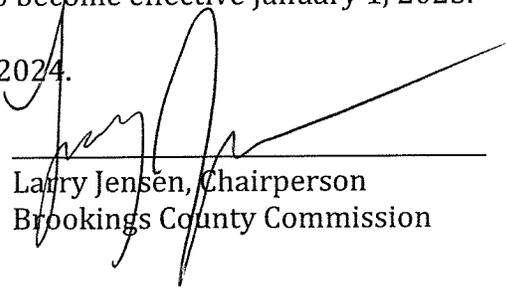


RESOLUTION #24-58
A RESOLUTION SETTING THE OFFICIAL PAY PLAN FOR 2025

Be it resolved by the governing body of Brookings County, South Dakota:

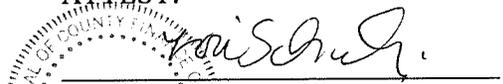
That the official Pay Series and Management Salary Compensation increase as indicated in the attachments hereto is administered for the year 2025 to become effective January 1, 2025.

Passed and approved this 17th day of December 2024.



 Larry Jensen, Chairperson
 Brookings County Commission

ATTEST:



 Lori Schultz, Finance Officer
 Brookings County



Brookings County Outdoor Adventure Center

	FTE	GRADE
Director	1	E-11
Office Manager	1	N-5
PT Membership Assistant	4 (8 @ .5)	N-3 (Steps 1 & 2 only)

Commission Department

	FTE	GRADE
Commission Department Director	1	E-13
County Commissioners	2.5 (5 @ .5)	30% Grade 12 (Step 1 only)
Information Technology Administrator	1	N-11
GIS Technician	1	N-9
HR Generalist	1	N-9
Veterans Service Officer	1	N-8
Information Technology Support Specialist	1	N-8
Office Coordinator	1	N-5
Maintenance Supervisor	1	N-5
Veterans Service Assistant	1	N-5
General Maintenance Worker	2	N-4

County 4-H

	FTE	GRADE
PT 4-H Program Assistant	1 (2 @ .5)	N-5 (Steps 1 & 2 only)

Community Health

	FTE	GRADE
Office Coordinator	.4	N-5

County Development Department

	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Office Technician	1	N-6

Equalization Department

	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Appraiser	4	N-7
Office Coordinator	2	N-5

Finance Department	FTE	GRADE
Finance Officer	1	E-13
Deputy Finance Officer	1	N-9
Finance Specialist	2	N-7
Finance Technician	1	N-6
Finance Assistant	3	N-5
Temporary Election Worker	1 (4 @ .25)	N-1 (Step 1 only)

Highway Department	FTE	GRADE
Highway Superintendent	1	E-13
Lead Foreman	1	N-9
Road Foreman	1	N-8
Shop Foreman	1	N-8
Mechanic, Fabricator/Welder	1	N-7
Heavy Equipment Operator	6	N-6
Office Manager	1	N-5
Equipment Operator	5	N-5
Sign Technician	1	N-5
Truck Driver	1 (2 @ .5-split employee)	N-5

Register of Deeds	FTE	GRADE
Register of Deeds	1	E-11
Deputy Register of Deeds	1	N-6
Office Coordinator	1	N-5

Sheriff's Department/Jail	FTE	GRADE
Sheriff	1	E-15
Assistant Sheriff	1	E-13
Jail Administrator	1	E-12
Detention Center Nurse	1	N-11
Deputy-Sergeant	3	N-11
Deputy	12	N-9
Courtroom Sheriff's Deputy	1	N-9
Civil Process Deputy	1	N-9
Corrections Corporal	4	N-7
Correctional Officer	17	N-6
Office Technician	1	N-6
Office Coordinator	1	N-5
PT Correctional Officer	3 (6 @ .5)	N-6 (Steps 1 & 2 only)
Coroner	.15	15% Grade 11 (Step 1 only)
PT Detention Center Nurse	.25	N-11 (Step 1 only)
Animal Control Officer	.25	N-9 (Step 1 only)
Jail Greeter	.5	N-1 (Step 1 only)

State's Attorney	FTE	GRADE
State's Attorney	1	E-19
Chief Deputy State's Attorney	1	E-16
Deputy State's Attorney	1	E-13
Legal Assistant	4	N-7
Human Services Assistant	1	N-6
Office Manager	1	N-5

Weed Department

Supervisor

Truck Driver

Seasonal Workers

FTE

1

1 (2 @ .5-split employee)

.5

GRADE

N-7

N-5

N-3 (Steps 1 & 2 Only)

N=Non-Exempt Position ; E=Exempt Position

2025 Wage Ranges

Pay Grade	Minimum	Mid-Point	Maximum
1	\$35,778	\$40,291	\$45,375
2	\$38,371	\$43,212	\$48,664
3	\$41,153	\$46,345	\$52,192
4	\$44,137	\$49,705	\$55,976
5	\$47,337	\$53,309	\$60,035
6	\$50,769	\$57,174	\$64,387
7	\$54,450	\$61,319	\$69,055
8	\$58,397	\$65,765	\$74,062
9	\$62,631	\$70,533	\$79,431
10	\$67,172	\$75,646	\$85,190
11	\$72,042	\$81,131	\$91,366
12	\$77,265	\$87,013	\$97,990
13	\$82,866	\$93,321	\$105,095
14	\$88,874	\$100,087	\$112,714
15	\$95,318	\$107,343	\$120,886
16	\$102,228	\$115,125	\$129,650
17	\$109,640	\$123,472	\$139,050
18	\$117,589	\$132,424	\$149,131
19	\$126,114	\$142,025	\$159,943

Percentage Based Positions

E	County Commissioners	\$23,179.50
E	Coroner	\$10,806.30