

**RESOLUTION #21-\_\_\_**  
**A RESOLUTION SETTING THE OFFICIAL PAY PLAN FOR 2022**

Be it resolved by the governing body of Brookings County, South Dakota:

That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year 2022 to become effective January 1, 2022.

Passed and approved this 21<sup>st</sup> day of December 2021.

\_\_\_\_\_  
 Larry Jensen, Chairperson  
 Brookings County Commission

ATTEST:

\_\_\_\_\_  
 Lori Schultz, Finance Officer  
 Brookings County

<b>Brookings County Outdoor Adventure Center</b>	<b>FTE</b>	<b>GRADE</b>
Director	1	E-10
BCOAC Assistant	1	N-4
PT Membership Assistant	4 (8 @ .5)	N-3 (Step 1 & Step 2 only)
<b>Commission Department</b>	<b>FTE</b>	<b>GRADE</b>
Commission Department Director	1	E-13
County Commissioners	2.5 (5 @ .5)	Non-graded position
Information Technology Administrator	1	N-11
GIS Technician	1	N-9
HR Specialist	1	N-8
Veterans Service Officer	1	N-8
Information Technology Support Specialist	1	N-8
Office Coordinator	1	N-5
Maintenance Supervisor	1	N-5
General Maintenance Worker	2	N-3
<b>County 4-H</b>	<b>FTE</b>	<b>GRADE</b>
PT 4-H Program Assistant	1 (2 @ .5)	N-5 (Step 1 & Step 2 only)
<b>County Health</b>	<b>FTE</b>	<b>GRADE</b>
Administrative Assistant	1	N-4
<b>County Development Department</b>	<b>FTE</b>	<b>GRADE</b>
Director	1	E-11
Deputy Director	1	N-9
Office Manager	1	N-5
<b>Equalization Department</b>	<b>FTE</b>	<b>GRADE</b>
Director	1	E-11
Deputy Director	1	N-9
Appraiser	3	N-6
Administrative Assistant	2	N-4
<b>Finance Department</b>	<b>FTE</b>	<b>GRADE</b>

Finance Officer	1	E-12
Deputy Finance Officer	1	N-9
Senior Finance Assistant	2	N-7
Finance Assistant II	1	N-5
Finance Assistant	3	N-4
Temporary Election Worker	1 (4 @ .25)	Non-graded position

<b>Highway Department</b>	<b>FTE</b>	<b>GRADE</b>
Highway Superintendent	1	E-13
Lead Foreman	1	N-9
Road Foreman	1	N-8
Shop Foreman	1	N-8
Mechanic, Fabricator/Welder	1	N-7
Heavy Equipment Operator	6	N-6
Office Manager	1	N-5
Equipment Operator	5	N-5
Sign Technician	1	N-5
Truck Driver	1 (2 @ .5-split employee)	N-5

<b>Register of Deeds</b>	<b>FTE</b>	<b>GRADE</b>
Register of Deeds	1	E-11
Deputy Register of Deeds	1	N-6
Administrative Assistant	1	N-4

<b>Sheriff's Department</b>	<b>FTE</b>	<b>GRADE</b>
Sheriff	1	E-15
Assistant Sheriff	1	E-12
Jail Administrator	1	E-11
Detention Center Nurse	1	N-11
Deputy-Sergeant	3	N-10
Deputy	10	N-9
Courtroom Sheriff's Deputy	1	N-9
Correctional Officer	10	N-5
Office Manager	1	N-5
Administrative Assistant	1	N-4
PT Deputy Sheriff	1 (2 @ .5)	N-9 (Step 1 & Step 2 only)
Temporary Deputy Sheriff	1	N-9
PT Correctional Officer	10 (20 @ .5)	N-5 (Step 1 & Step 2 only)
Coroner	.25	Non-graded position
PT Detention Center Nurse	.25	Non-graded position
Animal Control Officer	.25	Non-graded position
Jail Greeter	.5	Non-graded position

<b>State's Attorney</b>	<b>FTE</b>	<b>GRADE</b>
State's Attorney	1	E-19
Deputy State's Attorney II	1	E-14
Deputy State's Attorney I	1	E-13
Legal Assistant	4	N-7
Human Services Assistant	1	N-6
Office Manager	1	N-5

**Weed Department**  
 Supervisor  
 Truck Driver  
 Weed Enforcement Officer  
 Seasonal Workers

**FTE**  
 1  
 1 (2 @ .5-split employee)  
 .5  
 1 (2 @.5)

**GRADE**  
 E-7  
 N-5  
 N-4 (Step 1 & Step 2 Only)  
 N-3 (Step 1 & Step 2 Only)

N=Non-Exempt Position; E=Exempt Position

**2022 Wage Ranges**

Pay Grade	Minimum	Mid-Point	Maximum
1	\$30,300	\$34,123	\$38,428
2	\$32,572	\$36,682	\$41,310
3	\$35,015	\$39,433	\$44,408
4	\$37,641	\$42,390	\$47,739
5	\$40,465	\$45,570	\$51,319
6	\$43,499	\$48,987	\$55,168
7	\$46,762	\$52,661	\$59,305
8	\$50,269	\$56,611	\$63,753
9	\$54,039	\$60,857	\$68,535
10	\$58,092	\$65,421	\$73,675
11	\$62,449	\$70,328	\$79,201
12	\$67,133	\$75,602	\$85,141
13	\$72,168	\$81,273	\$91,526
14	\$77,580	\$87,368	\$98,391
15	\$83,399	\$93,921	\$105,770
16	\$89,654	\$100,965	\$113,703
17	\$96,378	\$108,537	\$122,230
18	\$103,606	\$116,677	\$131,398
19	\$111,377	\$125,428	\$141,252

**Non-Graded Part-Time Positions**

E	County Commissioners	19,390
E	Coroner	\$8,500
N	Detention Center Nurse	\$30.00
N	Animal Control Officer	\$25.83
N	Internships	\$11.00
N	Jail Greeter	\$11.50
N	Temp Election Workers	\$14.00