

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, November 10, 2009**

The Brookings County Board of County Commissioners met in regular session on Tuesday, November 10, 2009 with the following members present: Donald Larson, Alan Gregg, Mary Negstad, Deanna Santema and Dennis Falken.

## **CALL TO ORDER**

Chairperson Larson called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **APPROVAL OF AGENDA**

The agenda for the November 10, 2009 commission meeting was approved as amended without objection from the board.

## **CONSENT AGENDA**

The consent agenda was approved without objection from the board.

The consent agenda consisted of the minutes from the November 3, 2009 commission meeting.

Welfare Matters: case #09-134 for Brookings Hospital was denied; case #09-142 for Sioux Valley Energy was approved.

Personnel Action Notices: routine step increase-Peggy Steen to \$13.26.

## **ROUTINE BUSINESS**

Motion by Negstad, seconded by Gregg to approve the following claims. Roll call vote: Gregg "aye," Negstad "aye," Santema "aye," Falken "aye," Larson "aye." Motion carried.

A&B Business, Copier Maint, \$439.75, Copier Maint, \$40.57, Copier Maint, \$47.36; Alan Glover, CAA 09-394, \$492.00, CAA 07-0186, \$82.00; Alltel, Cell Phone Bill, \$121.72; Aragon, Martha A, Translator, \$50.00; AT&T, Monthly Long Distance, \$77.28; Binker, Chris, Transport to Springfield Fuel, \$20.00; Bowes Construction, Asphalt, \$1,610.67; Bozied Oil Co Inc, Car Washes, \$398.90; Brkgs Area Chamber, WILL Punchcards, \$200.00; Brookings Auto Mall Inc, Tail Gate Pull Strap, \$25.07; Brookings City Utilities, 10 MB Fiber & DSL Line Access, \$1,833.55, Phone Charges, \$252.98, E911 Database, \$3,194.31, E911 Utilities, \$173.50, Phone Charges, \$78.31, Monthly Service Charge, \$49.91, Water/Sewer/Elec/Phone, \$538.16, Install Fiber Optics/Service, \$1,283.88, Phone Charges, \$115.48, Monthly Statement, \$70.48, Utilities, \$1,846.32, Phone Service, \$246.31; Brookings County Finance, Advance Tax, \$832.62, Advance Tax, \$1,604.54; Brookings Health System, Mental Health, \$801.13, Blood Testing, \$2,180.00, Medical Records, \$15.00; Brookings Medical Clinic, Employee Physical, \$131.31; Butler Machinery Co, Filters/Seals, \$1,037.14; Central Business Supply, Copier Maint/Supplies, \$90.63, Copy Paper, \$48.87, Copy Paper, \$35.95, Supplies, \$63.38, Copier Maint, \$65.95, Clean Paper Shredder Sensors, \$50.00, Office Supplies, \$79.13; Century Business Product, Copier Supplies/Maint, \$76.81, Copier Supplies/Maint, \$91.76; Champlain Planning Press, Planning Commission Journal, \$55.00; City of Brookings, Animal Control, \$489.50; Dakota Supply Group, PVC Pipe 1B RR Crossing, \$809.55; Dell Marketing LP, Optiplex - Commission, \$452.00; Den-Wil Inc, 3rd Qtr Services, \$103.56; Dragseth, Joyce, Fuel for Task Force Mtg Pierre,

\$34.26; East Central Multi-Dist., People's Law Class, \$15.00; Ecolab Pest Elimination, Jail Qtly Pest Control, \$68.00; Einspahr Auto Plaza, 6A12 & 6-1Q Vehicle Maint, \$287.56; Everist, L.G. Inc, Icing Sand, \$7,659.72; Foerster Office & Supply, Towels Liners, \$91.10, Jail Supplies, \$489.50; G&K Services, Laundry Service, \$256.99; Harold's Printing, Letterheads, \$103.45; , Jail/Visitor Cards, \$72.05; Hoffmann, Jodi K, PI Fees, \$1,432.04; Homestead Do-It Center, Bit and Screws, \$8.09, Ceiling Tile for Jail, \$5.89; I 29 Truck Shop, Filter and Brake Clevis, \$39.44; IAAO, Membership Dues, \$175.00; Integrated Business Solutions, Wireless Access Installation, \$883.60; Inter-Lakes Comm. Action, Community Service Worker Funds, \$750.00; Interstate Telecom. Coop, E911 Database, \$713.45; JCL Solutions, Jail/Supplies, \$559.00; Jeromy J Pankratz, CAA 09M928, \$262.40; KELO-TV, Correctional Officer Ads, \$218.00; Kenner Plumbing Company, Clean Floor Sink in Shop, \$56.20; Kerry's Sprinklers Inc, Sprinkler System Shut Down, \$90.00; Kieckhefer, Jon, Oct 2009 Travel Voucher, \$190.74; Kingsbury Co Sheriff, Service of Subpoena, \$25.48; Konard O Hauffe DDS PC, PMD Dental, \$542.00; Linweld, Welding Supplies, \$188.11; Lowe's, Supplies, \$109.12; Lyle Signs, Inc, Valero Renewables, \$69.26; M&T Fire & Safety Inc., 6A6 Fire Boots & Pants, \$345.00; M.E. McCann, CAA 09-407, \$1,967.46; Master Blaster Inc, Gaskets for Oil Burner, \$7.26; MCI, Long Distance Phone Calls, \$125.47; McKeever's Vending, Jail Commissary Supplies, \$509.54; Mediacom LLC, Law Library Internet Service, \$99.95; Meridian Grain LLC, Road Salt, \$2,723.64; Micro Computer, Wireless Router, \$62.49, Install Firewall/Wireless Rout, \$754.95; Midland Funding LLC, Sh Trust, \$468.28; Nancy J Nelson, CAA Crim 08-94, \$240.26, CAA 09-466, \$437.06, CAA Cri 09-351, \$118.90; Nat'l 4-H Council, Certificates & Medals, \$45.15; Neve's Uniforms, Search Gloves, \$31.80; Northern Truck Equipment, Conveyor Chain, \$3,204.74; Ohlin Sales Inc, Lifepak Batteries, \$585.84; Patricia J Hartsel, Transcript SA Ordered, \$112.20; Pennington County Jail, Transport, \$174.00; Pitney-Bowes Inc., Postage Meter, \$14.95; Prairie Graphics, Employee Shirts, \$58.00; Prussman Contracting Co, Remove Bridge/Replace Culvert, \$2,467.38; Ramkota Hotel, Lodging, \$150.00; Reed, Sara, Interpreter Services, \$50.00; RFD, Publishing, \$201.00, Property Tax Notice, \$90.00, Publishing Minutes/Prov Budget, \$1,183.56, Legal Publishing, \$81.97, Publishing Minutes/Prov Budget, \$1,183.56; Robert G Fite, CAA 08-6924, \$2,884.00; Running's Supply Inc, Supplies/Parts/Sweatshirts, \$322.74, Project Lifesaer Boxes, \$86.46; Safety Benefits Inc, Safety & Loss Control Training, \$110.00, Safety & Loss Control Training, \$55.00; Sanitation Products Inc, Bearings/Cap/Cone/Seal, \$227.32; Schneider Corporation, 4th Qtr Web Hosting, \$2,265.00; SD Dept of Revenue, SD Dept of Revenue Nov 2009, \$166,185.17; SD Dept of Transportation, Pavement Marking/Prelim Const, \$79,799.14; SD Sheriff's Ass'n, 6A9 Registration Fees, \$75.00; SDML Workers Comp Fund, Sh Trust, \$112.19; SDSU Animal-Range Science, 2010 IRM Redbooks, \$237.50; Sioux Falls Two Way Radio, 6A14 Antenna, \$29.99, Quarterly Maint, \$490.05; Sioux Valley Cleaners Inc, WIC Office/Bathroom Cleaning, \$370.00; Sioux Valley Energy, COP Utilities, \$172.28, Electricity, \$221.00; Smith Supplies, Misc Hardware, \$108.13; Sprint, Monthly Service Charge, \$34.20; Sterling Twp, Replaces Ck #91387, \$1,541.70; Sutton Veterinary Clinic, K9 Dog Food (Drug Dog), \$59.79; Tangen, Laurie, Oct 2009 Travel Voucher, \$105.40; Tyler Technologies, Cash Collections Programming, \$1,000.00; UPS Store, Postage, \$18.30; Vandenberg Law, CAA 09-514, \$287.00; Verizon Wireless, Monthly Statement, \$95.36, Cell Phone Service, \$94.69; Vilhauer, Mitch, Fuel, \$10.00; Wagner RE Appraisal & Bldg, Inspections, \$1,200.00; Walburg, Duane, Animal Control, \$47.90; Walmart Community, Supplies, \$65.73, Jail Supplies, \$34.77, Office Supplies, \$14.20, Office Supplies, \$85.50; Wells Fargo Remittance Center, Credit Card Charges, \$1,776.46; West Payment Center, NW Reporter, \$537.50, Information Charges, \$948.57, Law Dictionary/Book, \$175.00; White City, Water/Sewer/Elec White Shop, \$55.18; WW Tire Service Inc, Tires & Sensor Band, \$2,621.00, 1-Q & 6A2 Tires, \$1,096.00.

Deputy Finance Officer Stacy Steffensen presented the Finance Officer's Report.

Be it noted the payroll totals for the month of October 2009 were presented to the board: Commission/HR \$23,173.61; Finance Office \$12,091.66; State's Attorney \$26,896.74; Equalization \$20,882.69; Register of Deeds \$9,021.01; Veterans Services \$8,287.34; Sheriff's Office \$84,986.61; Community Health \$6,108.20; Extension \$5,411.73; Weed \$8,460.69; Planning/Zoning \$7,102.23; Highway \$58,245.92; Emergency Management \$7,031.03.

Be it noted the expenditure corrections for the month of October 2009 were presented to the board. \$5,446.81 was transferred for expenditures to increase the highway budget due to work performed and supplies furnished for various non-highway departments. \$851.39 was transferred for postage expenditures to increase the finance office budget due to postage furnished for various non-finance office departments.

Motion by Gregg, seconded by Falken to approve for recording purposes and authorize Chairperson Larson to sign Resolution #09-43: a plat of Lots 1, 2 and 3 Bird Addition in Government Lot 2 of SW ¼ and Government Lot 3 of NW ¼ of Section 28, Township 109 North, Range 50 West of the 5<sup>th</sup> P.M., Brookings County, South Dakota. Roll call vote: Negstad "aye," Santema "aye," Falken "aye," Gregg "aye," Larson "aye." Motion carried.

## **REGULAR BUSINESS**

Irene Porter with the Festival of Lights Committee requested a \$500 donation from the county for the Festival of Lights event on Saturday, November 28, 2009. Motion by Santema, seconded by Negstad to approve \$500 from line 101-4-111-4231 for the 2009 Festival of Lights event. Roll call vote: Santema "aye," Falken "aye," Gregg "aye," Negstad "aye," Larson "aye." Motion carried.

Motion by Gregg, seconded by Falken to approve and authorize Chairperson Larson to sign Resolution #09-44: a Resolution to Continue Support for the First District Association of Local Governments during Fiscal Year 2010 (October 1, 2009-September 30, 2010). Roll call vote: Falken "aye," Gregg "aye," Negstad "aye," Santema "aye," Larson "aye." Motion carried.

### **RESOLUTION TO CONTINUE SUPPORT FOR THE FIRST DISTRICT ASSOCIATION OF LOCAL GOVERNMENTS DURING FISCAL YEAR 2010**

**(OCTOBER 1, 2009 - SEPTEMBER 30, 2009)**

The Brookings County Board of County Commissioners, having adopted and signed a Joint Cooperative Agreement on the 6<sup>th</sup> day of April 1972, creating the First Planning and Development District, Model Rural Development Program, do hereby agree to renew their participation in the Joint Cooperative Agreement for Fiscal Year 2010 (October 1, 2009 - September 30, 2010). To support the Joint Cooperative Agreement and the activities of the District staff, the Brookings County Board of County Commissioners will provide \$31,720 to the First District Association of Local Governments during the aforementioned Fiscal Year 2010 period.

#### **ADOPTION:**

Adopted this 10<sup>th</sup> day of November, 2009

Donald L. Larson  
Chairman, Brookings County Commission

ATTEST:

Vicki Buseth  
Brookings County Finance Officer

First District Association of Local Governments

The board heard an update from Randy Hanson on the progress of the YES Center and the possibility of moving from looking at a stand-alone facility to the possibility remodeling the current Research and Technology Center. He estimates that it will cost approximately \$5600 to get a study done on what the costs of remodeling would be of the R&T Center for use by the YES Center and the County Resource Center.

Extension Educator Jon Kieckhefer said that he believes that the possibility of moving the county extension offices to the R&T Center is worth exploring.

Commissioner Santema questioned what the county's responsibility is for providing space for the county extension offices. Commissioner Falken said that he would like to proceed with looking into this possibility. He says the city has an interest in what the county has in the current County Resource Center space, and the county has an interest in the city-owned R&T Center, so both entities need to come to the table and see what will work for both.

Commissioner Larson said this topic will be placed on a future agenda.

## **PUBLIC HEARING**

As scheduled, a public hearing was held to hear the First Reading of Ordinance #09-01: An ordinance providing for the amendment of the 1997 Revised Zoning Ordinance, adding Article 24.00: Transmission Pipeline Risk Overlay District.

Chairperson Larson opened the public hearing and held the First Reading. Chairperson Larson closed the public hearing. The Second Reading will be held on November 17, 2009.

## **REGULAR BUSINESS**

Commission Assistant/Human Resources Director Stephanie Vogel presented the Commission/HR report.

Vogel updated the board on correspondence received for the upcoming 8 County Meeting, the Legislative Preview and Intergovernmental Conference, PUC party status on the Basin Electric Deer Creek Station Project and the 2009 Road Seminar. She also updated the board on the Catastrophic Legal Expense Relief Program, and human resource issues.

Deputy State's Attorney Mark Kratochvil reminded the board that he will be absent from the November 17, 2009 Commission meeting.

## **COMMISSIONER'S REPORTS AND DISCUSSION**

Commissioner Gregg reported on the Mental Health Board Meeting and the Health Board Meeting.

Commissioner Negstad reported on the hospital groundbreaking.

Commissioner Santema reported on the hospital groundbreaking.

Commissioner Falken reported on the Planning & Zoning Meeting, the hospital groundbreaking, and the space needs subcommittee meetings.

Commissioner Larson had no report.

## **EXECUTIVE SESSION**

Motion by Gregg, seconded by Negstad to enter into Executive Session at 9:12 a.m. for legal matters. Roll call vote: Gregg "aye," Negstad "aye," Santema "aye," Falken "aye," Larson "aye." Motion carried.

The board came out of Executive Session at 9:45 a.m. No further action was taken.

**ADJOURNMENT**

There being no further business, Chairperson Larson declared the meeting adjourned until 8:30 a.m. Tuesday, November 17, 2009.

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Stacy Steffensen  
Deputy Finance Officer  
Brookings County Finance Office

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