



Brookings County Commission Meeting
Brookings City & County Government Center
520 3rd Street, Brookings, SD
Chambers, Suite 310 (3rd Floor)

1. 8:30 AM Call to Order on Tuesday, February 17, 2026

2. Pledge of Allegiance

3. Approval of Agenda

Action: Motion to Approve, Request Comments, Voice Vote

4. Invitation for a Citizen to schedule time on the Commission Agenda for an item not listed.

There is a five (5) minute time limit per person. Anyone wanting to speak during this agenda item must sign in prior to the start of the meeting. No commission action will be taken during this agenda item. Any requested action item may be scheduled for a future meeting date.

5. Consent Agenda Items

Action: Motion to Approve, Note Consent Agenda Items, Request Comments, Roll Call

A. Minutes

Documents:

[02-03-2026 County Commission minutes.pdf](#)

B. Travel & Education Requests

Documents:

[Travel Requests.pdf](#)

C. Personnel Action Notices

Documents:

[Personnel Action Notice Report 02172026.pdf](#)

D. Cellular Authorizations

Documents:

[Cellular Auth - Baker_Redacted.pdf](#)

E. Human Services Report

Documents:

6. Routine Business

A. Approval of Claims

Action: Motion to Approve, Comments, Roll Call

Documents:

[2.17.26 claims.pdf](#)
[2.17.26 special claim.pdf](#)
[2.5.26 DEPT OF REV.pdf](#)

B. Department Head Reports

i. Weed & Pest Department

Documents:

[Weed Pest Report.pdf](#)

ii. County Development Department

Documents:

[County Dev Report.pdf](#)
[Planning Zoning Report.pdf](#)

C. Finance Officer's Report

Documents:

[Finance Officer Report.pdf](#)

i. Be it Noted Items:

Action: Note Items for Minutes

- a. Auditor's Account with the Treasurer
- b. Payroll & Additive Totals
- c. Register of Deeds Statement of Fees Collected

7. Scheduled Agenda Items - 9:00 AM

A. Elkton Ambulance Presentation - Berniece Stuefen

Documents:

[Elkton Ambulance Info.pdf](#)

B. Brookings Public Library Report - Director of Library Services, Ashia Gustafson

Documents:

[Brookings Library Report.pdf](#)

8. Regular Business

- A. Action to approve Agreement #26-19: an intergovernmental contract for the South Dakota Public Assurance Alliance reaffirming membership in the local government risk pool.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Agr 26-19 SDPAA Membership.pdf](#)

- B. Action to approve Agreement #26-20: a 3-year service agreement between Brookings County and Trane U.S., Inc. for the Brookings County Outdoor Adventure Center.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Agr 26-20 Trane, BCOAC.pdf](#)

- C. Action to approve Change Order #2 for the Samara Avenue Improvements project for an increase of \$51,745.45.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Change Order 1, SN 06-227-230.pdf](#)

- D. Action to approve Change Order #1 for structure and approach grading, SN 06-227-230, PCN 08F4 in the amount of \$75,733.11.

Action: Motion to Approve, Comments, Roll Call

Documents:

[Change Order 1, SN 06-227-230.pdf](#)

- i. Action to approve the payment to Timmon's Construction for the amount of the change order.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[Timmons Claim.pdf](#)

- E. Action to approve a Request to Fill Vacancy for a full-time female Correctional Officer in the Brookings County Detention Center.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Female CO.pdf](#)

- F. Action to approve a Request to Fill Vacancy for a Corrections Corporal in the Brookings County Detention Center.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Corrections Cpl 1.pdf](#)

- G. Action to approve a Request to Fill Vacancy for a Corrections Corporal in the Brookings County Detention Center.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Corrections Cpl 2.pdf](#)

- H. Action to approve a Request to Fill Vacancy for a part-time Weed & Pest Supervisor.

Action: Motion to Approve, Comments, Voice Vote

Documents:

[RFV - Weed Pest Supervisor.pdf](#)

9. Commission Department Director's Report

Documents:

[Commission Dept Report.pdf](#)
[Surplus Cash Analysis.pdf](#)
[Brookings Area Transportation Plan.pdf](#)
[Babybel Expansion.pdf](#)

10. States Attorney's Office Report

11. Commissioner Reports and Discussion Items

12. Executive Session - in accordance with SDCL §1-25-2

Action: Motion to Enter into Executive Session, Voice Vote
Action: Chair Declares Board Out of Executive Session

13. Adjournment

Action: Motion to Approve, Voice Vote

14. Public Notices

- *February 16, Monday: Offices closed in honor of the Presidents Day holiday*
- *February 18, Wednesday: 2026 Stronger Together, Building Assets for Brookings, a Day for Suicide Prevention, 8:00 AM - 1:00 PM, Dacotah Bank Center, registration through United Way*
- *February 21, Saturday: Legislative Coffee, 9:00 AM, Brookings City & County Government Center Chambers*
- *February 25, Wednesday: SDDOT and City of Brookings Stakeholder Meetings for the Brookings Area Transportation Plan, 12:00 PM-1:00 PM and 2:00 PM-3:00 PM, Brookings City & County Government Center Chambers*
- *February 25, Wednesday: SDDOT and City of Brookings public meeting/open house on Brookings Area Transportation Plan, 4:00 PM-6:00 PM, Community Room (300), Brookings City & County Government Center*
- *February 26, Thursday: Towns & Townships Meeting, 10:00 AM, BCOAC*
- *March 11, Wednesday: Babybel Expansion Groundbreaking Ceremony, 10:00 AM-11:30 AM, park at Domellie's Event Center to be bussed to the ceremony site*
- *March 20, Friday: Brookings & Moody County Lincoln Day Dinner, 5:00 PM, Club 71 at SDSU*

NOTE: Individuals needing assistance, pursuant to the Americans with Disabilities Act, should contact Brookings County (605-696-8205) 48 hours in advance of the meeting to make necessary arrangements. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.