

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, JANUARY 20, 2026

The Brookings County Board of County Commissioners met in regular session on Tuesday, January 20, 2026 with the following members present: Shawn Hostler, Kelly VanderWal, Larry Jensen and Doug Post. Dave Miller was absent.

CALL TO ORDER

Chairperson Hostler called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Post, seconded by VanderWal to approve the agenda for the January 20, 2026 Commission Meeting as amended. All members voted "aye." Motion carried.

Be it noted, SDCL 1-25-2(1), for personnel was added to the Executive Session.

CITIZEN INVITATION

No one signed in to speak to the board.

CONSENT AGENDA ITEMS

Chairperson Hostler removed the minutes from the consent agenda.

Motion by Jensen, seconded by Post to approve the consent agenda items. Roll call vote: VanderWal "aye," Post "aye," Jensen "aye," Hostler "aye." Motion carried.

Travel & Education Requests: Sonia Mack to attend the NE 4-H Educators Collaboration on January 16th, February 18th and March 18th in Watertown; Sonia Mack to attend Chicks in the Classroom Programming at Deubrook Elementary School on February 4th, February 11th, February 18th, February 20th, and February 25th; Sonia Mack to attend In-school Programming at Cambridge Colony on February 26th, March 5th, March 26th, April 16th, April 30th and May 7th; Jacob Brehmer, Reid Squires and DeAnna Berke to attend the District 5 Quarterly Meeting on January 29th in Howard; Ben Rentsch to attend the Weed & Pest Conference 2026 on February 17th-22nd in Deadwood; Matt Pillar to attend the American Legion Washington Conference on March 1st - 4th in Washington D.C.

Personnel Action Notices: new hire- Part-time Correctional Officer Amanda Robbins at \$25.63, effective January 8, 2026; annual review- Destiny Euceda to \$26.14, effective February 1,

2026; annual review- Kim Huber to \$24.12, effective February 1, 2026; annual review- Gary Neyens to \$26.14, effective February 1, 2026.

Human Services Report: case #25-78 for burial was approved; case #25-79 for burial was approved; case #26-1 for rent & utilities was approved.

Motion by Post, seconded by VanderWal to approve the minutes from the January 6, 2026 Commission Meeting. Commission Department Director Stacy Steffensen said the minutes from the January 6th meeting had Commissioner VanderWal named as the Chairperson instead of Commission Hostler throughout the minutes. She said those minutes will be corrected and reposted to the county's website.

Roll call vote: Post "aye," Jensen "aye," VanderWal "aye," Hostler "aye." Motion carried.

ROUTINE BUSINESS

Approval of Claims

Motion by VanderWal, seconded by Post to approve the following claims. Roll call vote: Jensen "aye," VanderWal "aye," Post "aye," Hostler "aye." Motion carried.

A&B Business Inc, Copier Contract, \$89.67; Agwrx Cooperative, Patrol Vehicle Fuel, Brooco/Propane Tanks/White Shed, \$1,491.68; Allegra Print & Imaging, Envelopes, Cardstock, \$242.67; Amazon Capital Services, Deputy/Jail/Admin Supplies, Locking Cover Money Tray, \$81.94; AMP Electric Construction, Repair Damaged Wires-Weed Bldg, \$357.94; Artistic Custom Badges, Deputy Badges, \$1,641.40; Aurora Auto Body & Glass, Patrol Vehicle Repair, \$1,748.80; Auto Value Parts Stores, Relay/Clip/Brush Set/Fuse Holder/Super Glue/Broom/Red LED/Hd Flexible/Floor Absorbent, \$123.11; Avera Occupational Medicine, Lab Testing, \$37.70; Banner Associates, Prof Services-Medary Twp, Str06-280-172, Str06-320-118, 214th Feasability/H&H Study, Str06-240-123/141, Str06-227-230, \$14,298.00; Blackstrap Inc, Road Salt Load, \$13,814.63; Bozied Car Wash, Patrol Vehicle Carwashes, \$200.00; Brookings Area Transit Authority, Non-Mandated Funds, \$55,000.00; Brookings Area Crime Stoppers, Non-Mandated Funds, \$500.00; Brookings Auto Mall Inc, Bolts/Seals, \$98.48; Brookings City Utilities, Monthly Utilities/Fees, \$503.60; Brookings Co Conservation, Non-Mandated Funds, \$35,000.00; Brookings County Firefighters Association, Non-Mandated Funds, \$149,600.00; Brookings Engraving, Name Plates, \$25.00; Brookings Health System, Dec Blood Alcohol Testing, POD Supplies-Replace Expired/Used Items, \$5,708.96; Brookings Regional Growth Alliance, Non-Mandated Funds, \$35,000.00; Brookings-Deuel Rws, Bruce Shop, \$39.10; Bruttys Underground Sprinklers, Lawn Sprinkler Maintenance, \$501.00; Carquest Auto Parts Store, Transfer Pump, Cleaner Wax, Wash, Treat 10, Oil, Serp Belt, Coolant, Utility Lamp, Tool Kit, Flywheel Holder, Barrel Pump, Bumper, Fuse Monitor, Wall Charger/Cable, Cleaner/Degreaser, \$2,747.54; Center For Internet Security, Inc, CIS MDBR+, \$2,520.00; Century Business Products, Copier Contract, \$224.05; Century Link, Monthly Utilities/Fees, \$120.79; Champion Media, LLC, Publications, \$407.65; CHS, Fuel Statement, \$17,125.53; Cintas Corporation, Clothes, \$317.19; City Of Brookings, Shared Govt Center Expenses, \$17,393.89; City Of White, White Shop Utilities, \$110.33; Clites Electric Inc, Conduit To Fuel/Power To Diesel, \$3,597.41; Collier's Securities, Annual Cont Disclosure Service, \$400.00; Cook's Wastepaper & Recycling, Garbage/Waste Utilities, Main/White Shop, Jan 2026 Recycling/Courthouse Service, \$591.75; Crafcoc, Inc, Sealant Disposal Fee, \$100.00; Cummins Sales And Service, Generator Maintenance, \$1,501.43; Dakota Data Shred, Equipment Rental Fee 10/1-12/31, Paper Shredding Services, \$127.32; Dean Schaefer Court Reporting, Inv MI Hearings Court Reporter, \$135.00; Ecolab Pest Elimination, Monthly Pest Elimination, \$216.03; Eidsness Funeral Home, COP Burial, \$3,000.00; Einspahr

Auto Plaza, Patrol Vehicle Maint/Repairs, \$134.70; Environmental Systems Research Institute, Inc, ESRI Enterprise Agmt 1/1-12/31, \$49,275.00; Executive Mgmt Finance, Aug & Nov Charges, Microfilm Storage, \$127.73; Fast Threads, Deputy Equipment, \$286.70; Fastenal Company, Sdbrk196951 PB Dom P8, \$102.00; Fedex, Postage, \$19.06; First Bank & Trust, Jail Supplies, Deputy/Jail Fuel, \$3,042.88; First Bank & Trust, Mailchimp, Coffee With Vets, Fuel, Drug & Alcohol Clearing House, Supplies For Christmas Event, Envelopes & Page Dividers, Scheduler 1 Year Subscription, Facebook Ad, Vegas Flight/Shot Show/Hotel, Jotform Annual Subscription, Meeting Meal Supplies, Stamps, \$3,013.95; First District Association, FY26 1st/2nd Qtr Dues, \$27,167.93; Fite & Pierce Law Office, Court Appointed Attorney, \$696.00; Good Dog LLC, Replacement Ck#146440, \$120.00; Hillyard/Sioux Falls, Vacuum Replacement Charger, Bags For Vacuum Cleaner, Garbage Bag Liners, Toilet Paper, Paper Towels, \$634.61; Tim Hogan, Court Appointed Attorney, \$643.54; Hungerford Chiropractic, Instant Drug Testing, \$57.00; Idrive Inc, Remotepc Enterprise, \$299.50; Interstate Telecom. Coop, Jan 1-31 Phone Charges, Phones/Int/Long Distance, \$321.37; Jamie Jacobsma, COP Rent, \$650.00; Jebro Inc., Multiple Invoices, \$110,917.89; Karl Chevrolet, Patrol Vehicles, \$101,797.00; Katzer Concrete, Inc, Structure&Approach Grading Project, \$22,663.41; Kennedy Pier Knoff Loftus, LLP, CAA Inv MI Hearing, \$336.00; Kibble Equipment LLC, Female Coupler, \$151.80; Kimball Midwest, Shop Supplies, \$487.26; Kingbrook Rural Water, Sinai, COP Utilities, \$237.75; Knowink, LLC, Software Updates & Support, \$5,375.00; L&L Auto & Truck Parts, Patrol Vehicle Upfitting, \$34.98; Lewis & Clark Behavioral, BMI Intake, \$450.00; Lewis Drug Store, Inmate Lienable Medications, \$719.66; Lincoln County Auditor, Mult Mental Illness Expenses, \$2,191.82; Lowe's, Tax/GFCI, Salt Spreader & Salt, \$278.50; Lyle Signs Inc, Object Markers, B Series, Firemarker, Cross Traffic Signs, \$1,727.60; M&M Service, Patrol Vehicle Fuel, \$67.00; Martin Oil Company, Generator Fuel, Mobile Dte, \$726.75; Matheson Tri-Gas Inc, Cylinder Rental, \$55.45; Donald McCarty, Court Appointed Attorney, \$16,090.00; Mid-States Organized Crime Info Center, Yearly Membership, \$150.00; Midwest Glass, Adhesive&Install Glass, \$1,040.40; Midwest Petroleum Equipment, Dispenser Issue/Inop, \$559.00; Nancy J Nelson, Court Appointed Attorney, \$932.20; North American Truck & Trailer, Bushing/Bolt/Hex/Mount Kit, \$749.00; Northwestern Energy, Main&Truck Shops, Bata Garage, Natural Gas Service, \$2,779.06; Office Peeps Inc, Binders, Batteries, Post Its/Toner/Paper, Toner, Staples, Electric Stapler, Mouse Pad, \$2,366.63; OPG-3, Inc, OPG-3 Laserfiche, \$7,450.00; Orange Tree Employment, Background Checks, \$499.65; Otis Elevator Company, Courthouse Elev Maint Service, \$8,300.64; Outlaw Graphics, Vehicle Graphics-New Truck, \$87.50; Pennington County Sheriff, Inmate Shuttle Transportation, \$143.51; Perry Electric Inc, Inspection, \$137.70; South Dakota Public Health, Dec Blood Tests/Lab Services, \$2,815.00; Qualified Presort Service, Tax Notices/Postage, Mail Pick-Up, \$9,316.70; Razors Edge Grounds Keeping, Snow Removal, Dec CH Grounds Maintenance, \$9,210.00; RDO Equipment Co, Oil Scans, Wiper Blades, Switch, \$1,754.43; Research Park At SDSU, Non-Mandated Funds, \$70,000.00; Robby's Auto Shop, Patrol Vehicle Maint/Repairs, \$111.68; Rude's Funeral Home Inc, COP Burial, \$3,000.00; Running's Supply Inc, Mailbox/Grinder/Wheelbrush/ Coffee, Buckets, Ammo, Maintenance Items For CH, Ice Melt/Shovel, Deputy Supplies, Chalk Line Reel, Bench Grinder, Plugs, Coupler, Air Hose Hybrid, Faceshield, Steel Flats, Trailer Ball, Chain, Hook, Screws, Bits, Ratchet Strap, \$2,100.07; S.D. Assn. Co. Weed Bldg, Conference Registration, \$700.00; Safe-N-Secure, Weed/Hwy Sire&Labor, \$11,253.22; Sanford Health, Autopsy/Drug Test, \$1,341.00; SD Attorney General's Office, 24/7 Sobriety Program, \$1,245.00; SD Dept Of Revenue, Distress Warrant-Doop, \$1,506.58; SD Dept Of Revenue, Human Services, Development Center, Monthly MV, Birth & Death Fees, \$488,649.50; SD Dept Of Transportation, Cost Share Projects, \$5,977.48; SDACO, 2026 Membership Dues, Dec 2025 Relief Fund, \$3,673.65; SDSU Animal Disease Reseach And Diagnostic Laboratory, Rabies Test, \$77.60; Sioux Valley Energy, Sandpile/Bruce Shop/Sinai Shed, \$411.00; Super Com Inc, GPS Tracking, \$965.82; Teesdale Law Office PLLC, Court Appointed Attorney, \$558.00; Thomson Reuters - West, West Information Charges, Dec West Information Charges, \$1,482.24; Town Of Sinai, Dec Sewer/Jan Garbage, \$66.00; Trane US Inc, Train Contracted Equipment, \$25,270.00; Transwest Trucks Of Sioux

Falls, Shop Supplies, \$549.15; Trinity Services Group, Inc, Inmate Meal Services, \$7,978.95; Trittech Software System, Central Square Fee, \$1,920.00; Two Way Solutions Inc, Quarterly Maintenance Contract, \$800.00; Tyler Technologies, ACFR Statement Builder, \$4,671.36; Vandenberg Law, Court Appointed Attorney, \$3,106.25; Verizon, Fleet Tracking Subscription, \$95.88; When I Work Inc, Annual Plan, \$1,037.60; Winter Equipment Compan, Cutting Edges, \$20,160.00; WW Tire Service Inc, Patrol Vehicle Maint/Repairs, \$1,745.18; Brian Zielinski, Court Appointed Attorney, \$1,332.00.

Department Head Reports

Community Health Nurse Jen Burns said they continue to collaborate with Medicaid, local clinics, and the WIC program to enroll pregnant women in the Pregnancy Case Management Program. She said once enrolled, participants receive monthly visits that include prenatal education, emotional support, and monitoring of weight and blood pressure.

Burns said they continue to provide vaccines for childhood and adolescent aged children. She said they provide vaccines for children who are uninsured or covered by Medicaid. She said they also work closely with the Brookings School District on immunizations.

On October 1st, Burns said they received their annual flu vaccine supply. She said they partnered with SDSU to host a one-day flu clinic for state employees and their departments. She said they vaccinated 532 individuals.

Burns said they conducted school screenings for Sioux Valley and Deubrook School District. She said in September they conducted vision, hearing, and oral health screenings, including fluoride treatments for students with parental consent. She said they will go back there in February and March to discuss growth and development.

Highway Superintendent Brian Gustad said they reviewed US Highway 14 improvements, which will be a future project for the Department of Transportation. He said it will affect County Roads 5 and 7.

Gustad said, with the help of Commission Department Director Stacy Steffensen and HR Specialist Kristen Witchey, they were able to complete the Safety Manual for the Highway Department.

Gustad said the bid opening for annual supplies and materials will be Tuesday, January 27th at 2:30 p.m. VanderWal asked Gustad if he's ever done a traffic count on Caspian Road heading south. He said if a traffic count needs to be done, the request would have to come from the township.

Sheriff Marty Stanwick said there are 39 inmates in jail and 100 individuals participating in the 24/7 program. Stanwick said his deputies have been patrolling 214th Street a little more due to traffic complaints. Stanwick said deer accidents have been keeping his deputies busy.

County Development Director Robert Hill said he was invited to an upcoming Volga City Council Meeting to discuss Hazardous Materials reporting. Hill said the Civil Air Patrol is doing an exercise and the patrol asked Hill for potential missions. Hill said they will look at the Medary Township area, 214th Street and the S curves.

Hill said Otter Tail Power Company and Xcel Energy have partnered to develop the proposed PowerOn Midwest, which is a 765 kilovolt (kv) transmission line to serve customers. Hill said this is

not a CO2 pipeline; it's a valid power distribution line system. Hill said right now they are in the planning stage

Finance Officer Lori Schultz said there are seven (7) on sale-liquor licenses, all of which are being used, and six (6) off sale liquor licenses, with two being used.

Finance Officer's Report

The Finance Officer's Report for the month of December was presented to the board.

December 2025

Total amount of deposits in bank..... \$34,689,714.50
 Total amount of actual cash: Currency.....\$1,506.00
 Coins..... \$0.13
 Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.... \$19,805.93
 Itemized list of all other items..... 105,611.45
 TOTAL.....\$34,816,638.01

Commission/HR/Veterans: \$48,948.16; Finance Office: \$37,900.75; States Attorney/Welfare: \$55,927.68; Equalization: \$37,899.48; Register of Deeds: \$14,970.76; Sheriff's Office: \$274,263.83; Coroner: \$861.26; Community Health: \$1,485.44; Extension: \$3,671.14; Weed: \$5,490.1; Planning/Zoning: \$11,679.26; Highway: \$93,223.16; Emergency Management: \$7,248.16; BCOAC: \$12,466.29; Technology: \$17,238.86.

AFLAC: \$7,033.40; Avesis: \$1,725.69; Office of Child Support: \$399.00; Delta Dental: \$9,722.34; Flex One: \$1,916.64; Principal Life Insurance: \$2,402.93; Local Teamsters: \$1,472.00; SDRS: \$79,989.20; SDRS Supplemental: \$4,425.00; EFTPS: \$136,910.15; Wellmark: \$120,031.01.

Be it noted, the Register of Deeds Statement of Fees collected for the month of December 2025 in the amount of \$41,548.50 was presented to the county commission.

Annual Be It Noted Items

2026 Wage Listing:

The following is the list of wages for Brookings County employees as of January 1, 2026, and are listed in accordance with SDCL 6-1-10.

2026 Brookings County Employee Wages - January 1, 2026					
Allen, Carter E.	\$		Johnson, Derrick N.	\$	Weese, Sarah M.
	26.14			92,335.00	\$
					25.36
Almos, Jayden M.	\$		Jorgensen, Karl R.	\$	Westall, Madison J.
	28.00			23.90	\$
					22.28

Anderson, Jeffery G.	\$ 40.10	Kindt, Melanie K.	\$ 24.37	Wilderson, Charles A.	\$ 34.22
Andresen, Michael J.	\$ 26.38	Knutson, David K.	\$ 29.44	Wiles, Kirk A.	\$ 23.65
Baatz, Kira W.	\$ 25.63	Kponyoh, Felicia A.	\$ 26.67	Witchey, Kristen L.	\$ 40.10
Baker, Jenna L.	\$ 30.35	Kreutner, Christine A.	\$ 29.75	Wooldridge, Michael A.	\$ 31.62
Barth, Bridget L.	\$ 27.49	Kriese, Jeremy	\$ 40.10	Wulf, Jay R.	\$ 26.38
Becker, Amanda L.	\$ 26.14	Krull, Warrin R.	\$ 25.63		
Beller, Jennifer J.	\$ 34.91	Kruse, Kristi M.	\$ 26.14		
Bender, Chloe E.	\$ 25.63	Langstraat, Manuel J.	\$ 42.61		
Berke, DeAnna M.	\$ 30.35	Larsen, Dane D.	\$ 36.32		
Biteler, David D.	\$ 97,987.00	Larson, Kimberly J.	\$ 24.37		
Bjordal, Suzanne M.	\$ 39.37	Larson, Kimberly L.	\$ 27.20		
Blanchette, Amber L.	\$ 24.37	Larson, Shelly L.	\$ 18.06		
Brandsrud, Rusty A.	\$ 30.63	Leen, Chandler D.	\$ 21.19		
Brehmer, Jacob E.	\$ 86,891.00	Luke, Alexander D.	\$ 32.89		
Broksieck, Jan M.	\$ 24.37	Maher, Angie D.	\$ 25.87		
Brutty, Anna L.	\$ 27.20	Maher, Rae Lynn	\$ 32.51		
Bublitz, David T.	\$ 32.55	Mette, Eric W.	\$ 31.91		
Buchholtz, Dennis H.	\$ 26.38	Mikulec, Sara J.	\$ 26.14		
Chapman, Beverly K.	\$ 95,935.00	Miller, Dave W.	\$ 24,338.40		
Chester, Thomas J.	\$ 37.09	Miller, Randy L.	\$ 30.67		
Christensen, Amy L.	\$ 32.85	Moser, Misty D.	\$ 33.51		
Christensen, Matt	\$ 32.89	Mulhair, Christopher A.	\$ 32.51		
Cramer, Lynn	\$ 34.86	Murray, Debra L.	\$ 21.19		
Cramer, Mandi L.	\$ 32.85	Nelson, Daniel C.	\$ 167,940.00		
DeJong, Darren J.	\$ 32.89	Ness, Paul R.	\$ 30.31		
Delaney, Michelle L.	\$ 30.31	Neyens, Gary J.	\$ 25.63		
Dicke, Aarick	\$ 28.04	Neyens, Kaden M.	\$ 26.14		

Drent, Dawson J.	\$ 28.04	Nordbye, Donald A.	\$ 25.63		
Dunkelberger, Geoffrey G.	\$ 26.14	Oxner, Austin J.	\$ 111,676.00		
Enz, Gregory J.	\$ 32.51	Pester, Nathan J.	\$ 27.49		
Erickson, Andrew	\$ 81,128.00	Pichura, Titus N.	\$ 25.63		
Erickson, David J.	\$ 11,346.57	Pillar, Matthew R.	\$ 30.07		
Erickson, Michael A.	\$ 32.51	Plowman, Shawn R.	\$ 46.12		
Euceda, Destiny J.	\$ 26.14	Poppen, Darrion K.	\$ 32.25		
Fee, Matthew D.	\$ 32.89	Post, Doug D.	\$ 24,338.40		
Foreman, Andrew R.	\$ 29.13	Rabchenia, Collin R.	\$ 26.14		
Fronk, Brandon V.	\$ 34.22	Radtke, Lisa M.	\$ 32.85		
Gabel, Kenneth L.	\$ 29.75	Reeser, Joshua D.	\$ 23.90		
Garza, Emmanuel	\$ 25.63	Reker, Donald J.	\$ 32.89		
Gay, James P.	\$ 30.63	Rentsch, Benjamin J.	\$ 25.87		
Giegling, Michael L.	\$ 40.10	Rodriguez, Tara	\$ 36.37		
Giesel, Chadley J.	\$ 27.49	Rue, Devlin M.	\$ 34.22		
Goertz, Amyah K.	\$ 25.63	Salvati, Joseph R.	\$ 77,157.00		
Guragai, Kritika	\$ 25.63	Schmidt, Matthew D.	\$ 25.63		
Gustad, Brian D.	\$ 108,186.00	Schulte, David D.	\$ 23.90		
Hansen, Amanda L.	\$ 25.63	Schultz, Lori A.	\$ 96,066.00		
Hansen, Jessica L.	\$ 24.37	Sneer, Rebecca A.	\$ 21.19		
Hardin, Samuel L.	\$ 31.62	Squires, Reid H.	\$ 35.61		
Harkness, Margaret E.	\$ 29.71	Stanwick, Martin E.	\$ 126,930.00		
Haug, Tim A.	\$ 26.14	Steen, Ashley L.	\$ 24.37		
Haugen, Richard L.	\$ 38.54	Steffensen, Stacy P.	\$ 110,349.00		
Heidemann, Terrance L.	\$ 25.87	Sunderland, Cody J.	\$ 40.96		
Hill, Robert W.	\$ 95,935.00	Teubert, Abigail R.	\$ 26.91		
Holder, Brendan W.	\$ 31.62	Thompson, Jack D.	\$ 29.17		

Hostler, Shawn M.	\$ 24,338.40	Thornton, Tonia A.	\$ 31.24		
Hotchkiss, Jay R.	\$ 21.19	Tjaden-Beutke, Ethan E.	\$ 26.14		
Huber, Kim S.	\$ 23.65	VanderWal, Kelly E.	\$ 24,338.40		
Hymans, Isabella A.	\$ 25.63	Walburg, Duane H.	\$ 31.62		
Jensen, Larry D.	\$ 24,338.40	Walsh, Melissa J.	\$ 28.56		
Jensen, Ryan J.	\$ 27.49	Warne, Alice N.	\$ 25.63		

Volunteers for Work Comp Purposes

The following individuals are BCOAC Range Safety Officers and are to be listed in the minutes for work comp purposes: Jon Anderson, Marilyn Bombeck, David Clark, Lucas Dailey, Duane Drew, Gary Englund, Kasper Frantzen, Stephen Haskell, Penny Jensen, Don Langum, Shari Layman, Ross McDougall, Bruce Olsen, Mark Penner, Allen Scott, Arden Sigl, Leo Stirling, Jeff VanGerpen, Carol Vavra, Paul Vavra, Merritt Warren, Rex Weiemer, Jeff West, Lindsay Wollmann.

The following individuals are members of the Brookings Radio Club, trained as Severe Weather Storm Spotters for Brookings County, and are listed in the minutes for work comp purposes: Bruce Bortnem, Dick Canaday, Tony Chmelar, Rebecca Chmelar, Don De Greef, Harlan Feldhus, Matthew Holden, Perry Johnson, Dave Larson, Aiden Moechnig, Greg Moir, Darel Palm, Dave Peterson, Keaton Spence, Rollie Thompson, Michael Lewis, Art Wilber, Wayne Williams, Brian Lewis.

REGULAR BUSINESS

Motion by Jensen, seconded by Post to approve and authorize Chairperson Hostler to sign Resolution #26-05: a Resolution Setting Weight Limit Enforcements on Brookings County Highways. Background information was provided by Highway Superintendent Brian Gustad. Roll call vote: VanderWal “aye,” Post “aye,” Jensen “aye,” Hostler “aye.” Motion carried.

RESOLUTION 26-05
A RESOLUTION SETTING WEIGHT LIMIT ENFORCEMENTS

WHEREAS, season climatic changes can be detrimental to our highways; and

WHEREAS, the Brookings County Board of County Commissioners desires the enforcement of weight limitations on Brookings County roads as set forth by the Brookings County Highway Superintendent.

NOW THEREFORE BE IT RESOLVED, the limit on Brookings County highways shall be set as seven (7) ton per axle on all asphalt surface roads when limit signs are in place; and

The South Dakota Highway Patrol be and hereby is authorized and requested to enforce weight limitations on Brookings County highways.

BE IT FURTHER RESOLVED that the penalty for the violation of the load restrictions shall be as set forth in SDCL 32-22-55.

Vote of the Brookings County Board of County Commissioners: Yea__4__ Nay__0__

Dated this 20th day of January 2026

Shawn Hostler
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz
Finance Officer
Brookings County

Motion by Post, seconded by VanderWal to approve and authorize Chairperson Hostler to sign Agreement #26-08: an Enterprise Software Cost Share Agreement between Brookings County, the City of Brookings, and Brookings Municipal Utilities. Background information was provided by IT Support Specialist Shawn Plowman.

Roll call vote: VanderWal “aye,” Post “aye,” Jensen “aye,” Hostler “aye.” Motion carried.

SCHEDULED AGENDA ITEMS – 9:00 A.M.

Motion by VanderWal, seconded by Jensen to approve and authorize Chairperson Hostler to sign Ordinance #2026-01: an Ordinance Providing for the Adoption of the 2021 International Building Code and 2021 International Residential Code.

Chairperson Hostler opened the public hearing and called for proponents.

Background information was provided by County Development Director Robert Hill.

Chairperson Hostler called for opponents. Hearing none, Chairperson Hostler closed the public hearing.

Roll call vote: Post “aye,” Jensen “aye,” VanderWal “aye,” Hostler “aye.” Motion carried.

BROOKINGS COUNTY ORDINANCE NO. 2026-01
AN ORDINANCE PROVIDING FOR THE ADOPTION OF THE 2021 INTERNATIONAL
BUILDING CODE AND 2021 INTERNATIONAL RESIDENTIAL CODE

BE IT ORDAINED BY BROOKINGS COUNTY, SOUTH DAKOTA:

WHEREAS, Brookings County, South Dakota, has previously adopted the 2015 International Building Code and the 2015 International Residential Code by way of Brookings County Ordinance # 2014-02.

WHEREAS, the Brookings County Board of County Commissioners deems it necessary for the purpose of continuous promotion of health, safety, and the general welfare of the County, to adopt

the 2021 edition of the International Building Code and the 2021 edition of the International Residential Code.

THEREFORE, BE IT ORDAINED BY BROOKINGS COUNTY, SOUTH DAKOTA, that the 2021 editions of the International Building Code and the International Residential Code be adopted under the following provisions:

SECTION A.

1. The 2021 edition of the International Residential Code provides for regulation and means of governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories in height with separate means of egress in Brookings County. This ordinance will assist in providing for the issuance of permits and collection of fees.
2. The 2021 edition of the International Building Code provides for regulation and means of governing the condition and maintenance of all property, buildings and structures, by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use, and also provides for the condemnation of buildings and structures in Brookings County. This Ordinance will assist in providing for the issuance of permits and collection of fees.

SECTION B.

1. The Building Codes will be available for inspection at the Brookings County Development Office, 520 3rd Street, Suite 110, Brookings, SD 57006, marked and designated as the International Residential Code, 2021 edition, including Appendix Chapters, and the International building Code, 2021 edition, including Appendix Chapters, both published by the International Code Council. The aforementioned Building Codes shall be and are hereby adopted as the Residential Code and Building Code of Brookings County, in the State of South Dakota, for regulating and governing the construction, alteration, movement, enlargement, replacement, repair, equipment, location, removal and demolition of detached one and two family dwellings and multiple single family dwellings (townhomes) not more than three stories in height with separate means of egress; and also for regulating and governing the condition and maintenance of all property, buildings and structures, by providing the standards for supplied utilities and facilities and other physical things and conditions essential to ensure that structures are safe, sanitary and fit for occupation and use; and for the condemnation of buildings and structures unfit for human occupancy and use and demolition of such structures. Both Codes will provide for the issuance of permits and collection of fees.
2. Each and all of the regulations, provisions, penalties, conditions and terms of said Residential Code and Building Code on file in the Brookings County Development Office are hereby referred to, adopted, and made a part hereof, as if fully set out in this Ordinance, with the additions, insertions, deletions and changes, if any, prescribed in Section B.3 of this Ordinance.
3. The following sections are hereby revised:

From the International Residential Code, 2021 edition:

Section R101.1 Title.

These provisions shall be known as the Residential Code for One-and Two-family Dwellings of Brookings County and shall be cited as such and will be referred to herein as “Residential Code.”

Section R301.2.1. Wind Limitations. Under Section R301, Design Criteria, is amended to read as follows:

Section R301.2.1 Wind Limitations. The minimum basic wind speed for determining design wind pressure at any site shall be 115 miles per hour.

Section 1609.1.2 Minimum Wind Loads. Under Section 1609, Wind Loads, is amended to read as follows:

Section 1609.1.2. Minimum Wind Loads. The minimum basic wind speed for determining design wind pressure at any site shall be 115 miles per hour.

Section R301.2.3. Snow Loads. Under Section R301, Design Criteria, and 1608.1, is amended to read as follows:

Section R301.2.3. Snow Loads. The building official has determined the minimum roof ground snow load to be 40 pounds per square foot.

Section 1608.1. General. Under Section 1608, Snow Loads, is amended to read as follows:

Section 1608.1. General. The building official has determined the minimum roof ground snow load to be 40 pounds per square foot.

Section R310.1. Emergency Escape and Rescue Opening Required. Under Section R310, Emergency Escape and Rescue Openings, is amended to include the following additional subsection:

Section R310.2.3 Maximum Height from floor. Emergency escape and rescue openings shall have the bottom of the clear opening not greater than 48 inches above the floor.

From the International Building Code, 2021 edition:

Section 101. Title.

These regulations shall be known as the Building Code of Brookings County, hereinafter referred to as “Building Code.”

Section 1612.3. Establishment of Flood Hazard Areas.

To establish flood hazard areas, the applicable governing authority shall adopt a flood hazard map and supporting data. The flood hazard map shall include, at a minimum, areas of special flood hazard as identified by the Federal Emergency Management Agency in an engineering report entitled, “The Flood Insurance Study for Brookings County,” dated April 23, 2025 as

amended or revised with the accompanying Flood Insurance Rate Map (FIRM) and Flood Boundary and Floodway Map (FBFM) and related supporting data along with any revisions thereto. The adopted flood hazard map and supporting data are hereby adopted by reference and declared to be part of this section.

SECTION C.

1. That Brookings County Ordinances Nos. 2001-01, 2008-01, 2008-03, and #2014-02 and all other ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION D.

1. That if any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this Ordinance. The Brookings County Commission hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

SECTION E.

1. That nothing in this Ordinance or in the Residential Code and Building Code hereby adopted shall be construed to affect any proceeding currently pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section C of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

SECTION F.

1. The Brookings County Finance Officer is hereby ordered and directed to cause this Ordinance to be published.

SECTION G.

1. That this Ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted herein shall take effect on the twentieth day after its completed publication, unless suspended by operation of a referendum.

Adopted this 20th day of January 2026.

Shawn Hostler
Chairperson
Brookings County Commission

ATTEST:

Lori Schultz
Finance Officer
Brookings County

First Reading: January 6, 2026
Second Reading: January 20, 2026
Adopted: January 20, 2026
Publications: January 30, 2026
Effective Date: February 20, 2026

Jeff McCormick with SPN Helms Engineers & Surveyors discussed Elkton's water and sewer improvements. Currently, McCormick said they in Phase 3 of the project with a completion date of November 1st. He said the city has submitted a funding application for Phase 4 and the DANR will make a determination at the end of March. He said they are not ready to go to bid until they know the city has secured funding for the last phase.

Highway Superintendent Brian Gustad said it would be wise to start the design phase of 217th Street (North Drive) and 486th Avenue (Cornell Drive). He said this used to be a 4-way stop intersection and now it's just a 2-way stop intersection. Gustad said this would improve that as well as the railroad.

Motion by Jensen, seconded by Post to approve \$21,000 for the preliminary design phase in Agreement #26-07: a contract with SPN and Associates for professional services for the street reconstruction of 217th Street (North Drive).

Roll call vote: Jensen "aye," VanderWal "aye," Post "aye," Hostler "aye." Motion carried.

REGULAR BUSINESS

Motion by Post, seconded by Jensen to approve and authorize Chairperson Hostler to sign the Johnson Controls proposal for the Brookings City & County Government Center chiller and boiler replacement.

Roll call vote: VanderWal "aye," Post "aye," Jensen "aye," Hostler "aye." Motion carried.

Motion by Jensen, seconded by VanderWal to approve and authorize Chairperson Hostler to sign the "Request for State Aid for Salary of County Veterans Service Officer."

All members voted "aye." Motion carried.

Motion by Jensen, seconded by VanderWal to automatically supplement for unanticipated expenses incurred and reimbursement made to Brookings County in the amount of \$160,057.95, for reimbursement for the Samara Avenue Project, to GL line 201-4-311-4226.

All members voted "aye." Motion carried.

Commission Department Director Stacy Steffensen presented the Veteran's Service Officer Report and the Commission Department Director' Report. Steffensen said they received some updated information from Matt Brey, Area Engineer with the SDDOT, regarding safety mitigation measures discussed last year.

Steffensen said a request came in for funding from the Elkton Ambulance. She said they want to know if the county has any one-time funds to assist with building an ambulance garage. Hostler said he would like them to come to a meeting and provide a presentation. Jensen said he also agrees.

Steffensen discussed upcoming dates.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION ITEMS

Commissioner VanderWal said he attended the Volga Annual Fireman's Feed; attended the Highway 14 Improvement Drive-thru; and attended the Big Stone Brookings Powerline Presentation.

Commissioner Post attended the Republican's Meeting.

Commissioner Jensen met with Matt Brey; attended the Conservation District Meeting; and attended the Big Stone Brookings Powerline Presentation.

Commissioner Hostler attended the PPCC/POD Meeting; attended the Brookings Regional Growth Alliance; and attended the Republican's Meeting.

EXECUTIVE SESSION

Motion by Post, seconded by Jensen to enter into Executive Session at 9:43 a.m., in accordance with SDCL 1-25-2(1)(3), personnel and consulting with legal counsel.

Chairperson Hostler declared the board out of Executive Session at 10:12 a.m.

STRATEGIC PLAN REVIEW

Commission Department Director Stacy Steffensen reviewed the strategic plan with the board. Steffensen made a few recommendations for changes to the board.

ADJOURNMENT

Motion by Jensen, seconded by VanderWal to adjourn the meeting. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, February 3, 2026 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

JAIL TOUR

The board toured the Brookings County Detention Center.

Jenna Baker
Finance Specialist

Brookings County