



Commission Meeting
Brookings City & County Government Center
520 3rd Street
Chambers, Suite 310 (3rd floor)

If you have any symptoms of COVID-19 or believe you may have been exposed, please consider watching the Commission meeting from home, broadcast live on Swiftel channel 19, ITC channel 168, or the Brookings County Youtube channel. You can also call in by dialing 605-697-8255 and entering code 6056968205 when prompted.

1. 8:30 AM Call to Order on Tuesday, July 6, 2021

2. Pledge of Allegiance

3. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

Five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. Any requested action items must be scheduled for a future meeting date.

4. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Approval of minutes

Documents:

[2021-06-15 County Commission minutes.pdf](#)

B. Approval of travel requests

Documents:

[Travel Requests.pdf](#)

C. Approval of personnel action notices

Documents:

[Personnel Action Notice Report 07062021.pdf](#)

D. Approval of cellular authorizations

Documents:

E. Approval of the Human Services report

Documents:

[Human Services Report.pdf](#)

6. Routine Business

A. Approval of claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[7.6.2021 CLAIMS.pdf](#)

[June Dept of Rev Special Packet 6.17.2021.pdf](#)

B. Recognition of Employees' Anniversaries

- i. Reid Squires: 5 years in May
- ii. Heather Murfield: 5 years in June
- iii. Tonia Thornton: 10 years in June

C. Department Head reports

- i. Highway Department

Documents:

[Highway Report.pdf](#)

7. Scheduled Agenda Items

- A. 9:00 AM - Second Reading, Public Hearing and action to approve Ordinance #21-04: an ordinance establishing the requirements, fees and regulations for the issuance of alcoholic beverage licenses within Brookings County.

Action: Second Reading, Motion to Approve, Open/Close Public Hearing, Comments, Roll Call

Documents:

[Ord 21-04 Alcoholic Beverage Licenses.pdf](#)

- B. 9:30 AM - Action to approve the closure of County Road 23 through Aurora for Gala Days, August 7, 2021, at 7:00 AM to August 8, 2021, at 2:00 AM.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Gala Days Map.pdf](#)

- i. Pat Tingle, Aurora Gala Days street closure request

8. Regular Business

- A. Action to approve Resolution #21-27: a resolution authorizing the purchase of bridge construction labor based upon the price established through the Yankton County, South Dakota bid process.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Res 21-27 Bridge Construction Labor.pdf](#)

- B. Action to approve Agreement #21-84: an amendment to Agreement #18-84: the East Central Regional Communication Council Joint Powers Agreement.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 21-84 East Central Agr Amendment.pdf](#)

- C. Action to remove Agreement #21-81: a One Chart Link partner agreement between Brookings County and Sanford from the table.

Action: Motion to Remove from Table, Voice Vote

- i. Tabled on June 1, 2021, and June 15, 2021, (Original motion to approve on June 1, 2021, by Bartley, seconded by Boersma to approve Agreement #21-81).

Action: Comments, Roll Call

Documents:

[Agr 21-81 One Chart Link.pdf](#)

- D. Action to approve Change Order #005 for the Brookings County Detention Center Expansion & Remodel project in the amount of \$20,388.00.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Change Order 5 - Jail Expansion.pdf](#)

- E. Action to approve a request to purchase a 2022 Chevrolet Silverado 2500HD pickup for the Highway Department.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Silverado Price Summary.pdf](#)

- F. Action to approve the closure of 6th Avenue between 3rd Street and 4th Street from 5:30 PM to 9:00 PM on Tuesday, July 20th for the Brookings Public Library pet parade.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Road Closure Application.pdf](#)

- G. Action to approve a request to fill vacancy for a full-time female Correctional Officer - internal posting only.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Correctional Officer, FT Female.pdf](#)

- H. Action to approve a request to fill vacancy for three full-time Correctional Officers.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Correctional Officers, FT.pdf](#)

- I. Action to declare items as surplus property to be sold via online auction, destroyed, or transferred.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[2021 Surplus Items.pdf](#)

- J. Action to approve the publication of a supplemental budget notice.

Action: Motion to Approve, Comments, Voice Vote

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

- A. Correspondence received

Documents:

[DENR Letter - Surface Water Discharge Permit.pdf](#)
[Growing South Dakota Publication.pdf](#)

12. Executive Session - in accordance with SDCL §1-25-2(1)(4): personnel and contract negotiations.

Action: Motion to Enter into Executive Session, Voice Vote

Action: Motion to Come Out of Executive Session, Voice Vote

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Budget Work Session (until 12:00 PM)

15. Public Notices

- *July 5, Monday: County offices closed in honor of the Independence Day holiday.*
- *July 18, Sunday: 2:00 PM, Medary Monument Rededication.*
- *July 19-23, Monday-Friday: Brookings City & County Safety Week Activities*
 - *July 22, Thursday: Safety Picnic 11:00 AM-2:00 PM*

- *August 2, Monday - August 5, Thursday: Achievement Days events and activities at the Swiftel Center in Brookings.*
- *August 12, Thursday: CDI Golf Outing, 10:00 AM, Brookings Country Club*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.