



**Commission Meeting**  
Brookings City & County Government Center  
520 3rd Street  
Chambers, Suite 310 (3rd floor)

**1. 8:30 AM Call to Order on Tuesday, March 21, 2023**

**2. Pledge of Allegiance**

**3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.**

There is a five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. No commission action will be taken during this agenda item. Any requested action item may be scheduled for a future meeting date.

**4. Approval of Agenda**

*Action: Motion to Approve, Request Comments, Voice Vote*

**5. Consent Agenda Items**

*Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call*

A. Approval of minutes

Documents:

[03-07-2023 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 03212023.pdf](#)

D. Approval of cellular authorizations

E. Approval of the Human Services report

**6. Routine Business**

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[3.21.23 CLAIMS.pdf](#)

[3.10.23 MARCH DEPT OF REV.pdf](#)

B. Department Head reports

i. 4-H

Documents:

[4-H Report.pdf](#)

ii. County Development Department

Documents:

[County Dev Report.pdf](#)

[Joint Jurisdiction Board Info.pdf](#)

[FEMA Letter.pdf](#)

C. Finance Officer's Report

i. January

Documents:

[Finance Officer Report - January.pdf](#)

ii. February

Documents:

[Finance Officer Report - February.pdf](#)

iii. Investment Report

Documents:

[Investment Report.pdf](#)

**7. Scheduled Agenda Items**

**8. Regular Business**

- A. Action to approve Resolution #23-15: a resolution for the establishment of certain motor vehicle fees.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 23-15 Motor Vehicle Fees.pdf](#)

- B. Action to approve Agreement #23-20: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Argo Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 23-20 ROW Sioux Valley Energy.pdf](#)

- C. Action to approve Agreement #23-21: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Argo Township.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 23-21 ROW Sioux Valley Energy.pdf](#)

- D. Action to approve Agreement #23-22: a State of South Dakota Department of Transportation Joint Powers Agreement for Pocket Gopher Baiting Services.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 23-22 Pocket Gopher Baiting.pdf](#)

- E. Action to surplus asset #79265, an 8-drawer card file, to be sold via online auction.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Surplus Item.pdf](#)

## **9. Commission Department Director's Report**

Documents:

[Commission Dept Report.pdf](#)  
[Surplus Cash Analysis.pdf](#)  
[Brookings Firefighters Annual Feed.pdf](#)  
[Taste of Brookings Invitation.pdf](#)  
[SDACC Agenda.pdf](#)

## **10. States Attorney's Office Report**

## **11. Commissioner Reports and Discussion Items**

- A. Correspondence received

Documents:

[Historical Society Letter.pdf](#)

## **12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract**

**negotiations.**

Action: Motion to Enter into Executive Session, Voice Vote  
Motion to come out of Executive Session, Voice Vote

**13. Adjournment**

*Action: Motion to Approve, Voice Vote*

**14. Public Notices**

- March 28, Tuesday: Brookings County Annual Feed, 5:30 PM, Brookings Fire Hall, 607 20th Ave, Brookings
- April 5, Wednesday: Commission Work Session, 8:00 AM, Government Center Chambers
- April 6, Thursday: Brookings Area Chamber of Commerce Taste of Brookings and Annual Celebration, 5:00 PM, Club 71 at Dana J. Dykhouse Stadium
- April 11, Tuesday: Equalization Boards, 8:30 AM, Government Center Chambers
- April 18-20, Tuesday-Thursday: SDACC Spring Workshop, Pierre

**NOTE:** Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.