

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday January 28th 2019

The Brookings County Outdoor Adventure Center Advisory Board met on Thursday, March 22, 2018 with the following members present: Larry Jensen (acting Chairperson), Paul Wiese, Andy Dupraz, Arden Sigl, Jerry Nold, and Martin Stanwick. Board member Ryan Krogman, Rocco Murano, Tim reed and Sonia Mack were not present.

1. CALL TO ORDER

Acting Chairperson Larry Jensen called the meeting to order.

2. DETERMINATION OF QUORUM

A quorum was determined as being present for the current meeting.

3. APPROVAL OF AGENDA

Motion by Arden, seconded by Wiese to approve the agenda as amended. Motion carried.

4. APPROVAL OF MINUTES

Motion by Arden, seconded to approve minutes from the November 26th 2018, January 14, 2019 BCOAC Advisory Board meeting. Motion carried.

5. FINANCIAL REPORT

- a. Kristin noted that Vicki is not quite done with the end of the year report. We will move the end of the year report till the February meeting.
- b. January 2019 financials are included in this report.

Motion by Reed, seconded by Keyser to approve listed future meeting dates for BCOAC Advisory Board.

6. ITEMS FOR DISCUSSION

- a. Gun exchange/trade pricing – It was discussed that the trade on rental guns that are not being used frequently be exchanged for new rentals. Kristin is to check with the Commission office to find the proper procedures and then move forward with the surplus of the current rentals.
- b. Hiring of summer interns – It was moved by Wiese and seconded that The director hire summer interns to fill vacancies left by part time staff leaving for the summer months. Motion carried.
- c. Archery Range lighting upgrade – The discussion ensued that the archery range scrubber funds be taken put and replaced with LED lighting upgrade. Motion was Nold, seconded, Motion carried.

7. COMMITTEE REPORTS

7. a. The PRC held a meet and greet on 1/21, after the meet and greet an executive session was held and three new members were chosen to the committee. There is a list that has been placed in our files and permanent record. A motion was made to approve the RSO hours for 2018 made by Nold and seconded. Motion carried.

8. 4-H YOUTH ADVISOR'S REPORT

Sonia was absent

9. BCOAC DIRECTOR'S REPORT

Directors report is on file.

10. NEXT MEETING DATE

Next meeting is set for March 25, 2019 at **12pm**

11. ADJOURNMENT

Meeting adjourned at 8:50 pm.

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Kristin Heismeyer
BCOAC Secretary pro -tem
Brookings County

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