

**APPLICATION FOR OCCUPANCY**  
**RIGHT-OF-WAY OF COUNTY HIGHWAYS**  
Email: [highway@brookingscountysd.gov](mailto:highway@brookingscountysd.gov)  
Fax: 605-696-8278

**To: The Board of County Commissioners Brookings County, South Dakota.**

Application is made by \_\_\_\_\_ for occupancy of Right-of-Way

**ADDRESS OF PROPOSED CONSTRUCTION**

City/Township Name: \_\_\_\_\_, Section: \_\_\_\_\_ Quarter Section: **NE**      **NW**      **SE**      **SW**

Street/Avenue of Construction: \_\_\_\_\_, Nearest Intersection: \_\_\_\_\_

Distance from nearest intersection: \_\_\_\_\_ **North**      **South**      **East**      **West**

A sketch showing the location must be attached.

The following information is pertinent to the proposed installation:

1. Intended usage \_\_\_\_\_
2. Cable Type \_\_\_\_\_
3. Outside Diameter or Pipe Size \_\_\_\_\_
4. Method of Installation \_\_\_\_\_
5. Crossing Bituminous Roads \_\_\_\_\_

\*This installation will comply with the National Safety Code and all Federal Guidelines.

\*Warning signs will be installed where appropriate.

\*Ditches will be restored to present condition within 14 days of finishing work, with completion reported to Highway Office.

\*Owner will move its buried cable or pipe, in case of road construction, at no cost to the County.

\*Prior to any road construction or maintenance within the County, the owner shall call South Dakota One-Call at 1-800-781-7474 for location of the facilities.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**I Approve of this Application:**

Signature of Adjacent Landowner: \_\_\_\_\_ Date: \_\_\_\_\_

**(Owns property immediately adjacent to the public right-of-way that is affected by the Applicant's proposed installation)**

Adjacent Landowner Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Recommended for Approval:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Brookings County Superintendent)

Approved: Board of County Commissioners

By: \_\_\_\_\_ Date: \_\_\_\_\_  
(Commission Chairman)