

Brookings County Finance Office

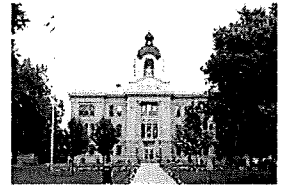
Lori Schultz Brookings County Finance Officer

520 3rd st Suite 100 ♦Brookings, SD 57006

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To: County Commission

RE: report on grant between SD Department of Corrections, Council for Juvenile Services and the Brookings Boys and Girls Club

Brookings County is the Sub Recipient of a Grant between the State of South Dakota and the Local Brookings Boys and Girls Club. The goal of the grant is to Increase the amount of youth being diverted through the stat's attorney's office and to track and examine the data associated with juvenile arrest, diversion, detention and shelter care. This is done by a JDAI/Youth Diversion Coordinator. Brookings County agreed, as sub recipient, to maintain and supervise the maintenance of records necessary for the proper and efficient operation of the program, including records and documents regarding applications, and determination of eligibility, provision of services, administrative costs and statistical, fiscal and other info required by the state. Records will be maintained for a period of three years after final expenditures report by the County Finance Office.

I spoke with Codington County, who has been on this program for 2 years about their involvement with the program. They have nothing run through the county and all communication is between their boys and girls club and the State. I decided to go a similar route with the exception of both the claims/bills and the payment from the state.

I requested that the county finance office be copied in all correspondence and be sent copies of the claims/bills and payment for our records at the time they are done. I felt this is the most efficient way to handle the grant, allowing direct communication between the two, while still providing oversight.

The following are copies of the first claims/bills sent to the State and a copy showing payment heading to Boys and Girls Club for the bills.

As further bills and payments take place I will present them to the commission.

Respectfully,

Lori Schultz

Brookings County Finance Officer

**Second Chance Act
Addressing the Needs of Incarcerated Parents and their Minor Children
Funding Opportunity through OJJDP**

Our community has an opportunity to develop and expand evidence-based programs and services to address the needs of incarcerated parents with children ages 18 and younger in order to facilitate positive family engagement and implement programs to decrease antisocial behaviors and future involvement in the juvenile justice system for children of incarcerated parents (COIP).

Activities will build upon the collaborative efforts that Brookings has already become engaged in as part of the SD Resilient Communities program ([sdcpm.org](http://sdcpcm.org)) and incorporate existing support and prevention programs for youth and adults.

Opportunity	Second Chance Act Addressing the Needs of Incarcerated Parents and their Minor Children
Sponsor	Office of Juvenile Justice and Delinquency Prevention, U.S. Department of Justice
Deadlines	Feb. 5, 2021 2 preliminary forms Feb. 19, 2021 Full
Eligible Applicant (Recipient)	City of Brookings or Brookings County
Community Partners (Sub-recipients)	BCYMP, Boys and Girls Club of Brookings, Brookings School District, CASA, Brookings Behavioral Health & Wellness, Avera Behavioral Health, Brookings County State's Attorney, and others identified through implementation
Award & Implementation	Up to \$750,000 with 36 month implementation

Proposed Activities

- Year 1 Team Formed & Meet Monthly
- Collect knowledge and data on the number of children in Brookings with incarcerated or otherwise justice-involved parents
 - Review literature in order to better understand characteristics and needs of children of incarcerated parents (COIP)
 - Team and community training on Adverse Childhood Experiences and CDC prevention strategies: <https://www.cdc.gov/violenceprevention/aces/help-youth-at-risk.html>
 - Establish policies, MOUs, protocols and streamlined communication for shared case management that ensures confidentiality while providing for effective wrap-around supports for COIP
- Year 2 Begin delivery of expanded evidence-based programming and support for incarcerated parents and their minor children
- Site-based small group and 1:1 community-based mentoring for COIP through the Boys and Girls Club of Brookings (site-based small group) and BCYMP (1:1 community-based)
 - Delivery of evidence-based parenting curriculum to incarcerated parents of minor children
 - Mental health support groups for both incarcerated parents and children of incarcerated parents
- Year 3 Re-evaluation and expansion of programming and support
- Follow-up survey of participants and gathering evidence from school, afterschool programs and justice system on outcomes of participation for children
 - Report findings to community and other stakeholders
 - Development of sustainability plan, should evidence warrant

Personnel \$ 15,708.94
 Indirect Costs at 10% \$ 4,243.55
 Balance \$ 0.00

Title	Category	Pay Date	Beginning	Pay Period Ending	Salary	Allocation (%)	Fringe (12%)	Total
Youth Diversion Director	Personnel	10/23/2020	10/2/2021	10/15/2021	\$ 1,576.92	100%	\$ 189.23	\$ 1,766.15
Youth Diversion Director	Personnel	11/6/2020	10/18/2021	10/29/2021	\$ 1,576.92	100%	\$ 189.23	\$ 1,766.15
Youth Diversion Director	Personnel	11/20/2020	10/30/2021	11/12/2021	\$ 1,576.92	100%	\$ 189.23	\$ 1,766.15
Youth Diversion Director	Personnel	12/4/2020	11/13/2021	11/18/2021	\$ 1,576.92	100%	\$ 189.23	\$ 1,766.15
Youth Diversion Director	Personnel	12/18/2020	11/27/2021	12/10/2021	\$ 1,576.92	100%	\$ 189.23	\$ 1,766.15
Tenn Center PD	Personnel	12/31/2020	12/11/2021	12/24/2021	\$ 1,576.92	100%	\$ 189.23	\$ 1,766.15
Tenn Center PD	Personnel	10/23/2020	10/2/2021	10/15/2021	\$ 1,817.31	15%	\$ 218.08	\$ 490.67
Tenn Center PD	Personnel	11/6/2020	10/16/2021	10/29/2021	\$ 1,817.31	15%	\$ 218.08	\$ 490.67
Tenn Center PD	Personnel	11/20/2020	10/30/2021	11/12/2021	\$ 1,817.31	15%	\$ 218.08	\$ 490.67
Tenn Center PD	Personnel	12/4/2020	11/13/2021	11/26/2021	\$ 1,817.31	15%	\$ 218.08	\$ 490.67
Tenn Center PD	Personnel	12/18/2020	11/27/2021	12/10/2021	\$ 1,817.31	15%	\$ 218.08	\$ 490.67
Marketing Director	Indirect Costs at 10%	12/31/2020	12/11/2021	12/24/2021	\$ 1,817.31	10%	\$ 181.73	\$ 304.62
Marketing Director	Indirect Costs at 10%	10/23/2020	10/2/2021	10/15/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Marketing Director	Indirect Costs at 10%	11/6/2020	10/16/2021	10/29/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Marketing Director	Indirect Costs at 10%	11/20/2020	10/30/2021	11/12/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Marketing Director	Indirect Costs at 10%	12/4/2020	11/13/2021	11/26/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Marketing Director	Indirect Costs at 10%	12/18/2020	11/27/2021	12/10/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Accountant	Indirect Costs at 10%	12/31/2020	12/11/2021	12/24/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Accountant	Indirect Costs at 10%	10/23/2020	10/2/2021	10/15/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Accountant	Indirect Costs at 10%	11/6/2020	10/16/2021	10/29/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Accountant	Indirect Costs at 10%	11/20/2020	10/30/2021	11/12/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Accountant	Indirect Costs at 10%	12/4/2020	11/13/2021	11/26/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Accountant	Indirect Costs at 10%	12/18/2020	11/27/2021	12/10/2021	\$ 1,884.62	10%	\$ 188.46	\$ 304.62
Brookings ED	Personnel	10/23/2020	10/2/2021	10/15/2021	\$ 2,400.00	10%	\$ 240.00	\$ 528.00
Brookings ED	Personnel	11/6/2020	10/16/2021	10/29/2021	\$ 2,400.00	10%	\$ 240.00	\$ 528.00
Brookings ED	Personnel	11/20/2020	10/30/2021	11/12/2021	\$ 2,400.00	10%	\$ 240.00	\$ 528.00
Brookings ED	Personnel	12/4/2020	11/13/2021	11/26/2021	\$ 2,400.00	10%	\$ 240.00	\$ 528.00
Brookings ED	Personnel	12/18/2020	11/27/2021	12/10/2021	\$ 2,400.00	10%	\$ 240.00	\$ 528.00
Brookings ED	Personnel	12/31/2020	12/11/2021	12/24/2021	\$ 2,400.00	10%	\$ 240.00	\$ 528.00

0.00

Total Personnel 1,766.1500
 1,766.1500
 1,766.1500
 1,766.1500
 1,766.1500
 1,766.1500
 10,596.5000

Invoice



COMMUNICATIONS

415 4th St. Brookings, SD 57006
800-561-6211 fax: 605-697-8280
www.swiftel.net



No.

Client Information

Name Boys and Girls Club
Project: Brookings Boys and Girls Club
Address _____
Brookings, SD 605-692-3333
Account # 1313918 SO#: 1119850

Date 12/30/20
WO # 1950
AE. Scott Mack
Tech. Lance Swenson

Qty	Item #	Description	Unit Price	TOTAL
} 1	EECPWJM	Teen Center: UniFi AC Pro 5 Pack	895.70	895.70
	INCBWJI	Labor	520.00	520.00
<i>Adding the additional AP (Access Point) = to keep up with increased diversion services tech needs & enhance efficiency of JDAZ program quality.</i>				
1	EECPWJM	Moody County: UniFi AC Pro 5 Pack	895.70	895.70
1	INCBWJI	Labor	520.00	520.00

895.70 + 520.00 = 1415.70



Excise Tax 2%

0.00

57.78

2,889.18

0.0208

Labor & Materials	\$	2,831.40
Subtotal	\$	2,831.40
2% Excise	\$	57.78
Total	\$	2,889.18

2% excise = 28.31

1444.01

O/E

No. 0791A

State of South Dakota
VOUCHER
Invoice

AP

INVOICE WORKSHEET 1

IWS-1T

NEXT FUNCTION: _____ ACTION: _____ 02/03/2021 08:16:18
 REQUEST: _____

=====

INVOICE NUMBER : _JJDDPA2020-10-12 DATE: 01/07/2021 MODEL: _____
 VENDOR SHORT NM: BOYSGIRLSCLUBOF BOYS & GIRLS CLUB OF CURR : _____
 VENDOR NUMBER : _12118446 BROOKINGS CM/DM : I
 PO REFERENCE : _____ APPROVAL NBR: _____ MULTI PYMT: N
 TERMS CODE: 001 PYMT DUE DATE: _____ DO NOT USE : _____
 REMIT MSG: _ 10-12/2020_JJDDPA_GRANT_CLAIM_/DEPT_OF_CORRECTIONS
 SIGNATURE APPR CD: _____

LINE	AMOUNT/PERCENT	EXP	CO	ACCOUNT	CENTER	PROJ-CO NUMBER
VAT	QUANTITY	UNIT	ITEM NUMBER	DESCRIPTION	PRORATE (T F A D)	USE 99 I'RC
0001	13,245.00	001	2021	52065700	1811039259	
0002					N N N N	
0003						
0004						
					GROSS AMOUNT:	13,245.00

I declare and affirm under the penalties of perjury that this claim has been examined by me, and to the best of my knowledge and belief, is in all things true and correct.

 Claimant Date

Julie Clark 2/3/2021
 Authorization Date

 Authorization Date

From: BFM Accounting System <BFM.ACCOUNTING.SYSTEM@state.sd.us>
Sent: Saturday, February 06, 2021 12:25 AM
To: Yura Elverud <yelverud@greatfuturesd.org>
Subject: e-Stub for ACH 00002381816

STATE OF SOUTH DAKOTA
Accounts Payable e-Stub

Electronic payment number **00002381816** was issued to **BOYS & GIRLS CLUB OF** on **02/05/2021**. You should see this payment in your account in 2 working days. **Please do NOT reply to this email with questions.** If you have questions concerning this payment you will need to contact the paying agency. Follow the link below to view the agency paying your invoice and locate their phone number. This payment is for the following invoice(s):

JJDPA2020-10-12	\$ 13245.00	10-12/2020 JJDPA GRANT CLAIM / DEPT OF CORRECTIONS
TOTAL	\$13245.00	

You can view this payment and all invoices in more detail online at https://bfm.sd.gov/vendor/payment_numamount.asp?PaymentAmount=13245.00&PaymentNumber=00002381816