

Meeting of the Brookings County Extension Advisory Board

May 2, 2019

Brookings County Outdoor Adventure Center

Members Present: Waldner, Parmely, Dupraz, Ford, Mack, Houtman, Jensen, Pickard

Members Not Present: None.

Guests Present: None.

Meeting called to order by Chairman Dupraz.

Secretary's Report: Minutes from the February 28, 2019 meeting were approved by Parmely with a second by Ford.

Budget:

- Financial Review: Reviewed. Motion to approve: Parmely and second by: Waldner. Shooting Sports instructors have a meeting where there will be discussion for new equipment purchases. Achievement Day cases will also need to be purchased. Currently the storage trailer is full. Motion carried.

2020 Budget Request:

- Due by May 17, 2019
- Discussed budget items and suggested changes for 2020 budget.
- Sonia's computer will need to be replaced as do the laptops currently used for Robotics.
- 2020 Budget Hearing: Wednesday, June 12 @ 8:30 a.m.

Mack will email the entire packet for BCEAB approval prior to submitting it before the due date.

Commissioner Update:

- Jensen reported that the City Engineer had concerns about the north BCOAC parking lot: asphalt or concrete, partial or fully paving, and which way the parking stripes should go. The city is willing to pay for soil boring.

Other Items:

- Mack discussed recovering the 12 chairs in the entryway and office. Seat will be vinyl. This will be covered under 2019 Repairs and Maintenance. Summer event registrations are open online. Brookings County's session of 4-H camp isn't full. Fair Books and Achievement Days Books will be out soon. YQCA trainings have been happening. Some scheduling issues with rooms with the BCOAC still exist. A new projector is also needed. TV in the Classroom is no longer operational.

Next Meeting:

- To Be Determined.

Motion to Adjourn: Waldner.

Respectfully Submitted,

_____, Secretary
Jennifer L. Pickard