



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

1. 8:30 AM Call to Order on Tuesday, April 23, 2019

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Action items will be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[04-09-2019 Minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report04232019.pdf](#)

D. Approval of Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[Claims Payable 4.23.19.pdf](#)
[Apr Dept of Rev 4.8.19.pdf](#)

B. Department Head reports

C. Finance Officer's Report

Action: List 'Be it Noted' items for minutes

Be it Noted items:

- ***Auditor's Account with the Treasurer***
- ***Payroll & Additive Totals***
- ***Highway Expenditures Report***
- ***Register of Deeds Statement of Fees Collected***

Documents:

[Finance Officer Report.pdf](#)

7. Scheduled Agenda Items

A. 9:15 AM - Discussion and possible action on a request from the Brookings Farmer's Market for a road closure. Louise Snodgrass with Brookings Farmer's Market presenting.

Action: Motion to Approve, Comments, Voice Vote

B. 9:30 AM - Discussion and possible action on Oak Lake Township funding request. Norris Patrick, Oak Lake Township Supervisor, presenting.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Oak Lake Township Invoices.pdf](#)
[Oak Lake Statement.pdf](#)
[May 15, 2018 Meeting Items.pdf](#)
[August 7, 2018 Meeting Items.pdf](#)

8. Regular Business

A. Action to approve Abatement #19-18: an abatement application made by the City of Aurora for parcel #31184-00100-007-00 in the amount of \$41.25

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Abatement List.pdf](#)
[Abatement 19-18.pdf](#)

B. Action to approve Abatement #19-19: an abatement application made by the City of Aurora for parcel #31184-00300-005-00 in the amount of \$24.52.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Abatement 19-19.pdf](#)

- C. Action to approve Abatement #19-20: an abatement application made by the City of Aurora for parcel #31200-00200-003-00 in the amount of \$722.36.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Abatement 19-20.pdf](#)

- D. Action to approve Abatement #19-21: an abatement application made by the City of Aurora for parcel #31200-00200-004-00 in the amount of \$241.29.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Abatement 19-21.pdf](#)

- E. Action to approve Abatement #19-22: an abatement application made by Kelly Buchholz for parcel #09000-11247-183-00 in the amount of \$1,694.55.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Abatement 19-22.pdf](#)

- F. Action to approve a funding request of \$1,500 made by the Uncle Sam Jam.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Uncle Sam Jam Request.pdf](#)

- G. Work Plan discussion

Documents:

[Work Plan Topics.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Surplus Cash Analysis.pdf](#)
[Aurora Tax Increment District.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received

Documents:

[DENR - Air Quality Permit.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(4): contract negotiations.

*Action: Motion to enter into Executive Session, Voice Vote
Motion to come out of Executive Session, Voice Vote*

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *April 19, Friday: County Offices will be closed in honor of the Good Friday holiday.*
- *April 24, Wednesday: Statewide tornado drill at 10:15 a.m.*
- *April 26, Friday: Elkton Fireman's Feed, 5:30 p.m. at the Elkton Fire Hall.*
- *April 30, Tuesday: Brookings Volunteer Fire & Rescue's annual County Night feed, 5:30 p.m. at the East Station.*
- *May 2, Thursday: Special Commission meeting at 11:00 a.m. in the Chambers of the Brookings City & County Government Center.*
- *May 6, Monday: Tour of jail facilities at Renville County, Olivia, MN.*
- *May 22, Wednesday: Sioux Valley Commissioner's meeting (10 County) hosted by Moody County.*
- *May 27, Monday: County Offices will be closed in honor of the Memorial Day holiday.*
- *June 4, Tuesday: Mental Health Task Force presentation, 3:30 p.m. in the Chambers of the Brookings City & County Government Center.*
- *June 11, Tuesday: Budget Hearings. 8:30 a.m. - 5:00 p.m. in the Community Room of the Brookings City & County Government Center.*
- *June 12, Wednesday: Budget Hearings. 8:30 a.m. - 12:00 p.m. in the Community Room of the Brookings City & County Government Center.*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.