

MINUTES
BROOKINGS COUNTY OUTDOOR ADVENTURE CENTER
ADVISORY BOARD MEETING
Monday, June 28, 2021 at 12:00 P.M.

The Brookings County Outdoor Adventure Center Advisory Board met on Monday, June 28, 2021 at 12:00 PM with the following members present: Ryan Krogman, Larry Jensen, Paul Wiese, Marty Stanwick, Arden Sigl, Tim Reed, Terry Wendt and Andy Dupraz. Others present: Dustin Huber and Stacy Steffensen. Absent: Rocco Murano.

1. Call to Order

Chairperson Krogman called the meeting to order at 12:02 PM.

2. Determination of a Quorum

A quorum was determined as being present for the current meeting.

3. Approval of Agenda

Motion to approve the agenda by Stanwick, seconded by Sigl. All members voted "aye." Motion carried.

4. Approval of Minutes

Motion to approve the minutes from May 24, 2021 by Reed, seconded by Wendt. All members voted "aye." Motion carried.

Dupraz arrived.

5. Financial Report

Huber presented year to date revenues and expenditures. Motion by Stanwick, seconded by Sigl to approve the Financial Report as presented. All members voted "aye." Motion carried.

6. Reports

a. Archery Range Committee Report

- i. Wiese said the archery range has been quiet. He said people like to shoot outdoors during the summer months. Huber said the range is getting used for other events though.

Jensen arrived.

b. Director's Report

- i. Huber discussed attendance at the facility.
- ii. He updated the board on events, classes and meetings held at the facility.
- iii. Huber said he's in the process of hiring two new part-time staff members.
- iv. He updated the board on maintenance projects at the facility.
- v. Huber said the BCOAC will be closed July 3rd – July 5th.
- vi. He said he's been calling vendors and other facilities to try to network.
- vii. Huber also discussed a call he received from a company in California that wants to buy the brass from the facility.
- viii. Huber said he had budget hearings with the Commission.
- ix. He discussed the Mother's Day and Father's Day promotions.
- x. Huber said there is about \$30,000 left in the budget this year for capital improvements. He's looking at spray foam in the gun range, lights and a new door for the gun range, as well as the curtain for the archery range.

c. Pistol Range Committee Report – submitted by Sigl

- i. Two RSOs were approved as Class A – Kelly Harmelink and Bruce Olsen.

- ii. The subcommittee tasked with identifying and recommending range improvements presented a report. Issues include noise abatement, range lighting improvements, floor plan changes to the viewing area and increasing range target options for customers.
- iii. Sigl said they also need to start reviewing membership and daily pass fees. He also suggested they look at time increments for the daily passes.
- iv. Sigl thanked the board for the recent appreciation event.

d. 4-H Youth Program Advisor's Report

- i. Mack submitted a report.
- ii. Wendt said 40 of the 45 4-H participants that went to Nationals for shooting sports received a ribbon.

7. Regular Business

- a. Motion by Jensen, seconded by Wendt to approve new Class A RSOs: Bruce Olsen, Kelly Harmelink, Donald Dolence and Kasper Frantzen. All member voted "aye." Motion carried.

8. Other Business

- a. Huber discussed starting to charge for bow rentals. He is in the process of drafting a plan to implement several changes.

9. Adjournment

- a. Motion to adjourn by Dupraz, seconded by Stanwick. All members voted "aye." Motion carried.

10. Next Meeting Date

- a. The next meeting is Monday, July 26, 2021 at 12:00 PM at the BCOAC.