

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, FEBRUARY 18, 2020

The Brookings County Board of County Commissioners met in regular session on Tuesday, February 18, 2020 with the following members present: Michael Bartley, Larry Jensen, Lee Ann Pierce, Angela Boersma and Ryan Krogman.

CALL TO ORDER

Chairperson Bartley called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Krogman, seconded by Boersma to approve the agenda for the February 18, 2020 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Boersma, seconded by Jensen to approve the consent agenda. Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried. The consent agenda consisted of the minutes from the February 4, 2020 Commission Meeting.

Travel Requests: Richard Haugen & Rae Lynn Maher to attend the South Dakota Office of Emergency Management Individual Assistance/Preliminary Damage Assessments 101 Meeting on February 20th in Sioux Falls; Dane Larsen to attend SD DARE Officer Training on June 8th-19th in Pierre; Jeremy Kriese to attend an Interview & Interrogation Training on May 5th-18th in Sioux Falls; Jon Pike & Manny Langstraat to attend a Highway Safety Grant Training Workshop on March 18th in Sioux Falls; Jacob Brehmer, Reid Squires, Larry Klingbille, Jere Hieb and Rusty Brandsrud to attend the 2020 SDAAO/NCRAAO Conference on June 23rd-26th in Sioux Falls; Brian Gustad to attend the NACE Conference on April 17th-24th in Orange Beach, Atlanta; Brian Gustad to attend a 2020 Short Course on March 24th-26th in Deadwood; All Commissioners, Department Heads and/or their designees to travel during the 2020 legislative session in Pierre; Mike Bartley, Larry Jensen, Lee Ann Pierce, Stacy Steffensen and Mike Holzhauser to attend the SDACC Spring Workshop and SDACWO Spring Workshop on March 10th-12th in Pierre; Misty Moser to attend the Annual Weed & Pest Conference on February 18th-21st in Aberdeen.

Personnel Action Notices: temporary employment ended- Colin Walth, effective December 31, 2019; new hire- Part-time Correctional Officer Megan Guss at \$18.34, effective January 16, 2020; promotion- Full-time Equipment Operator Cameron Smith at \$18.34, effective February 3, 2020; new hire- Part-time BCOAC Membership Assistant Maggie Stanwick at \$15.87, effective February 6, 2020.

Human Services Report: case #20-007 for rent was approved; case #20-008 for utilities was approved; case #20-009 for rent was approved; case #20-010 for utilities was approved; case #20-011 for rent was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Boersma to approve the following claims:

Pierce asked about the pay loader claim for \$237,877.64. Highway Superintendent Brian Gustad said the board approved the purchase for a new pay loader back in late September 2019, and for the expenditure to come out of the 2020 budget. Pierce also asked Gustad about the \$18,246.00 claim to Winter Equipment Company. Gustad said that's a one-time purchase of snow plow cutting edges for their trucks.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

A&B Business Inc, Copier Contract, \$358.71; AAA Collection, Collection, \$9,102.96; Action Target, Targets, Lead Wipes, \$748.48; Advance, 2020 Budget Allocation, \$35,000.00; Advance Auto Parts, Rubber Floor Mats, \$28.51; AgFirst Farmers Coop, Patrol Car Maintenance, \$58.95; Alphamedia USA Llc, Sales Blitz Package BCOAC, \$420.00; American Stamp & Marking, Self Inking Stamp, \$158.67; Anderson Oil, Diesel, \$805.65; Aragon, Antonio, Translation Services, \$50.00; AT&T, Wireless Services, \$625.08; Aurora Auto Body & Glass, Patrol Vehicle Fuel, Repair, \$913.11; Auto Body Specialists, Degreaser-Shop, \$41.77; Avera McKennan Hospital, Mental Health Hold, \$714.00; Avera Medical Group, Inmate Medical, \$41.15; Avera Occupational Medicine, TPA Services - December, \$40.00; Jordyn Bangasser, Crt Appt Attorney, \$1,358.50; Jennifer Beller, Mileage - Annual Rpt Workshop, \$89.04; Blackstrap Inc, Road Salt, \$7,113.68; Misty Bothe, COP Rent, \$650.00; Box Inc, Box Business Plus Acct License, \$5,040.00; Boyer Trucks, Panel & Switch Assy, \$164.95; Brookings Auto Mall Inc, Vehicle Service, \$648.71; Brookings City Utilities, Utilities, \$9,418.66; Brookings County Finance, Delinquent Taxes, \$302.11; Brookings County Finance, Duplicate Title - Sheriff, \$10.00; Brookings County Finance, Delinquent Taxes, \$1,706.76; Brookings County Finance, Tax Entered as Cert in Error, \$769.18; Brookings Credit Bureau, Execution, \$804.95; Brookings Register, Publishing, \$2,016.87; Brookings-Deuel RWS, Bruce Shop Water Utilities, \$23.40; Brothers Pharmacy, Inmate Medical, \$3,035.20; Buffalo Ridge Newspapers, Public Notices, \$86.00; Butler Machinery Co, Cutting Edge, \$1,992.90; Carquest Auto, Parts, Supplies, \$1,572.21; Century Business Products, Copier Contract, \$1,006.67; Cintas Corporation, Laundry Services, \$228.38; City of Brookings, Joint Building Costs, \$11,112.01; Clean Slate, Envelopes, \$456.00; Colonial Research, Citra Burst, \$420.18; Cook's Wastepaper & Recycling, Commercial Service, \$869.80; Dakota Data Shred, Rental, \$16.00; Den-Wil Inc, Community Health Rent, \$1,090.00; Division of Motor Vehicle, 2012 Ford Plates, Title, \$21.20; DVL Fire and Safety, Fire Extinguisher Cabinet, \$164.95; Empire Investments 5 Llc, Tax Certificate, \$5,951.61; Empire Investments Llc, Tax Certificate, \$1,548.79; Empire Investments Llc, Tax Certificate, \$7,374.96; Empire Investments Llc, Tax Certificate, \$53,122.83; Empire Investments Llc, Tax Certificate, \$58,384.92; ESRI, Ent Agreement Fee Software/Maintenance, \$32,370.41; First Bank & Trust, Credit Card Charges, \$574.38; Fite, Pierce & Ronning Law, Crt Appt Attorney, \$2,128.00; Fix It Shop Locksmith, BCOAC Locks, \$211.00; Foerster Distributing, Supplies, \$534.35; Footprints Media, 1/2 Page Full Color Ad, \$575.00; Gass Law, Pc, Crt Appt Attorney, \$1,531.00; Jennifer Goldammer, Crt Appt Attorney, \$8,293.40; Graham Tire North, Tires, \$11,331.30; Nathaniel Guthmiller,

Reimbursement-Overpayment, \$86.00; Maggie Harkness, Mileage Reimbursement, \$146.16; Patricia J Hartsel, Transcripts, \$34.00; Tim Hogan, Crt Appt Attorney, \$4,276.51; Hometown Service & Tire, Vehicle Service, \$670.68; Hungerford Chiropractic PC, Instant Drug Testing, \$60.00; INA Group Llc, Tax Certificate, \$6,826.93; Info Cubic Llc, Background Checks, \$870.00; Interstate Battery System, Batteries for Baricades, \$137.94; Interstate Telecom. Coop, BCOAC, Extension Phone Service, \$366.23; Jackrabbit Sports Property, 2019-2020 Advertising, \$1,000.00; JCL Solutions, Orange Tough, \$644.60; Kennedy Pier Knoff Loftus, CAA Inv Mental Illness Hearing, \$118.00; Kenner Plumbing Company, Shop Supplies, \$123.70; Kimball Midwest, Shop Parts, Supplies, \$2,178.48; Kingbrook Rural Water, Sinai Shop Water Utilities, \$33.00; L&L Auto & Truck Parts, Parts, Supplies, \$547.36; Lewis Drug Inc, Inmate Commisary, \$31.08; L. G. Everist, Inc, Icing Sand, \$363.00; Light & Siren, Patrol Car Equipment, \$1,119.86; Lincoln County Auditor, Mental Illness Charges, \$549.00; Locators & Supplies, Gloves, \$285.28; Lowe's, Supplies, \$253.71; Mack, Sonia, January Travel, \$84.42; Mailfinance, Postage Machine Lease, \$1,632.12; Matheson Tri-Gas Inc, Supplies, \$207.45; McClure & Hardy, Prof Llc, CAA Inv Mental Illness Hearing, \$366.70; McKeever's Vending, Inmate Commisary, \$1,184.60; McLeod's Printing & Office, Provisional Ballot Envelopes, \$108.42; Mediacom Llc, Law Library Internet-Feb, \$136.90; Midco Business, BCOAC Advertising, \$363.40; NACO, 2020 Conference Registration, \$515.00; National 4-H Council - Supply, Recognition Event Supplies, \$133.02; Nancy J Nelson, Crt Appt Attorney, \$1,151.35; Neopost USA Inc, Postage Meter Ink, \$175.00; Northwestern Energy, Natural Gas Utilities, \$948.97; Office Peeps Inc, Office Supplies, \$1,911.23; Prairie Graphics, Animal Control Jacket, \$73.00; Prochem Dynamics Llc, Supplies, \$1,194.79; Prussman Contracting Co, Transport to Sioux Falls, \$612.00; Qualified Presort Service, Mail Service, \$46.48; Razors Edge Grounds Keeping, Snow Removal, Ice Melt, Sand, \$7,840.00; RDO Equipment Co, Vehicle Supplies, Payloader, \$237,877.64; Reliance Telephone, Phone Card Transactions, \$2,000.00; RFD Newspapers Inc, Publishing, \$3,957.40; Rick Ribstein, Crt Appt Attorney, \$36,830.79; Running's Supply Inc, Housewares, Ice Melt, Supplies, \$543.97; Sanford Health, Inmate Medical, \$69.75; Sanford Health, Autopsy, \$2,325.00; Satellite Tracking of People, GPS Tracking Services, \$975.00; SD Attorney General's Office, 24/7 Fees, \$7,672.00; SD Dept of Transportation, Engineering Services, \$89,890.86; SD Federal Prop. Agency, Sand Bags, Shovels, Blankets, \$1,280.00; SD Sheriff's Association, SD Sheriff's Association Dues, \$1,458.95; SDACHS, Short Course, NACE Dues, \$375.00; SDACO, ROD Relief Fund, \$680.00; SDSU Extension Service, 4H Advisor Salary, \$20,621.00; SDSU Extension Service, Green Tags, Poultry Bands, \$168.50; Sinai Coop Elevator, Fuel, \$2,173.60; Sioux Valley Energy, Electric Utilities, \$308.00; Emily Struck, Overpayment - Escrowed, \$275.75; Sturdevant's Auto Parts, Shop Supplies, \$117.95; Anthony Teesdale, Crt Appt Attorney, \$2,016.42; Sarantis Theodousopoulos, Overpayment Tax Cert & Taxes, \$5,538.28; Town of Sinai, Sewer & Garbage Service, \$64.00; Trane US Inc, HVAC Service, \$580.32; Two Way Solutions Inc, Quarterly Maint Contract, \$595.00; Two Way Solutions Inc, Programmed/Install Radio, \$432.98; UPS Store, Color Copies, Copies, \$54.00; Valley Motorsports, Battery Tender, \$39.95; Vandenberg Law, Crt Appt Attorney, \$2,811.75; VAR Technology Finance, Backup System, \$2,597.09; Walburg, Duane, Animal Control Mileage, \$30.24; Walmart Community, Clocks, Batteries, Supplies, \$229.49; Wellmark Blue Cross Blue, Claims Processing Fees, \$5,227.20; Western Estates MHP Llc, COP Rent, \$327.00; Wheelco Truck & Trailer, Inventory Filters, \$73.88; Terry D Wiczorek PC, Crt Appt Attorney, \$261.55; Winter Equipment Company, Cutting Edge, \$18,246.00; Yankton County Treasurer, Mental Illness Charges, \$499.70; Health Reimbursement Account, Setup, \$86,100.00; SD Dept of Revenue, Feb Remittance, \$487,667.50; Office of Child & Family Services, Community Health Nurse Qtr Pmt, \$2,671.05.

Department Head Reports

Highway Superintendent Brian Gustad said he met with Department of Transportation officials and City of Brookings officials to look at proposals received for the 20th Street Overpass project.

Gustad said the bid opening for the annual highway supplies will be February 25th at 11:00 a.m.

Sheriff Marty Stanwick said there are 36 inmates in jail and 133 individuals participating on the 24/7 program. Stanwick said there was a grain bin fatality in rural Elkton and a death in the City of Volga. He said those two deaths were tough on his deputies.

Stanwick said a courthouse meeting was held and they want to begin scanning citizens entering the building Monday through Friday 8:00 a.m. to 5:00 p.m. He said the added cost for this will be \$35,000-\$40,000. Because its security related, Bartley suggested they talk more about the matter in a scheduled Executive Session.

County Development Director Robert Hill gave the 2020 Emergency Management Briefing to the board. Hill said long time LEPC member Robert McGrath has resigned from the committee. Pierce asked the board if they'd be willing to recognize longtime volunteer members with a certificate, similar to employee recognitions. By consensus, the board approved.

Hill said he attended the County Planning & Zoning meeting. Hill said Planning & Zoning Commission member Kimberly Elenkiwich resigned. Because she was the chairperson, Hill said an election will be held at the March meeting to fill that position.

Hill said he attended the Pipeline Safety Program; attended a Census Subcommittee Meeting; manned the Brookings County booth at the Home Show; attended the Aurora City Council Meeting for an Emergency Management briefing; attended Bruce City Council Meeting for an Emergency Management briefing; and attended the Optimist Club Breakfast for Youth in Government Day.

Hill said a blizzard warning was sent out via IPAWS. He said they've used IPAWS twice this year.

SCHEDULED AGENDA ITEM

As scheduled at 9:00 a.m., the board held a public hearing on Ordinance #2020-01: an ordinance authorizing rezoning of "S150' of E165' of Lot 1 Krogman 1st Addition in the SE ¼ SE ¼ of Section 16, T110N, R50W (Brookings Township)" from a Joint Jurisdiction R-1B to Joint Jurisdiction B-3.

Motion by Boersma, seconded by Jensen to approve and authorize Chairperson Bartley to sign Ordinance #2020-01: an ordinance authorizing rezoning of "S150' of E165' of Lot 1 Krogman 1st Addition in the SE ¼ SE ¼ of Section 16, T110N, R50W (Brookings Township)" from a Joint Jurisdiction R-1B to Joint Jurisdiction B-3.

Chairperson Bartley opened the public hearing and called for proponents and opponents. Hearing none, Chairperson Bartley closed the public hearing.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

ORDINANCE #2020-01

AN ORDINANCE AUTHORIZING REZONING OF “S150’ OF THE E165’ OF LOT 1 KROGMAN 1ST ADDITION IN THE SE ¼ SE ¼ OF SECTION 16, T110N, R50W (BROOKINGS TOWNSHIP)” FROM A JOINT JURISDICTION R-1B TO JOINT JURISDICTION B-3

WHEREAS, Caleb Svartoién made an application to the Brookings County Zoning Board to rezone property from Joint Jurisdiction R-1B to Joint Jurisdiction B-3.

WHEREAS, the Brookings County Planning Commission recommended approval to rezone the property on December 2, 2019;

WHEREAS SDCL 11-2-30 requires the Brookings County Commission to adopt or reject the change;

THEREFORE BE IT ORDAINED, BY BROOKINGS COUNTY, SOUTH DAKOTA, in accordance with Section 800 of Article VIII of Appendix C-Joint Jurisdiction Area Zoning Ordinance, of the City of Brookings and County of Brookings, South Dakota, that the following property be rezoned from Joint Jurisdiction R-1B to Joint Jurisdiction B-3,

“S150’ of the E165’ of Lot 1 Krogman 1st Addition in the SE1/4 SE1/4 of Section 16, T110N, R50W (Brookings Township)”

Dated this 18th day of February, 2020.

Michael Bartley
Chairman
Brookings County Commission

ATTEST:

Vicki Buseth
Finance Officer
Brookings County

First Reading: January 21, 2020

Second Reading: February 18, 2020

Adopted: February 18, 2020

Publication Date: February 27, 2020

Effective Date: March 19, 2020

Department Head Reports Continued

County Development Director Robert Hill continued with his report. Hill said he attended the PPCC/POD Meeting. Hill discussed upcoming dates with the board.

Finance Officer Vicki Buseth said the auditors finished the 2018 audit. She said they will present their report when it has been approved by legislative audit.

Buseth said she is starting the proceedings to take tax deed to four different properties.

Buseth said they continue to work on the 2019 Annual Report.

Finance Officer's Report

Finance Officer Vicki Buseth presented the Finance Officer's report for January 2020. The Account with the Treasurer will be presented at the March 10th Commission Meeting.

Commission/HR: \$19,532.47; Finance Office: \$22,240.53; States Attorney: \$28,780.10; Equalization: \$19,055.85; Register of Deeds: \$8,848.38; Veterans/Welfare: \$6,422.94; Sheriff's Office: \$104,546.18; Coroner: \$426.22; Community Health: \$3,570.28; Extension: \$2,437.79; Weed: \$2,412.69; Planning/Zoning: \$6,011.72; Highway: \$55,319.53; Emergency Management: \$4,051.65; BCOAC: \$6,287.74; Technology: \$7,133.81.

AFLAC: \$3,982.76; Avesis: \$1,329.43; Office of Child Support: \$1,529.50; Delta Dental: \$5,978.60; Flex One: \$1,983.44; Principal Life Insurance: \$1,948.88; Garnishments: \$296.34; Local Teamsters: \$1,173.00; SDRS: \$48,692.48; SDRS Supplemental: \$2,215.00; EFTPS: \$94,269.85; Wellmark: \$99,528.51; SDRS Special Pay Plan Fee: \$45.00; SDRS Special Pay Plan: \$19,864.06; AFLAC Group/CAIC Primary: \$205.74.

Be it noted, the expenditure adjustments for the month of January 2020 were presented to the board. \$3,219.66 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

Be it noted, the Register of Deeds Statement of Fees collected for the month of January 2020 in the amount of \$23,913.50 was presented to the board.

Veterans & Human Services Director Michael Holzhauser said an Emergency Housing Meeting is scheduled for March 9th. Holzhauser said he is attending a Salvation Army Meeting today.

Director of Equalization Jacob Brehmer said residents should have received their assessment notices.

Quarterly Transfers

Motion by Krogman, seconded by Boersma to approve the following transfers as per budget appropriations for the first quarter of 2020:

From General Fund 101-4-911-4294 to Highway Road & Bridge Fund 201-3-371-0000 in the amount of \$750,000;

From General Fund 101-4-911-4290 to Emergency Management Fund 226-3-371-0000 in the amount of \$21,250.

Roll call vote: Jensen "aye," Pierce "aye," Boersma "aye," Krogman "aye," Bartley "aye."
Motion carried.

SCHEDULED AGENDA ITEM

Motion by Jensen, seconded by Krogman to approve and authorize Chairperson Bartley to sign Agreement #20-02: an application for occupancy of right-of-way of county highways made by the City of Elkton in Elkton Township.

SPN Engineer Jeff McCormick said they are working with the City of Elkton to replace their sanitary sewer system and outdated water lines, which includes 486th Avenue. Bartley asked about the timeline. McCormick said it's a two year project.

All members voted "aye." Motion carried.

REGULAR BUSINESS

Motion by Boersma, seconded by Krogman to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-04: a plat of Lot 10 in Block 1 in Paradise Point Addition in Government Lot 2, Section 22, Township 112 North, Range 47 West of the 5th, P.M., Brookings County, South Dakota. Background information was provided by County Development Director Robert Hill.

Roll call vote: Pierce "aye," Boersma "aye," Krogman "aye," Jensen "aye," Bartley "aye." Motion carried.

Motion by Boersma, seconded by Jensen to approve for recording purposes and authorize Chairperson Bartley to sign Resolution #20-05: a plat of Lots 1 and 2 Converse Addition in the SE ¼ of Section 6, T111N, R52W of the 5th P.M., Brookings County, South Dakota. Background information was provided by County Development Director Robert Hill.

Roll call vote: Boersma "aye," Krogman "aye," Jensen "aye," Pierce "aye," Bartley "aye." Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize Chairperson Bartley sign Resolution #20-06: a resolution authorizing the purchase of corrugated metal pipe, bridge materials, and grader blades based upon the price established through the County of Beadle, South Dakota, bid process. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Krogman "aye," Jensen "aye," Pierce "aye," Boersma "aye," Bartley "aye." Motion carried.

RESOLUTION #20-06

A RESOLUTION AUTHORIZING THE PURCHASE OF CORRUGATED METAL PIPE, BRIDGE MATERIALS AND GRADER BLADES BASED UPON THE PRICE ESTABLISHED THROUGH THE COUNTY OF BEADLE, SOUTH DAKOTA, BID PROCESS

WHEREAS, the Brookings County Highway Department will need new materials including corrugated metal pipe, bridge materials, and grader blades in 2020;

WHEREAS, the COUNTY OF BEADLE, has recently gone through a competitive bidding process for corrugated metal pipe, bridge material, and grader blades, such bidding process culminating in the bids being opened on January 7, 2020;

WHEREAS, TRUENORTH STEEL COMPANY, was the lowest responsible bidder under such COUNTY OF BEADLE, SOUTH DAKOTA, bid process and TRUENORTH STEEL COMPANY is willing to sell corrugated metal pipe, bridge materials, and grader blades to BROOKINGS COUNTY under the same terms and options as available to the COUNTY OF BEADLE, a copy of such bid specifications and bid having been filed at the Brookings County Finance Office; and

WHEREAS, pursuant to SDCL 5-18A-22, BROOKINGS COUNTY is authorized to purchase materials from any active contract that has been awarded by any governmental entity by competitive sealed bids or competitive sealed proposals or from any contract that was competitively solicited and awarded within the previous twelve months;

NOW THEREFORE BE IT RESOLVED that the Brookings County Highway Department is hereby authorized and directed to purchase on an as needed basis corrugated metal pipe, bridge materials, and grader blades from TRUENORTH STEEL COMPANY based upon the bid prices, or less, as stabled through the competitive bidding process of the COUNTY OF BEADLE, SOUTH DAKOTA. A copy of the County of Beadle, South Dakota, bid specifications and prices are available in Brookings County Finance Office.

Adopted this 18th day of February, 2020

Michael Bartley
Chairperson, Brookings County
Board of County Commissioners

ATTEST:

Vicki Buseth
Brookings County Finance Officer

Motion by Boersma, seconded by Krogman to approve Abatement #20-14: an abatement application made by Lawrence Jensen for parcel #02000-11048-322-00 in the amount of \$181.70. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.”
Motion carried.

Motion by Krogman, seconded by Boersma to approve Abatement #20-17: an abatement application made by the City of Elkton for parcel #34425-02200-004-00 in the amount of \$655.78. Background information was provided by Finance Officer Vicki Buseth.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.”
Motion carried.

Motion by Boersma, seconded by Pierce to approve Abatement #20-19: an abatement application made by the City of Elkton for parcel #34250-00300-021-00 in the amount of \$60.77. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.”
Motion carried.

Motion by Jensen, seconded by Boersma to approve Abatement #20-20: an abatement application made by the City of Elkton for parcel #34250-00300-023-00 in the amount of \$54.90. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Krogman “aye,” Jensen “aye,” Pierce “aye,” Boersma “aye,” Bartley “aye.”
Motion carried.

Motion by Boersma, seconded by Jensen to approve Abatement #20-21: an abatement application made by Karen Baumberger for parcel #11025-11252-061-25 in the amount of \$867.44. Background information was provided by Director of Equalization Jacob Brehmer.

Roll call vote: Jensen “aye,” Pierce “aye,” Boersma “aye,” Krogman “aye,” Bartley “aye.”
Motion carried.

Motion by Jensen, seconded by Boersma to approve and authorize Chairperson Agreement #20-03: an application for occupancy of right-of-way of county highways made by Ronald Langner in Aurora Township.

Roll call vote: Pierce “aye,” Boersma “aye,” Krogman “aye,” Jensen “aye,” Bartley “aye.”
Motion carried.

Motion by Krogman, seconded by Pierce to approve an automatic supplement for the Sheriff’s Office, GL #101-4-2114340, receipt #490902, in the amount of \$30,500. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Boersma “aye,” Krogman “aye,” Jensen “aye,” Pierce “aye,” Bartley “aye.”
Motion carried.

Motion by Jensen, seconded by Krogman to approve the appointment of Dr. Richard Hieb to a one-year term as Brookings County Coroner and to appoint the Sheriff, Assistant Sheriff, and all Sheriff’s Deputies as Deputy Coroners in Brookings County. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a Truck Driver in the Weed & Pest and Highway Departments.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Bartley to sign a Request to Fill Vacancy for a part-time Weed Enforcement/Bio Control Officer in the Weed & Pest Department.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Jensen to approve and authorize a Request to Fill Vacancy for three seasonal ATV Drivers in the Weed & Pest Department.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to declare a Quasar camera as surplus property to be destroyed.

All members voted “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Steffensen discussed upcoming dates with the board.

States Attorney Dan Nelson had nothing to report.

South Dakota World Affairs Council Chairman & Program Leader Robert Burns introduced himself to the board, as well as five Russian business leaders who are here in Brookings to examine business and innovation.

COMMISSIONERS' REPORTS & DISCUSSION

Commissioner Pierce discussed SB 157 with the board. Pierce said she attended a Joint Jurisdiction Meeting; attended a Public Affairs call-in; attended the Joint Powers Board Meeting; attended the Public Affairs Meeting; attended the Brookings Home Show; attended a Historic Preservation Workshop; participated in the downtown focus group for the Historic Preservation's Strategic Plan re-write; attended the Optimist Club Breakfast for Youth in Government Day; attended the BCOAC volunteer appreciation event; and attended the Legislative Forum.

Commissioner Boersma attended the County Planning & Zoning Meeting; presented to a Political Science Local Government class; participated in the downtown focus group for the Historic Preservation's Strategic Plan re-write; attended the Optimist Club Breakfast for Youth in Government Day; met with Commission Department Director Stacy Steffensen regarding CMR contracts; and attended the Brookings Behavioral Health and Wellness Meeting.

Commissioner Krogman attended the Brookings Home Show; met with Finance Officer Vicki Buseth for a quick meeting; attended a Leader Round Table meeting; and attended the BCOAC volunteer appreciation event.

Commissioner Jensen attended the County Planning & Zoning Meeting; attended the Brookings Home Show; attended a Proposal Meeting on the 20th Street Overpass project; and attended the Optimist Club Breakfast for Youth in Government Day.

Commissioner Bartley attended the Joint Powers Board Meeting; attended the Optimist Club Breakfast for Youth in Government Day; attended a PPCC/POD Meeting; and attended the Paws for Wine Event for the Humane Society.

Barley said he will be moderating the District 4 and District 7 Legislative Forum.

EXECUTIVE SESSION

Motion by Krogman, seconded by Boersma to enter into Executive Session at 10:14 a.m., in accordance with SDCL 1-25-2(1)(4)(6), personnel, contract negotiations and security. All members voted "aye." Motion carried.

Motion by Krogman, seconded by Boersma to come out of Executive Session at 1:15 p.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Krogman, seconded by Boersma to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, March 10, 2020 at 8:30 a.m.

It is the policy of Brookings County, South Dakota not to discriminate against the Handicapped of Employment or the Provision of Service. The County of Brookings is responsive to

requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Jenna Byrd
Finance Assistant II
Brookings County

Published once at the approximate cost of___.