

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, July 14, 2009

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 14, 2009 with the following members present: Donald Larson, Alan Gregg, Mary Negstad, Deanna Santema and Dennis Falken.

CALL TO ORDER

Chairperson Larson called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

The agenda for the July 14, 2009 commission meeting was approved with the following amendment 16) Executive Session: legal without objection from the board.

CONSENT AGENDA

The consent agenda was approved without objection from the board.

The consent agenda consisted of the minutes from the July 7, 2009 commission meeting.

Welfare Matters: case #09-104 for Brookings Utilities was approved; case #09-105 for Brookings Utilities was approved; case #09-106 for Brookings Utilities was approved; case #09-107 for City of Volga was approved; case #09-080 for Brookings Hospital was denied; case 09-079 for Brookings Hospital was denied; case #09-010B for Brookings Hospital-Avera McKennan was denied.

Travel Requests: Brenda Conn to go to Watertown July 17th for training; Jon Kieckhefer to go to Madison & Beresford on July 8th, Beresford on July 9 & October 9th, and Huron July 21-23rd; Rose Stee to go to Huron July 21-24th and Sioux Falls August 12th; Jason Meusbarger to go to Ames IA August 10-12th; Rose Stee to go to Madison July 8th; Rose Stee to go to Clear Lake July 15th and Canton August 17th; Joyce Caugherty to go to Watertown on June 26th and July 17th; Stephanie Vogel to go to Nashville, TN July 25-29th; Jason Meusbarger to attend Leadership Brookings October 2009- May 2010.

ROUTINE BUSINESS

Approval of Claims. Motion by Santema, seconded by Falken to approve claims totaling \$290,016.10 dated July 9th and totaling \$128,619.55 dated July 14th. Roll Call Vote: Gregg "aye," Negstad "aye," Santema "aye," Falken "aye," Larson "aye." Motion carried. 3D Specialties Inc, Telespar, \$1,922.18; 4-H Revolving Fund #3C6899, State Car Use, \$107.10; A&B Business, Copier Maint, \$341.56, Copier Maint, \$206.41, Copier Maint, \$40.57, Copier Maint, \$40.57, Copier Maint, \$36.86, Copier Maint, \$93.13, Copier Maint, \$40.09; Adair Asset Management LLC, Cert 08-167 Red Cert #652, \$4,181.28; Alan Glover, CAA 09-0226, \$516.60; Allegra Print & Imaging, Lamination, \$21.54; Alltel, Custodial Cell Phones - 2 Lines, \$79.50, Cell Phone Charges, \$88.98, Cell Phone Bill, \$121.52, Cell Phone Bill, \$77.52; American Planning Assoc, 1 Year Membership, \$245.00; Asche, Matthew, Office Rent/Util/Email, \$190.00; AT&T, Monthly Long Distance, \$107.01, Monthly Statement, \$54.58; Availability Employment, Appraiser Assistant Hours, \$931.51, 7 Employment Screening Tests, \$210.00; Availability Employment SE, Appraiser Assistants Hours, \$1,643.63; BAHRA, Membership/Meeting Fees, \$88.00; Bankstar Financial, 4th Of July Sponsorship, \$250.00; Best Western Ramkota Inn, Lodging, \$237.00;

Brkgs City Utilities, Monthly Statement, \$142.48, Phone Charges, \$75.32, Monthly Service, \$296.89, Phone Service, \$316.70, Phone Charges, \$253.59, Utilities/Phone Service, \$1,760.02, Phone & Internet Service, \$68.41, 10 Mb Fiber & Dsl Line Access, \$1,796.73, Phone Charges, \$115.48, Utilities, \$2,749.25, Water, \$150.77, E911 Database, \$3,194.10, Water/Sewer/Elec/Phone, \$539.25, E911 Utilities, \$162.00, E911 Database, \$309.46, Monthly Service Charge, \$49.91, Phone & Fax, \$73.01; Brookings Area Transit, Quarterly Voucher, \$9,000.00; Brookings Clk. Of Courts, Juvenile Restitution, \$100.00; Brookings County Finance, Advance Tax, \$407.22, Delinquent Tax, \$1,322.04, Delinquent Taxes, \$370.16; Brookings Engraving, Buck Knife - Retirement Gift, \$65.00; Brookings Health System, PMD, \$208.98, Blood Testing, \$2,398.00; Brookings Medical Clinic, PMD, \$365.52; Brookings Register, Publishing, \$437.42, Legal Publishing, \$40.85; Brookings Utilities, COP Utilities, \$75.00; Butler Machinery Co., Stock Filters, \$412.78; C&W Repair, Repairs, \$155.61; Central Business Supply, Ink Cartridge, \$55.99, 3 Boxes Of Paper, \$107.85; Century Business Product, Copier Supplies/Maintenance, \$117.16; Chemco Inc, Cleaning Supplies, \$505.86; City Of Brookings Landfill, Landfill Fees, \$11.20; Connecting Point, Support Contract/Travel, \$1,303.40; Cook's Recycling, Cook's Contract, \$177.51, Commercial Service, \$133.12, Garbage Service, \$87.52, Regular/White Pick Up, \$98.36; Dale's Alignment, 6A7 Alignment, \$119.74; Diamond Mowers Inc, Coupling Spline, \$47.51; Donna K Dietrich, Inv MI Hearing, \$139.14; Einspahr Auto Plaza, 6A11 & 6A12 Oil Change, \$247.72; Election Systems & Software, Maint Cont Scanner/Automarks, \$6,074.80; Esri, Arc Pad Street Map, \$10.38; Exhaust Pros, Muffler, \$313.04; Farmer's Imp & Irrig, Various Parts, \$289.15; First Bank & Trust, 6Aa12 Training/Inmate Transport, \$287.78; Fishback Ins Agency, Notary Public Commission, \$75.00; Frederiksen, Beth, Extension Board Budget Mtg, \$10.36; G&K Services, Laundry Service, \$334.80; Gibson, David, Witness Fees, \$20.00; Giegling, Mike, 1 Out Of State Dinner, \$17.00; Harold's Photo Centers, 6A4 Photos, \$20.90; Harold's Printing, Voluntary Stmts/#10 Envelopes, \$200.00, Time Cards, \$52.40; Hogan, Tim, CAA CRI 09M-1590, \$367.64, CAA CRI 09-168, \$873.52, CAA CRI 09-52, \$1,558.89, CAA CRI 09-362, \$377.20; Homestead Do-It Center, Supplies/Repairs, \$85.06, 1x4 Pine, \$14.49, Paint Rollers/Covers, \$58.96; Huron Culvert & Tank, Culverts, \$354.40; Hy-Vee Food Store, After School Supplies, \$12.46; Interstate Telecom. Coop, E911 Database, \$713.45; Jastram, Jerry, Witness Fees, \$20.00; JCL Solutions, Jail/Cleaning Supplies, \$89.92; Jerome B Johnson, Transcripts SA Ordered, \$455.60; Jeromy J Pankratz, CAA 09-194, \$467.40, CAA 09-0167, \$213.20; Kenner Plumbing Company, Pipe, \$268.90; Kieckhefer, Jon, June 2009 Travel Voucher, \$263.44; The King Corporation, Security Tracks Problems, \$37.50; Kings Inn Hotel/Conference, USPAP School Room, \$46.50; Kingsbury Co Sheriff, Service of Subpoena, \$28.06; Kooistra, Nelva, Inv MI Hearing, \$15.00; L&L Parts, Industrial Batteries, \$54.60, Various Parts/Tools, \$1,011.61; Lamb, Shayna, Honorarium/Mileage Horse Judge, \$102.54; Lauseng, Eric, Witness Fees, \$20.00; Lincoln Co Sheriff, Service of Subpoena, \$38.20, Service of Subpoena, \$25.00, Service of Subpoena, \$38.20; Lincoln County Auditor, Avera Behavioral Facility, \$893.17; Linweld, Oxygen, \$255.89; Locators & Supplies, M-D Smart Level, \$85.00; Lyle Signs, Inc, Stop Signs/Street Signs, \$21,478.28; M&T Fire & Safety Inc, Pariculate Masks, \$110.00, 6A14 Fire Exting., \$54.00, Misc Meds, \$31.00, Bruce FD Bunker Pants, \$528.64; M.E. McCann, CAA JUV 08-0058, \$1,186.20; Martin's Inc, Diesel/Chev Moly, \$16,134.18; Mcgrath North Mullin & Kra, Labor Attorney Assistance, \$2,774.00; McKeever's Vending, Jail Supplies, \$487.91; McLeod's Printing & Office, Warning Tickets, \$186.02, POA Books, \$65.44, Commercial Property Cards, \$96.64; McMasters Rentals, COP Rent, \$140.00; Medary Village, COP Rent, \$350.00; Mills Property Management, June 2009 Janitorial, \$165.35; Morphotrak, Afis (Printrac) Maintenance, \$445.83; Morse, Stacy, Witness Fees, \$20.00; NADA Used Car Guide, Used Car Guide, \$90.00; Nancy J Nelson, CAA JUV 08-0059, \$106.60, CAA CRI 08-357, \$342.76, CAA JUV 08-58, \$159.90; Nat'l 4-H Council, Horse Books/Jacket/Shirts, \$161.10; Northwestern Enery, Natural Gas, \$21.56; Office Systems Inc, 6pk Correction Tape, \$23.98, Toner/Paper/Folders, \$383.90, Binders/Indexes/Pens, \$95.05, Office Supplies, \$69.56; Parmely, Ronny, Extension Board Budget Mtg, \$7.40; Patricia J Hartsel, Transcripts, \$190.00; Perry Electric Inc, Cathodic Protect. System Test, \$80.00; Pierce, Irene, Summer Wkshp Meals, \$174.00; Pike, Gloria, Extension Board Budget Mtg, \$4.07; Prairie Ag Partners, Water, \$40.82; Prairie Graphics, Employee Shirts, \$227.00; Radio Shack, Phone Rec/Adaptor, \$92.96; Rainbow Car Wash, 3 Car Washes, \$34.37; Razor's Edge Lawncare, June Services, \$1,379.00; Rehfuss, Cathy, Inv MI Hearing, \$15.00; Reliance Telephone, Phone Cards, \$2,000.00; RFD, Publishing, \$518.54, Publishing, \$518.54, Legal Publishing, \$40.06; Rick Ribstein, CAA CRI 09-271, \$180.87, CAA CRI 08-747, \$980.62; Running's Supply Inc, Hose Clamps, \$3.57, Misc Parts, \$119.54; Schuneman Equipment Co, Misc Parts, \$200.61; SD Assoc Co Hwy Superint, Registration For Summer Mtg, \$30.00; SD Dept Of Transportation, Const Contracts/Preliminary, \$277.78; SD Federal Prop. Agency, Misc Supplies, \$56.00; SD Newspaper

Service, Employment Ads, \$2,761.16; SDSU University Bookstore, Sturdy White Board, \$2.29; Sinai City, Water/Sewer/Garbage, \$49.00; Sinai Coop Elevator, Gas/Diesel, \$923.71; Sioux Valley Cleaners Inc, WIC Office/Bathroom Cleaning, \$385.00; Sioux Valley Energy, Electricity, \$114.00; Smith Supplies, Misc Shop Nuts/Bolts/Drill Set, \$131.16; Software Services Inc, Finance, \$80.00; Sonshine Inn, COP Lodging, \$75.60; Speedy Cleaners, Rugs, \$38.55, Rug Rental Service, \$29.80; Sprint, Cell Phones, \$627.52, Monthly Service Charge, \$34.91; Stee, Rose Marie, Mileage/Supplies, \$250.59; Sturdevant's Auto, Various Parts, \$121.54, Supplies, \$82.22; Susan Brugger, CAA JUV 08-0059, \$1,031.22, CAA DIV 03-0012, \$310.80, CAA DIV 03-0012, \$310.80, CAA JUV 09-0042, \$144.11; Swiftel Center, Multiplex Upkeep, \$2,500.00; Tangen, Laurie, June 2009 Travel Voucher, \$168.18; Thomson West, SD Codified Laws, \$48.00; Tufts University, 1 Year Subscription, \$31.00; Ultramax, 40 S&W 165 Gr Fmj/Ammo, \$464.00; UPS Store, Shipping For Camera/Mic, \$23.68; Vandenberg Law, CAA CRI 09-314, \$1,230.00, CAA CRI 09-358, \$369.00; Verifications Inc, Applicant Verify/Crim. Checks, \$194.65; Verizon Business, Long Distance Phone, \$343.54; Verizon Wireless, Cell Phone Charges, \$158.68, Monthly Service, \$57.52, Monthly Statements, \$36.41, Cell Phone Service, \$94.53; Vogel, Stephanie, Postage Certified Overnight, \$13.05; Wagner RE Appraisal & Bldg, Structural Review 4th St Props, \$650.00, Inspections, \$1,200.00; Walmart Community, Supplies, \$44.72, Office Supplies, \$19.94, Misc Office Supplies, \$26.00, Office/Meeting Supplies, \$158.00, Supplies, \$71.00, Rural Review Appraiser Supplies, \$89.84; Wheelchair Express Inc, COP Transport, \$232.50; Wheelco Trucks & Trailer, Brake Cans & Clevis, \$123.93; White City, Water/Sewer/Electric, \$51.21; Wilbur Associates, Synthetic Oil 6a2, \$79.60; Wiskur, Doug, Witness Fees, \$20.00; WW Tire Service Inc, Valve Stem/Service Call, \$230.35; Xerox Corp, Copier Service, \$520.01; SD Dept of Revenue, SD Dept of Revenue July 2009, \$290,016.10

Commission Assistant, Stephanie Vogel presented the Finance Officer's Report. Be it noted, the expenditure corrections for the month of June 2009 were presented. \$6,221.64 was transferred for expenditures to increase the highway budget due to work performed and supplies furnished for various non-highway departments. \$657.04 was transferred for postage expenditures to increase the finance office budget due to postage furnished for various non-finance office departments.

Zoning Director, Robert Hill presented three plats for the board's approval for recording purposes.

Motion made by Santema, seconded by Falken to approve Resolution #09-26: Plat of lot 1, Leiferman Addition in Section 20, Township 111 North, Range 47 West of the 5th P.M., Brookings County, South Dakota. Roll call vote: Negstad "aye," Santema "aye," Falken "aye," Gregg "aye," Larson "aye." Motion carried.

Motion made by Gregg, seconded by Negstad to approve Resolution #09-27: Plat Tract 2A and Tract 2B, Bedow's Addition in the E1/2 of Section 27, Township 109 North, Range 50 West of the 5th P.M., Brookings County, South Dakota. Roll call vote: Santema "aye", Falken "aye", Gregg "aye", Negstad "aye", Larson "aye." Motion carried.

Motion made by Santema, seconded by Falken to approve Resolution #09-28: Plat of Lots 1, 2, 3 & 4 of B.C.H.D. Addition in the NW1/4 of Section 27, Township 112 North, Range 47 West of the 5th P.M., Brookings County, South Dakota. Roll call vote: Falken "aye", Gregg "aye", Negstad "aye", Santema "aye", Larson "aye." Motion carried.

REGULAR BUSINESS

Highway Superintendent Larry Jensen presented the board with the applications/agreements to occupy county right of way.

Motion made by Falken, seconded by Negstad to approve Agreement #09-41: An application made by Kingbrook Rural water to bore water line under County Highway number 6, in Section 18, Township 111, Range 51, Brookings County, South Dakota. Roll call vote: Gregg "aye", Negstad "aye", Santema "aye", Falken "aye", Larson "aye." Motion carried.

Motion made by Greg, seconded by Negstad to approve Agreement #09-42: An application made by Sioux Valley Energy to occupy the right of way of County Highway Number 35, in Section 4, Township 110, Range 47 Brookings County, South Dakota for Electrical Distribution. Roll call vote. Roll call vote: Negstad "aye", Santema "aye", Falken "aye", Gregg "aye", Larson "aye." Motion carried.

Motion made by Negstad, seconded by Santema to approve Agreement #09-43: An application made by Sioux Valley Energy for Electrical Right of Way Occupancy of highway number 35, in Section 33, Township 111N, Range 47W, Brookings County South Dakota. Roll call vote: Santema "aye", Falken "aye", Gregg "aye", Negstad "aye", Larson "aye." Motion carried.

He also updated the board on County Road #5 drain tile outlet. The Highway department shot the elevation on the culvert near the Oakwood lakes outlet. In reviewing the information, he felt there was sufficient grade to allow for the request in the right of way. Larry stated that the information would need to be confirmed by a drain tile expert. The board requested that Larry forward the information on to the concerned landowners. The board also discussed the county property located near Lake Hendricks that the board replatted today. The board instructed Larry to proceed with scheduling time to declare the property surplus and to schedule the property to be sold at public auction. Commissioner Larson suggested scheduling the sale for the fall with the joint city/county/school surplus sale. After discussion, the board agreed to send the notification to all landowners in the adjacent area by Lake Hendricks of the sale date when it is set. Commissioner Santema suggested also advertising in the Hendricks and White newspapers. The board decided to set the method of sale when the property is declared surplus at a future meeting.

Commission Assistant and Human Resources Director Stephanie Vogel presented the Commission Assistant/Human Resources Report.

Vogel reported on budget preparations, upcoming deputy sheriff eligibility test scheduled for Friday, July 17th and corrections sergeant eligibility test scheduled for Thursday, July 23rd. Vogel also reported on the retirement notice that was sent out by the Cooperative Extension Service announcing Extension Agent, Rose Stee's retirement on August 21, 2009. Vogel also noted that Joyce included a staff report on the changes coming from the Ag Land Task Force meeting. Joyce will review the information next week during department head reports.

Deputy States Attorney, Mark Kratochvil had nothing to report.

COMMISSIONER'S REPORTS AND DISCUSSION

Commissioner Gregg had nothing to report.

Commissioner Negstad had nothing report.

Commissioner Santema updated the board on the sheriff's conversation with the landowners to the south of the county's gravel parking lot. They agreed if there is a future issue of people using the driveway to access the lot (as happened on the 4th of July parade by the public) they will bring the issue forward. But, at this time, it appears to be okay. Santema also reported a follow up to the letter to the editor in the Brookings Register. She stated that the letter to the editor said we had adequate parking for the courthouse and that the county hadn't shown any reason for added parking space. To this, Deanna responded by explaining the reason why she voted for purchasing those two houses was so that the county could proceed with a plan to put a building on the county's parking lot (to the south of the sheriff's office) and use the new space to replace that parking. She stated that was the reason she voted for purchasing the two lots.

Commissioner Falken reported that he attended the Work Comp board of trustees meeting in Keystone. He stated that the Work Comp pool is continuing to increase its reserves, is in good financial condition, and is looking for ways to help offset costs as things change. The pool has saved the participating cities and counties money since it was started.

Commissioner Larson had nothing to report.

EXECUTIVE SESSION- LEGAL

Motion made by Falken, seconded by Santema, to enter into executive session at 8:56 AM. Roll call vote: Falken "aye", Gregg "aye", Negstad "aye", Santema "aye", Larson "aye." Motion carried.

Commissioner Larson declared the executive session out at 9:20 AM.

ADJOURNMENT

There being no further business, Chairperson Larson declared the meeting adjourned until 8:30 a.m. Tuesday, July 21, 2009.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Stacy Steffensen
Deputy Finance Officer
Brookings County Commission Office

Published once at the total approximate cost of _____.