

Brookings County
Travel / Education Request Form

Name(s): Sonia Mack

Department: Brookings County Extension Position(s): 4-H Youth Program Advisor

Date(s)	Beginning Odometer	Ending Odometer	Destination
1/19/22, 2/16/22			Watertown, SD
3/9/22			Watertown, SD

Reason for Travel:

NEA4-H Work Days

Passengers:

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto
 - 348 Miles @ \$ 0.42 /per mile = \$ 146.16
- Meals:
 - Breakfast(s) @ \$ = \$ 0.00
 - Lunch(s) @ \$ = \$ 0.00
 - Dinner(s) @ \$ = \$ 0.00
- Additional Expenses (taxi, parking, etc.):
 - Please list: = \$
- Lodging (Estimated number of nights): = \$
- Registration (Estimated cost): = \$

Total Cost Estimate: = \$ 146.16

Department Head designated mileage rate: \$ /per mile

Sonia Mack
Department Head Signature

1.5.2022
Date

Travel / Education Request Form

Name(s): Misty Moser

Department: Weed & Pest Position(s): Supervisor

Date(s)	Beginning Odometer	Ending Odometer	Destination
February 15-18, 2022			Huron SD

Reason for Travel:

Weed and Pest Conference in Huron SD,

Passengers:

Misty Moser, Tim Bauer

Estimated Expenses:

• Method of Travel: County Vehicle Private Auto
150 Miles @ \$ _____ /per mile = \$ 0

• Meals: _____ Breakfast(s) @ \$ _____ = \$ 0
2 Lunch(s) @ \$ 11.00 = \$ 22.00
2 Dinner(s) @ \$ 15.00 = \$ 30.00

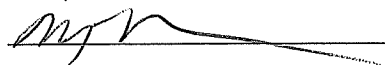
• Additional Expenses (taxi, parking, etc.):
 Please list: _____ = \$ 0

• Lodging (Estimated number of nights): _____ = \$ 3

• Registration (Estimated cost): _____ = \$ 425.00

Total Cost Estimate: = \$ 477.00

Department Head designated mileage rate: \$ _____ /per mile



Department Head Signature

1-6-2022

Date

**2022
WEED AND PEST
CONFERENCE AGENDA**

Crossroads Hotel-Huron Event Center

Huron, SD

February 15, 2022

Tuesday

5:00 - 7:00 PM Early Arrival Registration,
Foyer

5:00 PM Hospitality Room Open,
Pool Area

February 16, 2022

Wednesday

Supervisors Training
Dakota A,B,E,F

7:00 - 8:30 AM Registration, Foyer

8:00 AM Welcome - Association

8:15 AM Introductions

8:45 AM Record Keeping Requirements

Lowell Perman, SD DANR

Ag Inspector

9:30 AM Chemical Drift-Paul Johnson-
SDSU Extension Weed Science

Coordinator

Break-Dakota C,D,G,H

Budget Discussions -

Cindy Brugman, Codington County

Auditor

SD DOT Spray Contract Process

Thomas Druyverstein, SD DOT

Operations Maintenance Engineer

Supervisor's Assn Meeting-

Dennis Ganschow

11:30 AM

NOON Lunch, Prairie A,B
1:00 PM Weed & Pest Commission
Meeting 1, Prairie C

1:30 PM Weed & Pest Commission
Meeting 2, Prairie C

2:30 PM Break, Dakota C,D,G,H

5:00 - 7:00 PM Registration, Foyer

5:30 PM Hospitality Room Open,
Pool Area

6:00 PM Assoc. Exec. Board Meeting,
Boardroom

February 17, 2022

Thursday

7:00 - 8:30 AM Registration, Foyer

The Following Sessions will be held in
Dakota A,B,E,F

Moderator: Darren Bauer

8:00 AM Welcome -Darren Bauer

8:15 AM Exhibitor Introductions

8:45 AM FSA News-David Klingberg
County Executive Director-USDA

9:30 AM Exhibitor Introductions

10:15 AM Break - Visit Exhibitors

Dakota C,D,G,H

10:30 AM TBA

11:00 AM Drug Enforcement, Talk &
Demonstration

Deputy Mike Vanlek

NOON Lunch- Prairie A,B

Moderator: Lynn Delbert

1:00 PM

Canada Thistle Rust &
Yellow Toadflax

Carol Randall, ID USDA

2:00 PM TBA
2:30 PM Break: Visit Exhibitors -
Dakota C,D,G,H

3:00PM Communication & your image
Michelle Rook

4:00 PM Drones
Devon Russell, Mitchell Tech

5:00 PM Get ready for the Awards
Banquet... Visit Exhibitors... Last
Chance for Silent Auction Bids,
Gun raffle

6:00 PM Awards Banquet,
Prairie A,B,C

Guest Speaker-

Following Banquet - Hospitality Room Open,
Pool Area

February 18, 2022

Friday

The Following Sessions will be held in
Dakota A,B,E,F

Moderator: Dennis Ganschow

6:30-7:45 AM - Breakfast - Prairie A,B,C

8:00 AM Annual Association Meeting

8:45 AM Weed Enforcements
SD DANR

9:30 AM Break: Last Chance to Visit
Exhibitors and Thank Them -
Prairie C,D,G,H

10:00 AM Noxious Weed Data
SDSU- Paul Johnson

10:45 AM Leaving a Legacy
Rick Melmer

NOON -2 Adourn...

Thank you and travel safe!

Travel / Education Request Form

Name(s): Misty Moser

Department: Weed & Pest Position(s): Supervisor

Date(s)	Beginning Odometer	Ending Odometer	Destination
February 26, 2022			Sioux Falls SD

Reason for Travel:

Help at the AG Booth at Sioux Falls farm and home show

Passengers:

Misty Moser,

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto

116 Miles @ \$ _____ /per mile = \$ 0

- Meals: 0 Breakfast(s) @ \$ _____ 0

0 Lunch(s) @ \$ _____ = \$ 0

0 Dinner(s) @ \$ _____ = \$ 0

- Additional Expenses (taxi, parking, etc.):

Please list: _____ = \$ 0

- Lodging (Estimated number of nights): _____ = \$ 0

- Registration (Estimated cost): _____ = \$ 0

Total Cost Estimate: = \$.0

Department Head designated mileage rate: \$ _____ /per mile

[Signature]

1-6-2022

Department Head Signature

Date

Brookings County

Travel / Education Request Form

Name(s): 2 highway employees

Department: HIGHWAY

Position(s): NA

Date(s)	Beginning Odometer	Ending Odometer	Destination
2/16-17/2022			PIERRE

Reason for Travel:

61ST ANNUAL ASPHALT CONFERENCE

Passengers:

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto

382 Miles @ \$ _____ /per mile = \$ _____

- Meals: _____ Breakfast(s) @ \$ _____ = \$ _____

_____ Lunch(s) @ \$ _____ = \$ _____

_____ Dinner(s) @ \$ _____ = \$ _____

- Additional Expenses (taxi, parking, etc.):

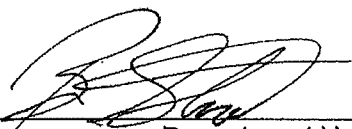
Please list: _____ = \$ _____

- Lodging (Estimated number of nights): 2 ROOMS = \$ 188.00

- Registration (Estimated cost): 2 = \$ 250.00

Total Cost Estimate: = \$ 438.00

Department Head designated mileage rate: \$ _____ /per mile



Department Head Signature

1/11/2022

Date

Online Registration Ends February 8th

@

<https://www.sdstate.edu/jerome-i-lohr-engineering/sd-local-transportation-assistance-program>

REGISTRATION COSTS

\$125 Attendee—Registration if registered by February 8th
\$150 Attendee—After Online Registration Closes on 2/8

Vendor Display

\$200 Vendor Display -Includes ONE Attendee Registration Fee

Sponsorship

\$500 Sponsorship — Gold Sponsorship
\$250 Sponsorship — Silver Sponsorship
\$100 Sponsorship — Bronze Sponsorship

PAYMENT OPTIONS

Online registration & payment at <https://www.sdstate.edu/jerome-i-lohr-engineering/sd-local-transportation-assistance-program>.

Credit Card Payment for Online Registration Only (ends 2/8)
Purchase Order

Check - made payable to SDSU-SDLTAP
Cash/Check at Conference

Register/Pay by February 8th - No refunds after February 8th
Pre-register and pay by February 8th, in order to receive the discounted registration rate. Cancellations will not be reimbursed if received after February 8th.

2022 SOUTH DAKOTA ASPHALT CONFERENCE February 16 & 17



South Dakota
Asphalt Conference

61th Annual South Dakota Asphalt Conference

WEDNESDAY - February 16th

- 11:00 - 1:00 On-Site Registration - Ramkota Lobby
- 1:00 - 1:15 Opening Remarks - Ken Swedeen, Moderator
Dakota Asphalt Pavement Association
- 1:15 - 2:15 Pavement Management
Treatment Options
Tom Woods
- 2:15 - 2:30 Funding Pavement Management
Doug Kinniburgh, SDDOT
- 2:30 - 3:15 Local Pavement Management
Ron Gillen, Brosz Engineering
- 3:15 - 3:45 Networking Break
- 3:45 - 4:30 Local Pavement Challenges
- 4:30 - 5:00 Crack Sealing - Mastics
Chris Stebbing, Crafco
- 5:00 Social - Heavy hors d'oeuvre

HOTEL

A block of rooms has been reserved for conference participants at the Ramkota Hotel in Pierre at 605-224-6877. Be sure to ask for the special Asphalt Conference room rate. Please reserve rooms early!

THURSDAY - February 17th

- Moderator - Greg Vavra
SDLTAP Program Manager
- 7:00 - 8:00 Breakfast Buffet
- 8:00 - 8:15 Work zone Safety
- 8:15 - 8:30 Aggregate for Chip Seals
- 8:45 - 9:30 Oils "Dos and Don'ts"
Leaf Greene, Jebro
- 9:30 - 10:15 Networking Break
- 10:15 - 10:45 SDDOT Asphalt Concrete Update: *Shea Lemmel, SDDOT*
- 10:45 - 11:15 Ride Quality Awards: *Ken Swedeen, DAPA*
- 11:15 - 12:00 Door Prizes & Wrap Up Discussion: *SDLTAP*

CONFERENCE PLANNING COMMITTEE

Mark Blow, PE, Sr. Regional Engineer, The Asphalt Institute, Harrisburg, SD
Rouzbah Ghahchi, PhD, Asst Professor, SDSU College of Engineering, Brookings, SD
Tom Grammes, PE, Materials Engineer, SDDOT, Pierre, SD
Gill Hedman, Technical Assistance Provider, SDLTAP, Pierre, SD
Ryan Johnson, Specifications Engineer, SDDOT, Pierre, SD
Doug Kinniburgh, LGA Office, SDDOT, Pierre, SD
Andrew Peterson, Field Services Manager, SDLTAP, Brookings, SD
Dirk Rogers, Highway Superintendent, Brown County, Aberdeen, SD
Shea Lemmel, Bituminous Engineer, SDDOT, Pierre, SD
Kent Austin, Highway Superintendent, Turner County, Parker, SD
Ken Swedeen, PE, Executive Director, DAPA, Pierre, SD
Greg Vavra, Program Manager, SDLTAP, Brookings, SD
Ron Gillen, Brosz Engineering
Leaf Greene, Sales Manager, Jebro, Inc., Sioux City, IA

Professional Development Hour (PDH) Certificates will be issued at the conference to those who are interested in obtaining them.

Linda Gross

From: noreply@fs3.formsite.com on behalf of sdltpap at sdstate.edu <noreply@fs3.formsite.com>
Sent: Tuesday, January 11, 2022 9:53 AM
To: highway
Subject: 2022 SD Asphalt Conference Payment by Check Invoice



SOUTH DAKOTA STATE UNIVERSITY
So Great. Start Here.

Payment by Check Invoice

You have successfully submitted your registration to the 2022 SD Asphalt Conference. Thank you for registering! If you have any questions, please email [SD LTAP](mailto:SD_LTAP).

Invoice Reference #: 12117966

Total Order Amount: \$250.00

Registration & Payment Information

Registration Type(s): Attendee (\$125)

Number of Additional Attendees: 1 Additional Attendee (+\$125)

Payment Option: Check

Payment to: SD Local Transportation Assistance Program

Payment Mail Address:

SD Local Transportation Assistance Program

South Dakota State University

SCEH 308, Box 2219

Brookings, SD 57007-0096

Payment is Due Upon Receipt.

Submission Details

First Name	Brian
Last Name	Gustad
Company	Brookings County Highway Dept
Title	Superintendent
Org Affiliation	County
Address	422 WESTERN AVE.
City	BROOKINGS
State	South Dakota
Zip	57006
Phone	6056968270
Email	highway@brookingscountysd.gov
Breakfast	I will eat breakfast
Are you	Attendee (\$125)
Number of Additional Attendees	1 Additional Attendee (+\$125)
Attendee Name 1	Jeff Anderson

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Brookings County
Travel / Education Request Form

Name(s): Robert W. Hill

Department: County Development Position(s): Director

Date(s)	Beginning Odometer	Ending Odometer	Destination
3/07/2022-3/10/2022			Long Beach, CA

Reason for Travel:


Attend the International Associaton of Emermgency Managers (IAEM) Board Retreat in Long Beach, CA in person. No financial cost, for travel or meals, will be incurred by Brookings County.

Passengers:

Estimated Expenses:

- Method of Travel: County Vehicle Private Auto
 - _____ Miles @ \$ _____ /per mile = \$ 0.00
 - Meals:
 - 0 Breakfast(s) @ \$ 10.00 = \$ 0.00
 - 0 Lunch(s) @ \$ 18.00 = \$ 0.00
 - 0 Dinner(s) @ \$ 28.00 = \$ 0.00
 - Additional Expenses (taxi, parking, etc.):
 - Please list: _____ = \$ 0.00
 - Lodging (Estimated number of nights): _____ = \$ 0.00
 - Registration (Estimated cost): _____ = \$ 0.00
- Total Cost Estimate:** = \$ 0.00

Department Head designated mileage rate: \$ _____ /per mile



 Department Head Signature

1/07/2022

 Date

IAEM-USA Board Retreat in Long Beach, CA - March 7-10, 2022

Chelsea Steadman <csteadman@asmii.net>

Tue 1/4/2022 11:53 AM

To: USAPresident <USAPresident@iaem.com>; USA1stVP <USA1stVP@iaem.com>; USA2ndVP <USA2ndVP@iaem.com>; USA Past President <USAPastPresident@iaem.com>; USATreasurer <USATreasurer@iaem.com>; USAsecretary <USAsecretary@iaem.com>; IAEM Region 1 <iaem.R1@iaem.com>; IAEM Region 2 <iaem.R2@iaem.com>; IAEM Region 3 <iaem.R3@iaem.com>; IAEM Region 4 <iaem.R4@iaem.com>; IAEM Region 5 <iaem.R5@iaem.com>; IAEM Region 6 <iaem.R6@iaem.com>; IAEM Region 7 <iaem.R7@iaem.com>; IAEM Region 8 <iaem.R8@iaem.com>; IAEM Region 9 <iaem.R9@iaem.com>; IAEM Region 10 <iaem.R10@iaem.com>

Cc: Armstrong, Beth <barmstrong@asmii.net>; Michelle Savoie <MSavoie@asmii.net>

Hello IAEM-USA Officers and Regional Presidents,

As a reminder, we have the IAEM-USA Board Retreat in Long Beach, California from March 7-10, 2022. The meeting will be in-person. If you cannot attend, please work with your VP to attend in your place and let myself and Carolyn know.

MEETING DETAILS

Monday, March 7th

Fly into California via LAX or LGB

Tuesday, March 8th

Full day meeting from 8:00am-5:00pm

Wednesday, March 9th

Full day meeting from 8:00am-5:00pm

Late evening departures for anyone who needs to leave on the 9th. Do not book a flight that would require you to leave the meeting early.

Thursday, March 10th

Remaining departures

BOOKING DETAILS

IAEM will cover the travel costs (Flights and Ubers/Cabs/Driving miles) to get to and from the Board retreat, meal per diem when meals are not provided, and hotels.

You are responsible for booking your flight to the retreat. Per the IAEM travel policy, please make arrangements for economy tickets. Any flight over \$600 will need approval from IAEM headquarters before purchasing. **Please send me your flight details so I can track your arrival and departure.**

You do not need to make any hotel arrangements as IAEM HQ will handle making the reservations. We will email you separately with your specific reservation information.

Reimbursements will be reviewed and issued after the meeting. If you need to be reimbursed