

## Brookings County Extension Advisory Board Meeting

Monday, May 3<sup>rd</sup>, 2021 12:00 PM

<https://sdstate.zoom.us/j/91065180808?from=addon>

**Members Present:** Dick Waldner, Ron Parmely, Larry Jensen, Ronda Stewart-Houtman, Deb Ford, Laura Stern, Pickard, Mack

**Members Not Present:** None

Meeting called to order by Chairman Parmely.

**Invitation for a Citizen:** None requested at this time.

**Secretary's Report:** Stewart-Houtman moved to approve, seconded by Waldner.

### **Budget:**

- **Financial Review:** Reports show spending for past months, February and March 2021. No questions on the expenses. Moved to accept by Ford, second by Waldner.
- **2022 Budget Request:** Mack presented a proposed 2022 budget and noted suggested changes. Lines that show an increase are highlighted. 1<sup>st</sup>- payment to SDSU for 4-H. This represents the 3% increase typically passed on each year. Postage meter rates went up in January, we increased the postage line by \$500. We mailed out a lot more things last year, and also this year so far. Furniture and minor equipment: this is where we place our technology requests. Jessica is up for a new desktop this year. All of this is up for discussion. We don't have control over the personal services on top. Parmely asked if everything else is the same as the past year? Mack- yes. Parmely- and this is what will be submitted? Mack- if we don't change anything, this is what will be submitted. Stewart-Houtman asked why a computer wouldn't go under technology, instead of the capital asset. Mack answered that it could be under there, but new computers have always been put under capital assets since it is a fixed asset. Maybe that would be better? Jensen asked if it was just the computer, not any additional furniture to go with. Mack- yes, just the desktop computer. It was decided to move the \$2,000 to technology line. Waldner asked about repairs and maintenance- just for the current space, nothing out at the Swiftel Center? Mack said yes, it's just our copier contract and any office maintenance. There was some board discussion on whether or not the technology line should be bumped up from \$2,000 to \$3,000 to allow for a possible laptop or software purchase. Stern asked if this would increase the bottom line, not take from another line? Stewart-Houtman moved to approve the budget with the increased technology line of \$3,000. Waldner seconded, motion passed.

**Commissioner Report:** Jensen- not a lot of new stuff going on in commission. Moving forward on the jail pretty good. Cells being started delivered this week, about a week to install the cells. Planning an open house in Aug/Sept before we move in there. Doing work on County Rd 23 by Aurora. Going well, should be done in June. Working on budgets, more meetings scheduled coming up with the new zoning ordinances pertaining to the marijuana laws before July 1<sup>st</sup>.

#### 4-H Advisors Report:

- Budget hearing June 24<sup>th</sup> at 8:30. Hearings will be held in the community room on the 3<sup>rd</sup> floor of the government center. Extension/4-H is first on the agenda.
- We have six shooting sports members that will be competing in the National Shoot, June 20-25 held in Grand Island, NE. 3 muzzle loaders. Dylan Singrey, Preston Singrey, and Elizabeth Shultz. Erick Shulte is coaching. .22 Kaitlin Ruden and Merick Olson, Brad Ruden will be coaching. .22 Pistol- Wyatt Drew. 6 of 35 SD delegates are from Brookings County. Going to be doing some combined practices in May.
- Report attached with further 4-H advisor comments.
- Ron- any questions for Sonia. Got everything planned for the summer? Sounds good. Mack- We hope it's good. We need to make sure to keep eyes on group sizes. For day camps, Still accommodating same number of kids, breaking into sessions.

**Other Items:** Jensen- hiring another full-time person at OAC, hope to serve the users of the facility better than we have. Want to have a person for all events, hoping to be able to do that with this additional person.

**Next Meeting:** Mack- we usually don't meet until after summer, look to meet in September or October. Parmely- could you send a reminder about the June 24 budget hearing? Mack- will do.

Waldner motioned to adjourn, meeting adjourned by Parmely.

Respectfully submitted on behalf of Secretary Ford due to virtual meeting,

\_\_\_\_\_, Program Assistant

Jessica Hansen