



Stacy Steffensen, Commission Department Director

Brookings County
520 3rd St., Suite 210
Brookings, SD 57006

STAFF REPORT:

Scheduled Agenda Items

- 9:00 AM – Jail Progress Report from Chad Nelson, Project Manager, Henry Carlson Construction

Regular Business Items

- First Reading: This is the First Reading of the Housing Board ordinance that was reviewed at the last meeting. The Second Reading and public hearing will be held on April 6, 2021.
- Resolution – Beadle County Bid: This resolution authorizes our highway department to buy the noted materials off of Beadle County's bid.
- Right-of-Way Agreements: There are three right-of-way agreements that Brian Gustad is recommending for approval.
- 2020 Year End Report: I will present this at the meeting.

Director's Report

- Included with my staff report is information on the first invoice for the interchange project and how that is being billed. The money the county has assigned for that project will need to be brought out of fund balance through the supplemental budget process. That money is assigned in the General Fund. I will be asking for direction on which fund you want to pay these bills out of. We have paid for several bills for this project (surveying) out of the Highway Fund. However, I don't know if the entire amount (\$2M) should be transferred to Highway or left in General Fund and expensed from there.
- I do have hotel rooms for Spring Workshop reserved for both Tuesday and Wednesday nights, March 16th and 17th. I will need to know what your plans are for that conference.

Public Notices

- ✓ Tuesday-Thursday, March 16-18, 2021 – SDACC Spring Workshop, Ramkota in Pierre, SD
- ✓ Wednesday, April 14, 2021, 10:30 AM, Government Center Chambers – Award presentation from the South Dakota Center for Prevention of Child Maltreatment for the South Dakota Resilient Communities initiative.

A handwritten signature in black ink that reads "Stacy Steffensen". The signature is written in a cursive, flowing style.

Stacy Steffensen
Commission Department Director
Brookings County, South Dakota