

BROOKINGS COUNTY COMMISSION MEETING

TUESDAY, MAY 4, 2021

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 4, 2021 with the following members present: Larry Jensen, Angela Boersma, Lee Ann Pierce, Ryan Krogman and Michael Bartley.

CALL TO ORDER

Chairperson Jensen called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Motion by Pierce, seconded by Krogman to approve the agenda for the May 4, 2021 Commission Meeting. All members voted "aye." Motion carried.

CONSENT AGENDA

Motion by Bartley, seconded by Krogman to approve the consent agenda. Roll call vote: Pierce "aye," Bartley "aye," Krogman "aye," Boersma "aye," Jensen "aye." Motion carried.

Travel Requests: Mike Andresen & Misty Moser to attend a Mosquito Fogger Calibration workshop; Robert Hill to attend the American Planning Association Conference via web based on May 5th-7th; Robert Hill & Richard Haugen to attend SDOEM Region 6 Regional Meeting on May 7th in Mitchell; Richard Haugen to attend South Dakota Municipal League-Building Code Training on May 12th-13th in Ft. Pierre, SD; Brian Gustad to attend the 36th Annual Summer Meeting on June 9th-10th in Pierre; Tonia Thornton to attend update training for the 24/7 Sobriety Program on July 14th-15th in Oacoma, SD.

Personnel Action Notices: new hire- Temporary/Seasonal ATV Driver Jon Schulte at \$16.34, effective April 19, 2021; End Employment- Mole Zarpeleh, effective April 23, 2021; new hire- PT Male Correctional Officer- Dan Glover at \$18.89, effective April 26, 2021; voluntary resignation- Brad Moe, effective May 6, 2021; new hire- Full-time General Maintenance Kirk Wiles at \$16.34, effective May 10, 2021.

Human Services Report: case #21-039 for medical was denied; case # 21-040 for medical was denied; case #21-042 for burial was approved; case #21043 for medical was denied; case #21-050 for rent was approved; case #21-051 for utilities was approved.

ROUTINE BUSINESS

Approval of Claims

Motion by Krogman, seconded by Boersma approve the following claims. Roll call vote: Bartley "aye," Krogman "aye," Boersma "aye," Pierce "aye," Jensen "aye." Motion carried.

3D Specialties Inc, Material For Barricades, \$2,661.94; A&B Business Inc, Copier Contract, \$435.74; ABM Manufacturing LLC, I Beam, \$265.00; AgFirst Farmers Coop, Auto Work, \$38.72; American Stamp & Marking, Stamp Pad, \$13.37; Amp Electric Construction, Check Lights In Chambers, \$61.22; Avera Mckennan Hospital, Annual EAP Contract Fees, Mental Health Hold, \$5,208.20; Boarman Kroos Vogel Group, Detention Center Exp Prof Services, \$13,740.00; Bowes Construction, Bowes Construction, \$180,495.08; Brookings Area Chamber, Non Mandated Fy2021 Funding, \$600.00; Brookings Area CTC, CPR Classes, \$280.00; Brookings Auto Mall Inc, Tahoe, \$37,667.90; Brookings City Utilities, COP Utilities, \$100.73; Brookings Furniture Co, Chairs, \$702.77; Century Business Product, Copier Contract, \$152.15; Amy Christensen, Regional Juv Justive Conference, \$54.00; Cintas Corporation, Uniforms, \$140.70; City Of Brookings, Sd Dot/Interchange, Rolling Thunder/Razors Edge/E911, \$91,887.89; City Of White, White Water/Sewer/Electric, \$93.30; Codington County Auditor, Sioux Valley Commissioners Mtg, \$96.00; Concrete Materials Inc, Pea Rock, \$11,180.91; Cramer, Mandi, Victims/Witness Subcommittee, \$100.00; Den-Wil Inc, Community Health Rent, \$960.00; Eidsness Funeral Home, Coroner Call, \$195.00; Einspahr Auto Plaza, Vehicle Maintenance, 2021 Durango, \$34,818.55; Empire Investments 2 LLC, Tax Certificates, \$23,156.27; Executive Mgmt Finance Office, Mar-21, \$112.75; Fite, Pierce & Ronning LLC, Court Appointed Attorney, \$2,919.70; Fix It Shop Locksmith, Jail Keys, \$12.00; Foerster Distributing, Janitor Supplies, \$212.00; Foerster Testing Limited, Detention Center Work, \$1,257.50; Fulcrum Biometrics Inc, Livescan System, \$6,768.00; Gass Law, Pc, Court Appointed Attorney, \$2,715.90; Jennifer Goldammer, Court Appointed Attorney, \$2,902.35; Tim Hogan, Court Appointed Attorney, \$1,812.67; Hometown Service & Tire, Vehicle Maintenance, \$134.23; Hy-Vee Food Store, Refreshments-Zoning Meeting, Inmate Meals, \$21,829.61; Innovative Office Solution, Flags, \$385.50; Stacia Jackson, Court Appointed Attorney, \$574.20; Katterhagen, Mark, Inv MI Hearing, \$15.00; Kennedy Pier Knoff Loftus, CAA Inv MI Hearing, \$178.20; L&L Auto & Truck Parts, Wiper Blades, \$34.37; L.G. Everist Inc, Pea Rock & Ballast, \$19,789.72; Lewno, Lucy, Inv MI Hearing, \$166.51; Derek Little, Honorarium-Sheep Show Judge, \$220.16; Locators & Supplies, Marking Paint/Jacket, \$382.41; Darcy Lockwood, Inv MI Hearing, \$15.00; Mckeever's Vending, Inmate Commissary, \$567.68; National Safety Council, Membership Renewal, \$650.00; Nancy J Nelson, MH Commitments 12/1/20-4/1/21, Court Appointed Attorney, \$1,058.61; Teree A Nesvold, Court Appointed Attorney, \$1,658.45; Northwestern Energy, Natural Gas Usage, \$1,013.17; Office Peeps Inc, Markers&Binding Combs, Paper, Ink For GIS, Business Cards, Holders For Pins On Bottom, Stand, Organizer, Batteries, Office Supplies, Cartridges, Pencils, Paper, Toner, Pens, Wipes, Stamp, Ruler, Tubes For Plans/Office, \$2,938.69; Prairie Reporting, Deposition Transcript, \$52.00; RC First Aid, Jail/Deputy Med Supplies, \$131.00; RFD Newspapers Inc, Publications, \$2,751.82; Rick Ribstein, Court Appointed Attorney, \$2,216.49; Running's Supply Inc, Supplies, Gopher Prods, \$170.62; Rustand Weiland Funeral, County Burial, \$2,280.00; Sanitation Products Inc, Truck, Spreader, Hitch, Wing, \$168,447.00; SD Association Of Code E, Information&Training Conferenc, \$50.00; SD Attorney General's Office, 24/7 Sobriety Program, \$4,125.00; Sd Dept Of Revenue, IAAO 5 Course Certification, \$452.00; Sd Dept Of Transportation, Highway Work, Bridge Inspections/Highway Work, \$38,503.00; Senior Companions Of Sd, Annual Payment, \$2,300.00; Southpaw Defense, Enhanced Renewal Class, \$514.80; Swiftel Center, Meals For Pod Volunteers, \$305.80; Anthony Teesdale, Court Appointed Attorney, \$1,605.79; Transource, Mack Truck, \$131,806.00; Uline, Shop Mat, \$104.58; United States Postal Service, Postage By Phone, \$600.00; Steven Ust, Inspections, \$400.00; Vandenberg Law, Court Appointed Attorney, \$2,803.50; Verizon Wireless, Monthly Fees, \$40.01; Walburg, Duane, Animal Control Mileage, \$28.14; Walmart

Community, Office/Janitor Supplies, \$88.33; Walmart Community, Programming Materials/Office, \$263.42; Wells Fargo, Wells Fargo, \$841.13; Windsor Estates, COP Rent, \$600.00; Wirt, Adam, Honorarium-Swine Show Judge, \$264.68.

Department Head Reports

Highway Superintendent Brian Gustad updated the board on the Cornell Avenue project. He said the estimated time of closure is three months.

Gustad updated the board on the bridges south on Highway 77 and discussed the issue with the guardrail. He said according to John Rittershaus, the guardrail is installed to federal highway standards and no adjustments be would allowed on the project. Gustad said he asked about widening the intersection to the south. He said since it wasn't part of the original scope of the project, it would have to be covered 100% by the county.

Gustad said the public hearing for the 2021 Brookings County Concrete Pavement Rehabilitation project was held on April 21st at the Aurora Little Hall. He said Brookings County completed crack sealing the shoulders on that road and Diamond Surfacing started their work.

Gustad said bid letting for the Sinai Bridge will be June 16th.

Gustad said he met with Brookings Municipal Utilities in regards to replacing the Interceptor Sewer on County Road 12 between Western Avenue and Main Avenue.

County Development Director Robert Hill said there will be a joint County Commission/Planning Commission Meeting on May 25th. He said they've been working on a temporary zoning ordinance for medical cannabis.

Hill said the two dates for Points of Dispensing are May 13th & May 20th. He said if anyone is still interested in getting the vaccination to sign up online thru the Brookings Health System website.

Hill said there is a Planning & Zoning Meeting tonight.

BCOAC Director Dustin Huber updated the board on attendance and events held at the facility.

Director of Equalization Jacob Brehmer said the abstract will be finished up and mailed to the state by the third Monday in May.

Sheriff Marty Stanwick said they had seven fires since Thursday. Stanwick said they are planning for a big weekend with SDSU graduations and the football game.

Stanwick said they now have virtual visits on their laptops, provided by Avera in the jail. He said there are 33 inmates in jail and 67 individuals participating on the 24/7 program.

Krogman asked Stanwick asked if he spoke with any of the other sheriffs at the Sheriff Conference about the jail expansion. Stanwick said yes, they are all itching to use the facility.

REGULAR BUSINESS

Motion by Bartley, seconded by Krogman to approve Abatement #21-13: an abatement application made by Verhoek Investments LLC for parcel #40180-00900-002-00 in the amount of \$1,246.38. Background information was provided by Director of Equalization Jacob Brehmer.

All members voted "aye." Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-65: an amendment to Agreement #18-61, an agreement between Pictometry International Corp. and Brookings County, SD. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Krogman “aye,” Boersma “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-66: an agreement between Brookings County and the State of South Dakota for Project #PP 6539(02), PCN 087R at Cornell Avenue, Elkton, SD. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Boersma “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye,” Jensen “aye.” Motion carried.

Motion by Krogman, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-67: a native unprocessed material agreement between Brookings County and Jimmy Jensen, III, owner of Jensen Pit (South). Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Pierce “aye,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-68: an agreement to provide for the striping and continuing maintenance of county roads within Brookings County. Background information was provided by Highway Superintendent Brian Gustad.

Pierce asked if there is anything in the agreement that speaks to what happens when the county doesn't agree with the quality of work done. Gustad said this agreement is a cookie cutter agreement that's given to each county.

Roll call vote: Bartley “aye,” Krogman “aye,” Boersma “aye,” Pierce “aye,” Jensen “aye.” Motion carried.

Motion by Pierce, seconded by Bartley to approve and authorize Chairperson Jensen to sign Agreement #21-69: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Trenton Township. Background information was provided by Highway Superintendent Brian Gustad.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-70: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Trenton Township.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve and authorize Chairperson Jensen to sign Agreement #21-71: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Medary Township.

All members voted “aye.” Motion carried.

Motion by Bartley, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-72: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Medary Township.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-73: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Medary Township.

All members voted “aye.” Motion carried.

Motion by Boersma, seconded by Krogman to approve and authorize Chairperson Jensen to sign Agreement #21-74: an application for occupancy of right of way of county highways made by Sioux Valley Energy in Aurora Township.

All members voted “aye.” Motion carried.

Motion by Krogman, seconded by Pierce to approve and authorize Chairperson Jensen to sign Change Order #1 for the 2021 Brookings County Concrete Pavement Rehabilitation project in the amount of \$20,962.38. Background information was provided by Highway Superintendent Brian Gustad.

Roll call vote: Krogman “aye,” Boersma “aye,” Pierce “aye,” Bartley “aye,” Jensen “aye.” Motion carried.

Motion by Bartley, seconded by Boersma to approve and authorize Chairperson Jensen to sign Change Order #004 for the Brookings County Detention Center Expansion & Remodel project in the amount of \$24,658. Background information was provided by Commission Department Director Stacy Steffensen.

Roll call vote: Boersma “aye,” Pierce “aye,” Bartley “aye,” Krogman “aye,” Jensen “aye.” Motion carried.

Motion by Krogman, seconded by Boersma to approve changes to the bylaws for the Brookings County Outdoor Adventure Center Advisory Board.

Huber said they shortened the mission statement and changed the appointments to a two year term. Pierce said the way the mission statement reads limits programming to Game, Fish and Parks and the City of Brookings.

Pierce suggested the mission statement read: The purpose of the Brookings County Outdoor Adventure Center is to support the 4-H organization and its programming, and to safely connect people to the exciting world of shooting sports and other outdoor recreation through partnerships with SD Game, Fish & Park, the City of Brookings, and other programming. Pierce said the county should want to be more inclusive. Boersma said the challenge is, Pierce is talking about programming and that part of the sentence is talking about partnerships. Boersma said the county does programming will all kinds of people but there are specific partnerships that exist with those organizations. Pierce said she thinks it needs to be broader than just Game, Fish & Parks and the City of Brookings. Boersma said if the recommendation is to make changes, then it needs to be brought back to the BCOAC Advisory Board.

Krogman said the conversation they had was that these two entities have partnerships, and they didn't feel it limits any other partnerships or programming. Bartley said he doesn't have a problem with the way it's written. He said most people don't read a mission statement and then

decide whether or not they can have programming because they are not listed on the mission statement.

Roll call vote: Pierce “no,” Bartley “aye,” Krogman “aye,” Boersma “aye,” Jensen “aye.” Motion carried.

Commission Department Director Stacy Steffensen presented the Commission Department Director’s Report. Stacy said she and Commissioner Pierce met with Matt Chandler with Level Lift to review some of the heaving issues they have with sidewalks at the courthouse. Steffensen said Chandler will be bringing a quote back.

Steffensen asked for permission to spend \$100 on a door prize to give away for attendance at the picnic again this year at the annual Safety Week. The board gave their consensus to provide the door prize.

Steffensen said the April E911 meeting was cancelled due to lack of agenda items. She said there is a May E911 Meeting on the 25th at 10:00 a.m.

Steffensen said she and IT Specialist Shawn Plowman met with city representatives a couple of times to discuss the FY22 budget for the Government Center. She said that budget will be reviewed and approved by the Joint Powers Board at their May 13th meeting.

Steffensen discussed upcoming dates.

States Attorney Dan Nelson said Brookings County will have an ordinance in place by July 1st for medicinal marijuana.

COMMISSIONERS’ REPORTS & DISCUSSION

Commissioner Pierce met with Commission Department Director Stacy Steffensen to look at the sidewalks over at the courthouse and attended the Brookings County Equalization Meeting. Pierce said she will be holding a training via zoom for all of the auditors across the state on bankruptcy laws and county liens.

Commissioner Bartley attended the Brookings County Equalization Meeting; attended a Detention Center meeting; attended the Fireman’s Feed in Elkton; and attended Jon Pike’s Retirement Reception.

Commissioner Krogman attended a Growth Partnership Meeting; attended the BCOAC Advisory Board Meeting; attended a Brookings Health Board Meeting; and attended a BATA Meeting.

Commissioner Boersma attended the Brookings County Equalization Meeting; attended an ICAP Board Meeting; attended a BEDC Meeting; attended a BEDC Retreat Task Force Meeting; met with Steffensen to plan for Veterans & Human Services Director Michael Holzhauser’s upcoming retirement.

Commissioner Jensen attended the Brookings County Equalization Meeting; attended the City of Aurora Council Meeting; attended a Detention Center Meeting and toured the facility; attended the Fireman’s Feed in Elkton; attended Jon Pike’s Retirement Reception; attended the Fireman’s Breakfast in Aurora; and volunteered at the Point of Dispensary.

ADJOURNMENT

Motion by Boersma, seconded by Bartley to adjourn. All members voted “aye.” Motion carried. The next regular scheduled meeting is Tuesday, May 18, 2021 at 8:30 a.m.

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