

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, APRIL 18, 2023

The Brookings County Board of County Commissioners met in regular session on Tuesday, April 18, 2023 with the following members present: Ryan Krogman, Larry Jensen, Michael Bartley, Shawn Hostler and Kelly VanderWal.

CALL TO ORDER

Chairperson Krogman called the meeting to order at 8:30 a.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CITIZEN INVITATION

Elkton resident Rick Weible offered his assistance in helping the county understand some of the new election legislation that was passed and will take effect July 1, 2023. Weible said he would also help the county understand some of their obligations missed under the Help America Vote Act.

Weible said he is advising the county not to sign the vehicle electric charging station agreement. Weible said the electric charging stations is a really bad idea for the county. He said the county is not equipped to handle the security or liability with those devices. He said he has the ability to hack into one of those and tell you where you've driven and where you've gone.

Weible said he's here to help so that Brookings County can be the number one state in election integrity.

City of Brookings resident Jeanette Gibbons said the only ones who benefit from fraudulent elections are the ones who don't want fair elections.

Gibbons discussed the vehicle electric charging stations. She doesn't believe there is a true need and advised the board to refrain from signing the agreement.

APPROVAL OF AGENDA

Motion by Bartley, seconded by Jensen to approve the agenda for the April 18, 2023 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Hostler, seconded by VanderWal to approve the consent agenda. Roll call vote: VanderWal "aye," Bartley "aye," Jensen "aye," Hostler "aye," Krogman "aye." Motion carried.

The consent agenda consisted of the minutes from the April 4th Commission Meeting, the minutes from the April 5th Commission Work Session and minutes from the April 11th Board of Equalization Meeting.

Travel Requests: Sonia Mack to attend North District 4-H Youth Program Advisor Networking on April 12th in Milbank; Dave Biteler to attend the Law Enforcement Liability / Risk Management Conference on May 1st - 3rd in Deadwood; Mandi Cramer to attend the South Dakota Victim Witness Subcommittee Meeting on May 3rd - 5th in Deadwood.

Personnel Action Notices: annual review- Tom Chester to \$30.12, effective April 1, 2023; annual review- Joseph Kretchman to \$28.95, effective April 1, 2023; annual review- Manny Langstraat to \$36.77, effective April 1, 2023; annual review- Devlin Rue to \$29.53, effective April 1, 2023; annual review- Michelle Delaney to \$26.67, effective May 1, 2023; annual review- Kirk Wiles to \$20.40, effective May 1, 2023; voluntary resignation- Jessica McDermott, effective June 2, 2023.

ROUTINE BUSINESS

Approval of Claims

Motion by Jensen, seconded by Bartley to approve the following claims. Roll call vote: Bartley "aye," Jensen "aye," Hostler "aye," VanderWal "aye," Krogman "aye." Motion carried.

4AllPromos, Swag For Marketing/Bubbles, \$200.39; 605 Commodities, LLC, Salt Delivered, \$16,098.60; A&B Business Inc, Copier Contract, \$72.93; Adams, Jason R., Court Appointed Attorney, \$422.79; Amazon Capital Services, FO/Jail/Deputy Supplies, \$1,199.32; Architecture Incorporated, Office Design Project-Gov Cent, \$1,000.00; Avera Occupational Medicine, TPA Services, \$228.00; Axon Enterprise Inc, Axon Licensing, \$663.02; Banner Associates, Volga Samara Ave Reconstruction, \$6,419.00; Bobcat Of Brookings, O Ring, \$14.88; Boyer Ford Truck, Repair, \$14,003.01; Bremmon, Carmen, Court Services Translation Service, Translator Fees, \$450.00; Brookings City Utilities, BCOAC, Monthly Utilities/Fees, Water/Sewer/Electric/Telephone, Phone Service, Water For Truck Shed, Courthouse/1921Bldg/Lawn Irrigation, \$10,623.92; Brookings Engraving, Update Plaque For League, \$16.00; Brookings Health System, Inmate Liable Clinical Visit, March Blood Alcohol Testing, \$15,257.71; Brookings Register, Publications, \$2,391.65; Buhls Of Brookings Cleaning, Rugs, \$176.20; Butler Machinery Co, Bushing, \$507.72; Carquest Auto, Ceramic Socket/Battery/Wrench, \$633.24; Century Business Products, Copier Contract, \$905.04; Cook's Wastepaper & Recycling, April Singlestreamservice, Garbage/Waste Utilities, April 2023 Courthouse/Bcoac, \$537.26; Dakota Data Shred, Shredding Pick Up, 2023 Equipment Rental 1/1-3/31, Paper Shredding Services, \$325.30; Day One Dentures & Implants, Inmate Liable Clinical Visit, \$2,359.00; Dean Schaefer Court Reporting, Inv MI Hearing Court Reporting, \$24.00; Dell Marketing Lp, Computers For Courthouse, \$10,057.79; Dept Of Revenue, Monthly Fees, \$648,398.05; Einspahr Auto Plaza, Wire Assembly, \$64.27; Ekern Home Equipment Co, Furnace Filters, Sinai Heater, \$985.32; Election Systems & Software, Warranties&License Renewals, \$6,212.50; Executive Mgmt Finance, Microfilm Storage, \$11.22; Fastenal Company, Jail Janitorial Supplies, \$147.89; First Bank & Trust, Deputy Debit Cards, \$689.27; Fite & Pierce Law Office, Court Appointed Attorney, \$7,299.71; Fix It Shop Locksmith, Locks Installations, \$1,100.00; Foerster Distributing, Janitorial Items For Courthouse, Janitor Supplies, Jail Janitorial Supplies, \$576.00; Chad Ford, Replace Ck#136717 Zoning Meeting, \$119.98; Freightliner Truck Center, Misc Repair Parts, \$783.52; Graham Tire North, Tires, \$7,938.00; Graybar Electric Co Inc, Jail Repairs/Maintenance, \$147.08; Patricia J Hartsel, Transcripts, \$39.20; Hillyard/Sioux Falls, Custodial Products, \$546.28; Paul Holler, Replace Ck#138277 24/7 Refund, \$69.00; Hungerford Chiropractic, Instant Drug Testing, \$120.00; I State Truck Center, Regulator Assembly/Return, \$102.83; Info Cubic LLC, Employment Screenings, \$845.45; Intek Cleaning & Restoration, Fire Restoration, \$6,453.06; Inter-Lakes Community Action, 2nd Quarter Comm Service

Workr, \$4,135.25; Interstate Telecom. Coop, Extension Phones, \$385.33; Jimmy Johns #926, Refreshments, \$81.77; Kenner Plumbing Company, Fix Womens Toilet, \$251.17; Kibble Equipment LLC, Toolbox, \$58.09; Kimball Midwest, Shop, \$1,170.98; Kingbrook Rural Water, Water Sinai, \$36.00; Brittney Koepke, 24/7 Sobriety Program Refund, \$60.00; L&L Auto & Truck Parts, Gas Hose/Sadbush/Lamp, \$81.40; Lewis Drug Store, Inmate Lienable Medications, \$873.98; Lincoln County Auditor, Mental Illness Expenses, \$1,350.67; Lodge At Deadwood, Brian Room-Short Course, \$312.00; Lowe's, Shop/Bumper, Supplies, \$1,391.83; Matheson Tri-Gas Inc, Rental, \$48.44; Mediacom LLC, April Law Library Int Service, Courthouse WIFI, \$285.91; Randy Miller, Steel Toe Work Boots, \$250.00; Minnehaha County Auditor, Inv MI Cost Reimbursement, \$1,056.66; Minnehaha County JDC, JDC Costs Inv#3937, \$278.07; Newegg Business Inc, Courthouse Security IT Equipment, \$2,961.32; Northern Truck Equipment, Cylinder/Repair Parts, \$6,751.49; Northwestern Energy, Natural Gas Usage, Heat For Truck Shed, Monthly Utilities/Fees, \$9,522.99; Office Peeps Inc, File Folders, Post It Popup Dispenser W/ Note, Remover/Tapecorrection/Battery, Cartridge/Air/Disinfecting Wipes, Ribbon For CH Timeclock/Stamp, \$799.64; Pharmchem Inc, 24/7 Supplies, \$127.80; Pitney Bowes Global Financial Services LLC, Sendpro Postage Meter Contract, \$303.18; Preferred Mechanical, Repair Furnace, \$1,339.45; Prochem Dynamics LLC, Jail Janitorial Supplies, \$500.21; South Dakota Public Health, March Blood Tests/Lab Services, \$5,090.00; Qualified Presort Service, Mail Pickup, \$30.78; RDO Equipment Co, Sensor/O-Ring/Inventory/Tool, \$14,077.53; RFD Newspapers Inc, Publications, \$4,166.29; Robby's Auto Shop, Patrol Vehicle Maint/Repairs, \$524.15; Running's Supply Inc, Shovel/Gloves/Shop/Clothing, SO Supplies, Maintenance Items For Courthouse, \$848.97; Safe-N-Secure, Fix Camera&Install New/Ribbon, Courthouse Security Upgrade, \$59,392.54; Sanford Health Occupational Medicine, Drug Testing, \$50.00; Satellite Tracking Of People, GPS Monitoring, \$1,276.00; SD Attorney General's Office, 24/7 Sobriety Program, \$3,610.00; SD Dept Of Revenue, 3 License Plates, \$50.10; SDACC, 1st Quarter, \$2,579.00; SDACO, ROD Modernization&Preservation, \$578.00; Sioux Valley Energy, Electric, \$216.00; Snap-On Tools, Replace Ck #138351 Truck Cool, \$883.00; Cody Sunderland, Boot Reimbursement, \$234.30; Surat Flooring, Carpet For Entryway/Classroom, \$4,575.00; Thomson Reuters - West, Billing Period 3/1-3/31, March-December 2023, \$5,685.83; Town & Country Shopper, Advertising For Rummage Sale, Publications, \$451.25; Town Of Sinai, Sewer, \$64.00; Transource, Cooling Hose/Parts/Sensor/Clip, \$4,202.85; Travs Outfitter, Deputy Equipment, \$9.99; Two Way Solutions Inc, XPR3500e VHF 5W LKKP Display, \$11,600.00; Uline, Election/Finance Supplies, \$624.90; Charles Vanderwoude, Replace Ck#138982, \$11.68; Vaske, Jon, 24/7 Sobriety Program Refund, \$13.00; Walburg, Duane, Animal Control Mileage, \$12.60; Wheelco Truck & Trailer, Suspension/Inventory/Def, \$866.42; Kristin A Woodall, Transcripts, \$516.00; WW Tire Service Inc, Patrol Vehicle Maint/Repairs, Tire Repair, \$795.75; Brian Zielinski, Court Appointed Attorney, \$2,131.92.

Department Head Reports

Finance Officer Lori Schultz discussed the elderly tax freeze applications and the breakdown of wind tower money. Schultz said the county receives 35% of that money; townships receive 15% and schools receive 50%. She said that money was received in April and will be apportioned in May. Schultz said first half property taxes are due April 30th.

Motion by Bartley, seconded by Hostler to approve First Quarter Transfers as per budget appropriations. All members voted "aye." Motion carried.

Finance Officer's Report

The Finance Officer's Report for March 2023 was presented to the board.

March 2023

Total amount of deposits in banks.....	\$29,067,017.99
Total amount of cash: Currency.....	\$4,023.00
Coins.....	\$2.36
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days...	\$198,554.37
Itemized list of all other items.....	\$79,501.50
TOTAL.....	\$29,349,099.22

Commission/HR/Veterans: \$60,583.00; Finance Office: \$50,614.39; States Attorney/Welfare: \$75,880.38; Equalization: \$44,982.25; Register of Deeds: \$22,511.45; Sheriff's Office: \$310,366.80; Coroner: \$1,205.31; Community Health: \$3,812.75; Extension: \$4,944.88; Weed: \$7,173.55; Planning/Zoning: \$15,430.87; Highway: \$153,238.46; Emergency Management: \$10,142.05; BCOAC: \$19,464.17; Technology: \$23,142.60.

AFLAC: \$4,277.88; Avesis: \$1,711.86; Office of Child Support: \$399.00; Delta Dental: \$7,628.28; Flex One: \$2,033.28; Principal Life Insurance: \$1,713.65; Local Teamsters: \$1,370.00; SDRS: \$98,207.22; SDRS Supplemental: \$6,049.00; EFTPS: \$182,848.75; Wellmark: \$117,492.05.

Be it noted, the expenditure adjustments for the month of March 2023 were presented to the board. \$5,809.34 was transferred to allocate highway department expenditures to other county departments for work performed and supplies furnished by the highway department.

County Development Deputy Director Richard Haugen said they gave a CAFO presentation to a couple of classes at SDSU. Hill discussed upcoming dates.

Weed & Pest Supervisor Misty Moser provided information on which counties will be participating in the gopher program. Moser said her crew will be coming back next month to start the season.

Krogman asked how the flooding this year will affect spraying. Moser said they won't be spraying where it's flooding and will stay 15 feet away from the water.

Krogman said Highway Superintendent Brian Gustad submitted his report for review.

REGULAR BUSINESS

Motion by VanderWal, seconded by Bartley to approve for recording purposes and authorize Chairperson Krogman sign Resolution #23-18: a plat of Block 1, Preston Church Addition in the Northeast ¼ of the Southeast ¼ of Section 20, T112N, R51W of the 5th P.M., Brookings County, South Dakota. Background information was provided by County Development Deputy Director Richard Haugen.

Roll call vote: Jensen "aye," Hostler "aye," VanderWal "aye," Bartley "aye," Krogman "aye." Motion carried.

Motion by Hostler, seconded by VanderWal to approve and authorize Chairperson Krogman to sign Resolution #23-19: a Bridge Inspection Program Resolution for use with SDDOT Retainer Contracts.

Roll call vote: Hostler “aye,” VanderWal “aye,” Bartley “aye,” Jensen “aye,” Krogman “aye.” Motion carried.

RESOLUTION #23-19
BRIDGE REINSPECTION PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS

WHEREAS, 23 CFR 650 Subpart C requires initial inspection of all bridges and reinspection at intervals not to exceed two (2) years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four (4) years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire Banner Associates Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 18th day of April 2023, at Brookings, South Dakota.

Board of County Commissioners
Of Brookings County

ATTEST:

Lori Schultz
Brookings County Finance Officer

Ryan Krogman
Chairperson
Brookings County Commission

Motion by Jensen, seconded by Hostler to approve and authorize Chairperson Krogman to sign Agreement #23-24: a State of South Dakota Department of Transportation Joint Powers Agreement for Weed Spraying Services by Brookings County. Background information was provided by Weed & Pest Supervisor Misty Moser.

Roll call vote: VanderWal “aye,” Bartley “aye,” Jensen “aye,” Hostler “aye,” Krogman “aye.” Motion carried.

Motion by Bartley, seconded by Hostler to approve and authorize Chairperson Krogman to sign Agreement #23-25: a 3-year lease agreement with ChargePoint, Inc. for the electric car charging station at the Government Center. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Bartley “aye,” Jensen “aye,” Hostler “aye,” VanderWal “aye,” Krogman “aye.” Motion carried.

Motion by Jensen, seconded by VanderWal to approve a fireworks display at Meadow Creek Golf Course, Volga, on Friday, June 9th at dusk as part of the Volga Old Timer’s Day celebration. Background information was provided by Commission Department Director Stacy Steffensen.

All members voted “aye.” Motion carried.

Motion by Hostler, seconded by Jensen to approve and authorize Chairperson Krogman to sign a request to fill vacancy for a full-time female Correctional Officer in the Sheriff's Office. Background information was provided by Commission Department Director Stacy Steffensen. All members voted "aye." Motion carried.

Motion by VanderWal, seconded by Bartley to approve updates to the cellular authorization plan. Background information was provided by Commission Department Director Stacy Steffensen. All members voted "aye." Motion carried.

SCHEDULED AGENDA ITEM

Motion by Bartley, seconded by Hostler to approve a Special Events License from GDWB LLC, dba Lemke's Bar & Grill for a wedding on June 3, 2023 at Bennett Barn.

Chairperson Krogman opened the public hearing and called for proponents. Owner Weston Byrd was present for questions. Chairperson Krogman called for opponents. Hearing none, Chairperson Krogman closed the public hearing.

Roll call vote: Jensen "abstain," Hostler "aye," VanderWal "aye," Bartley "aye," Krogman "aye." Motion carried.

SCHEDULED AGENDA ITEM

Motion by Hostler, seconded by Jensen to approve a Special Events License from GDWB LLC, dba Lemke's Bar & Grill for a wedding on September 9, 2023 at Bennett Barn.

Chairperson Krogman called for proponents and opponents. Hearing none, Chairperson Krogman closed the public hearing.

Roll call vote: Hostler "aye," VanderWal "aye," Bartley "aye," Jensen "aye," Krogman "aye." Motion carried.

REGULAR BUSINESS

Commission Department Director Stacy Steffensen presented the Commission Department Director's Report. Steffensen discussed the work plan. Krogman asked if discussion on the highway shop could be added to the Facilities/Capital Improvement Planning section of the work plan.

Steffensen updated the board on upcoming dates.

States Attorney Dan Nelson had nothing to report.

COMMISSIONERS' REPORTS & DISCUSSION ITEMS

Commissioner VanderWal attended the County Work Session; and attended the Taste of Brookings Event at Club 71.

Commissioner Bartley attended the County Work Session; attended a Brookings Behavioral Health Board Meeting.

Commissioner Jensen attended the County Work Session; attended a Conservation District Meeting; and attended the Taste of Brookings Event at Club 71.

SCHEDULED AGENDA ITEM

Motion by Jensen, seconded by Bartley to approve and authorize Chairperson Krogman to sign an Easement Agreement with Brookings Municipal Utilities. Background information was provided by Commission Department Director's Stacy Steffensen.

Roll call vote: VanderWal "aye," Bartley "aye," Jensen "aye," Hostler "aye," Krogman "aye." Motion carried.

COMMISSIONERS' REPORTS & DISCUSSION ITEMS

Commissioner Hostler attended the County Work Session and attended the Taste of Brookings Event Club 71.

Commissioner Krogman attended the County Work Session; attended the Board of Equalization Meeting; and met officials with the school and city to update the election agreement.

EXECUTIVE SESSION

Motion by Jensen, seconded by Hostler to enter into Executive Session at 9:12 a.m., in accordance with SDCL 1-25-2(1)(4), personnel and contract negotiations. All members voted "aye." Motion carried.

Motion by Jensen, seconded by Hostler to come out of Executive Session at 10:30 a.m. All members voted "aye." Motion carried. No action was taken.

ADJOURNMENT

Motion by Hostler, seconded by Bartley to adjourn. All members voted "aye." Motion carried. The next regular scheduled meeting is Tuesday, May 2, 2023 at 8:30 a.m.

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Jenna Byrd
Finance Specialist
Brookings County

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