



Commission Meeting
Brookings City & County Government Center
520 3rd Street, Brookings, SD
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, April 4, 2023

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

There is a five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. No commission action will be taken during this agenda item. Any requested action item may be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[03-21-2023 Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 04042023.pdf](#)

D. Approval of cellular authorizations

Documents:

[Cellular Auth - Brutty.pdf](#)

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[4.4.23 claims.pdf](#)

B. Department Head reports

i. County Development Department

Documents:

[County Dev Report.pdf](#)

ii. BCOAC

Documents:

[BCOAC Report.pdf](#)

7. Scheduled Agenda Items

A. 9:00 AM - Public Hearing and action to approve Resolution #23-16: a Supplemental Budget Resolution.

Action: Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[Res 23-16 Supplemental Budget.pdf](#)

8. Regular Business

A. Action to approve Resolution #23-17: a resolution approving annexation of territories by the City of Brookings.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 23-17 Annexation.pdf](#)

B. Action to approve Agreement #23-23: a Security Installation Contract between Brookings County and Safe N Secure.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 23-23 Safe N Secure.pdf](#)

- C. Action to approve a late elderly tax freeze #23-04.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Elderly Tax Freeze App.pdf](#)

- D. Action to approve Abatement #23-09: an abatement application for parcel #40265-01500-066-00 in the amount of \$3,204.28.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Abatement 23-09.pdf](#)

- E. Action to approve a Request to Fill Vacancy for a full-time Deputy in the Sheriff's Office.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV Deputy Sheriff.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received

12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to come out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- o April 5, Wednesday: Commission Work Session, 8:00 AM, Government Center Chambers

- April 6, Thursday: Brookings Area Chamber of Commerce Taste of Brookings and Annual Celebration, 5:00 PM, Club 71 at Dana J. Dykhouse Stadium
- April 7, Friday: Offices close at 12:00 PM in honor of Good Friday
- April 11, Tuesday: Equalization Boards, 8:30 AM, Government Center Chambers
- April 18-20, Tuesday-Thursday: SDACC Spring Workshop, Pierre
- May 29, Monday: Offices closed in honor of the Memorial Day holiday

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.