public Serv, Extension/Courthouse Nat Gas, \$802.61; Oaklake Township, Pocket Gopher Trapping, \$33.75; Obbink, Ashley, Juror Fees, \$55.92; Office Systems Inc, Hp Printer, \$354.00, Files/Folders/Highlighters, \$40.26, Flags, \$99.08; Ohlin Sales Inc, Batteries, \$113.33; Ophthalmology, Ltd, Medical Records, \$10.00; Outlaw Graphics, 10 Noxious Weed Control Signs, \$230.00; Pankratz, Jeromy J., Caa 08-0356, \$104.00, Caa 08-0652, \$272.00, Caa 08-0493, \$280.00; Petersen, Tiffany, Juror Fees, \$24.80; Plastic Surgery Assoc Sd, Medical Records, \$30.00; Pro Action Uniforms, Jacket, \$157.86; Provancial, Dawna, Juror Fees, \$50.74; Purcell, Douglas, Juror Fees, \$10.74; Qwest, E911 Database, \$431.76; Reliance Telephone, Phone Cards, \$1,000.00; Ribstein, Rick, Caa Cri08-0414, \$1,903.20; Robbins, Jeff, Zoning Mtg Mileage, \$26.27; Robinson, Penny, Juror Fees, \$10.74; Rochel, Robert, Zoning Mtg Mileage, \$14.43; Ronning, Jesse, Caa Rec00-0255/0155, \$268.00; Santema, Deanna, Mileage To Sioux Falls, \$42.92; Schneider Corporation Hf, Website Maint Inv #137024, \$7,140.00; Schwenk, Terry, Cop Rent, \$275.00; Sd Continuing Legal, Dakota Disc Subscription, \$125.00; Sd Dept Of Health, Hep B Vaccinations (3), \$21.00; Sd Dept Of Revenue, Sheriff Trust, \$243.74; Sd Dept Of Transportatio, Contracts, Prelim Engineering, \$71,469.51; Sd Newspaper Service, Emp Ads Dep Sheriff/Fin Asst, \$648.89; Sdsu, Translator Service, \$150.00; Sinai Coop. Elevator, Diesel For Sinai Motorgrader, \$1,269.00; Sinai Town, Water And Sewer, \$35.00; Sioux Falls Two Way Radi, Volga Fd Inv #201375, \$4,886.00; Smilemakers, Stickers For Immunization Prog, \$50.88; Springman, Daniel, Juror Fees, \$51.48; Sprint, S.O. Cell Phones,

\$531.78; Sterud, Annette, Witness Fees, \$20.00, Witness Fees, \$20.00; Surgical Institute Of Sd, Medical Records, \$20.75; Sween, Calvin, Juror Fees, \$22.58; Swiftel Center, Multiplex Upkeep December, \$2,500.00; Torgrude, Lionel, Mileage & Sdvso Membership Due, \$309.90; Town & Country Shopper, Pocket Gopher Trapper Ad, \$90.00; Ultramax, Bullets, \$388.00; Urology Specialist Chart, Cop Medical, \$143.67; Vandenberg Law Firm, Caa 08-358, \$3,431.00; Vanderwal, Phillip, Juror Fees, \$18.14; Verizon Wireless, Monthly Charges, \$100.58, 6a8 Wireless Card, \$33.09, 2 Lines W/Blackberry, \$178.33; Wagner Real Estate, Various Invoices/Inspections, \$600.00; Walmart Community, Digital Camera/Memory Cards, \$189.00, Office/Meeting Supplies, \$141.50; Wellberg, Judy, Juror Fees, \$10.74; West Payment Center, Info Charges Nov 2008, \$948.57.

REGULAR BUSINESS

Motion by Falken, seconded by Negstad to approve and authorize Chairperson Santema to sign Agreement #08-71, a delinquent tax payment agreement.

Commissioner Larson commented that the county needs to streamline its tax payment methods and get a policy in place where citizens can choose to pay their property taxes twice a year or monthly.

Finance Officer, Vicki Buseth, said that she has discussed this with Rod Fortin with Legislative Audit and he is checking into doing this.

Commissioner Klavetter suggested the county work with their association to get a resolution drawn up for all counties across the state. Buseth agreed that it would be good to have a statewide policy and she said that she has had tax payers show interest in a monthly payment program.

Commissioner Falken said that it is still not a guarantee that the taxes will get paid and questioned the work-load for the Finance Office.

Buseth said it could be a bookwork nightmare and she will need to look at exactly how a monthly payment program would work so it wouldn't require additional employees.

Roll call vote: Negstad "aye," Klavetter "aye," Falken "aye," Larson "aye," Santema "aye." Motion carried.

Motion by Negstad, seconded by Falken to approve and authorize Chairperson Santema to sign Agreement #08-72, a delinquent tax payment agreement. Roll call vote: Klavetter "aye," Falken "aye," Larson "aye," Negstad "aye," Santema "aye." Motion carried.

Brookings County Volunteer Board Appointments:

Motion by Klavetter, seconded by Negstad to reappoint Harold Berkland, Gloria Pike, Larry Ringgenberg, Beth Fredriksen, and Ronny Parmely to the Brookings County Extension Board, effective January 1, 2009 for a 1 year term. Roll call vote: Falken "aye," Larson "aye," Negstad "aye," Klavetter "aye," Santema "aye." Motion carried.

Motion by Negstad, seconded by Falken to reappoint Jim Booher to the Brookings Health System Board of Trustees, effective January 1, 2009 for a 3 year term. Roll call vote: Larson "aye," Negstad "aye," Klavetter "aye," Falken "aye," Santema "aye." Motion carried.

Motion by Falken, seconded by Klavetter to reappoint Matthew Nelson to the Swiftel Center Advisory Board, effective January 1, 2009 for a 2 year term. Roll call vote: Negstad "aye," Klavetter "aye," Falken "aye," Larson "aye," Santema "aye." Motion carried.

Motion by Larson, seconded by Negstad to reappoint Duane Knutson to the Planning and Zoning Board - District 1 and to reappoint Robb Loomis to the Planning and Zoning Board - District 2, both effective December 30, 2008 for 3 year terms. Roll call vote: Klavetter "aye," Falken "aye," Larson "aye," Negstad "aye," Santema "aye." Motion carried.

Motion by Falken, seconded by Negstad to transfer cash from budget line 101-4-221-4290 in the amount of \$20,195.45 to fund 759, the Brookings County Fire Trust. Roll call vote: Falken "aye," Larson "aye," Negstad "aye," Klavetter "aye," Santema "aye." Motion carried.

Motion by Negstad, seconded by Larson to approve and authorize Chairperson Santema to sign Resolution #08-47: End of the Year Contingency Transfers. Commission Assistant, Stephanie Vogel, explained the contingency transfers. Roll call vote: Larson "aye," Negstad "aye," Klavetter "aye," Falken "aye," Santema "aye." Motion carried.

**Resolution #08-47
End of the Year Contingency Transfers**

WHEREAS, the Brookings County Board of County Commissioners did approve a line for contingency transfers in the 2008 annual budget, and

WHEREAS, the Brookings County Board of County Commissioners finds it necessary to transfer funds from said contingency line.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners within and for the County of Brookings, State of South Dakota, that the following amount(s) and item(s) be transferred:

FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-130-4222 (Adult Defense)	\$50,000
	101-4-130-4290 (Court Case Expense)	\$15,000
	101-4-130-4224 (Transcripts-Lienable)	\$ 2,500
	101-4-130-4230 (Blood Tests)	\$ 2,000
	101-4-130-4223 (Juvenile Defense)	\$ 2,000
	<i>Judicial System Total:</i>	<i>\$71,500</i>

FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-163-4350 (Furniture & Minor Equipment)	\$12,000
	101-4-163-4260 (Supplies & Materials)	\$ 2,400
	<i>Register of Deeds Total:</i>	<i>\$14,400</i>

FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-151-4110(Salaries)	\$18,000
	<i>States Attorney Total:</i>	<i>\$ 18,000</i>

FROM:	General Fund contingency line 101-4-112-4290	
TO:	101-4-911-4294 (Others - Highway)	\$50,000
	101-4-911-4260 (Others - WIC)	\$ 3,500
	<i>Operating Transfers Out Total:</i>	<i>\$53,500</i>

Total Contingencies \$157,400

Deanna L. Santema, Chairperson

ATTEST: _____
Vicki Buseth, Finance Officer

Motion by Falken, seconded by Klavetter to approve the following operating transfers and cash from General Fund 101-4-911-4294 to Highway Road and Bridge 201-3-371-0000 for \$50,000, and from General Fund 101-4-911-4260 to WIC 231-3-371-0000 for \$3,500. Roll call vote: Negstad "aye," Klavetter "aye," Falken "aye," Larson "aye," Santema "aye." Motion carried.

Commission Assistant, Stephanie Vogel, explained to the board that the state auditors informed her that earmarking is not necessary and that this type of transaction should be done through a supplemental budget hearing. Vogel wanted to explain to the board why "earmarking" would no longer be listed as a year-end agenda item.

In discussion on designating, un-designating or re-designating funds in the unreserved general fund balance, Commission Assistant, Stephanie Vogel, explained the surplus analysis.

Commissioner Klavetter questioned the \$3.9 million dollars set aside for funding of administrative office construction and remodel and pointed out that the board set aside that amount to build new, not to purchase property. He wondered if more money should be designated to include the purchase of property for building new. Klavetter also pointed out the fact that there will also be costs in remodeling the courthouse for the court's needs and thought the board should designate another \$600,000.

Commissioner Larson said that he didn't disagree, but he also doesn't know what the magical number is and doesn't know if the board is serving any great purpose by designating additional funds.

Commissioner Klavetter said the county is at 37% of their undesignated funds in the General Fund, which is close to the 40% maximum allowed. He said that he would like to see the percentage closer to 25%.

Vogel said that designating \$600,000 would bring the percentage to approximately 30%.

A motion by Klavetter to add an additional \$600,000 of designated funds for administrative office construction/remodel. It was seconded by Negstad.

Commissioner Larson commented that the board needs to be careful not to deplete their reserves too far; because they need a balance that they can rely on in case of reduced revenues in the future.

Commissioner Klavetter added that some of the designated funds could be un-designated if the need arises.

Roll call vote: Klavetter "aye," Falken "aye," Larson "aye," Negstad "aye," Santema "aye." Motion carried.

Be it noted, the Surplus Cash Analysis was presented to the board.

GENERAL FUND SURPLUS ANALYSIS

The amount of General Fund dollars that counties can retain as surplus is restricted by SDCL 7-21-18.1 which states: "The total unreserved, undesignated fund balance of the general fund may not exceed forty percent of the total amount of all general fund appropriations contained in the budget for the next fiscal year. The total unreserved, undesignated fund balance of the general fund of the county as of March thirty-first and September thirtieth shall be published in the minutes of the proceedings of the board of county commissioners and reported to the Department of Legislative Audit. The report shall be on forms prescribed by the Department of Legislative Audit."

The following analysis should be completed as of March thirty-first and September thirtieth of each year. Thereafter, the unreserved, undesignated fund balance amount should be published in the minutes of the governing board. This analysis should also

be filed with the Department of Legislative Audit.

Brookings County

ASSETS:

10100	Cash	8,750,498.90
10100	Balancing Account (unaccounted for cash)	4,162.28
10200	Cash Change	295.00
10300	Petty Cash	175.00
10700	Restricted Cash in Banks	0.00
1070001	NSF Checks	344.36
10800	Taxes Receivable--Current	62,314.12
11000	Taxes Receivable--Delinquent	24,387.70

TOTAL ASSETS 8,842,177.36

LIABILITIES AND EQUITY:

20100	Claims Payable	61,802.40
21600	Accrued Wages Payable	71,400.00
21700	Payroll Withholding Payable	7,100.00
22400	Deferred Revenue	84,906.02

FUND BALANCES:

27199	Reserved for Other Purposes (Specify) Election HAVA	458.53
27202	Designated for Other Purposes (Specify) Hiway Bridge Repair	1,500,000.00
	Administrative Office Construction/Remodel	4,500,000.00
27209	Undesignated	2,616,510.41

TOTAL LIABILITIES AND EQUITY 8,842,177.36

Following Year General Fund Budget 8,690,882.00

The unreserved, undesignated fund balance, account 27209,
divided by the following year General Fund budget
resulting in the fund balance percentage 30.11%

Commission Assistant and Human Resources Director, Stephanie Vogel, presented the Commission Assistant/Human Resources Report.

Vogel presented the board with an invitation to the Brookings/SDSU Day at the Capitol on January 21, 2009, and correspondence regarding the new statewide 911 coordinator. She also informed the board that next week's agenda will be done on Wednesday, December 31 and noted that the swearing in of newly elected commissioners and officials will be at 8:15 a.m. on January 6, 2009. Vogel also updated the board on the Open House reception for Commissioner Klavetter, the

January 5, 2009 PUC meeting, County Day at the Legislature on January 29, 2009 and the Volga Firemen's Feed on January 12, 2009.

COMMISSIONER'S REPORTS AND DISCUSSION

In his final report, Commissioner Klavetter recounted the accomplishments of the board over the past 8 years. In particular, he noted the wind towers, Verasun and the many changes in technology the county has implemented. He said that the board hasn't accomplished getting a real hold on space needs, but encouraged the board to push ahead, stay the course and don't get discouraged. He added that it has been a pleasure to work with his fellow board members.

Commissioner Falken thanked Klavetter for all he had done for the citizens of Brookings County.

Commissioner Negstad said it has been a privilege to work with Klavetter and that she has learned a lot from him.

Commissioner Larson said that it has been a pleasure and has been fun to work with Klavetter. And even though they have agreed and disagreed, it was never personal. He thanked Klavetter for his years of service to both the county and the City of Brookings. Larson also reported on delaying action on the Memorandum of Understanding with the Extension Service and correspondence he received regarding that action.

Commissioner Santema reported on phone calls she has received regarding the Kiwanis Pancake Breakfast and the 4H Shooting Sports issue and calls regarding the delayed action on the Memorandum of Understanding with the Extension Service. Santema concluded by thanking Commissioner Klavetter and expressing on how helpful he has been, especially with parliamentary procedure. She noted that Klavetter has done a lot for Brookings County and thanked him for his service.

In administrative space needs discussion, Commission Assistant, Stephanie Vogel, updated the board on correspondence received from the Brookings Economic Development Corporation on setting up a meeting with the county, city and the BEDC.

Brookings County resident, Joann Perso, says that she has been following the county's space needs issue and wanted the board to consider moving the jail and Sheriff's office to the current location of the Teen Challenge of the Dakotas and renovate the current Sheriff's office space for county offices.

Brookings County resident, Nancy Flynn, presented the board with two letters. The first was dated April 22, 2008 and signed by Mary Bibby, Nancy Flynn, Jerry McCollough and Diana Zweig. It had been presented to the board on that date and asked the board to address a number of concerns those residents had regarding the county's space needs. The second letter was dated December 30, 2008 and was signed by the same individuals. It encouraged discussion and review of the county's strategic plan, it contained questions regarding the 1921 Building and the Gas n' Mor property, and it encouraged leadership that collaborates with all area leaders within the Brookings County Community.

In response to both Perso and Flynn, Commissioner Falken said the board has had continued discussion on space needs and has made a decision to move forward. He said the board made a decision that they did not want to pursue the 1921 Building as an option and made a motion to build new. Falken explained that the city has never presented the commission with a plan for a

joint administrative facility, nor have they set aside funds. He added that the county's needs are immediate. He said that the board did not blindly go in and look at the Gas n' Mor property not knowing what they were doing. Falken says they are trying to move forward. He noted that the BEDC wants to hold a meeting regarding this issue and that other options have come up. But, he added, that with every option there are obstacles. Falken finished by saying that they made a motion to build a new building and that is the direction they are heading.

Commissioner Santema said that the board has been asking for community input throughout this entire process, and now when they get to a point of making a decision, something else comes up. She said that they have worked with the community and they are listening to everyone. She added that the board has made a decision to make an offer on the Gas n' Mor property and if it is not accepted, then they will be back at square one.

Falken said that when the board spends \$4.5 million, they want to end up with the best facility possible with the best location possible. He said that they continue to look at options, but they have to move forward somewhere. Falken said that they need to make the best decision, but it's not an easy decision.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Negstad to enter into Executive Session for personnel matters at 10:02 a.m. Roll call vote: Falken "aye," Larson "aye," Negstad "aye," Klavetter "aye," Santema "aye." Motion carried. The board came out of Executive Session at 10:30 a.m. No action was taken.

Be it noted, Chairperson Santema appointed herself and Commissioner Larson as a subcommittee to meet with the Brookings Economic Development Corporation regarding the county's administrative space needs.

ADJOURNMENT

There being no further business, Chairperson Santema declared the meeting adjourned until 8:30 a.m. Tuesday, January 6, 2009.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Stacy Steffensen
Deputy Finance Officer
Brookings County Finance Office