

#10-13

**BRIDGE REINSPECTION
PROGRAM RESOLUTION
FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Brookings County is desirous of participating in the Bridge Inspection Program using Bridge Replacement funds.

The County requests SDDOT to hire Banner Associates Inc. (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 7th day of April, 2020, at Brookings, South Dakota.
(city)

Board of County Commissioners
Of Brookings County

ATTEST:

 Christi Buseeth
County Auditor

X Walter
Chairman of the Board

ATTACHMENT A

2020 CONSULTING ENGINEERING FIRM SELECTION LIST
FOR BRIDGE INSPECTIONS

1. AECOM Technical Services – Waterloo, IA
2. Ayres Associates Inc. – Eau Claire, WI
3. Banner Associates, Inc. – Brookings, Milbank, and Sioux Falls, SD
4. Brosz Engineering, Inc. – Pierre, Sioux Falls and Sturgis, SD; Bowman, ND
5. Civil Design, Inc. – Brookings, SD
6. Clark Engineering Corporation – Aberdeen, Pierre, Sioux Falls, and Watertown, SD
7. Fickett Structural Solutions Inc. – Middleton, WI
8. HDR, Inc. – Sioux Falls, Rapid City, SD
9. Houston Engineering – Sioux Falls, SD; Fargo, ND
10. Infrastructure Design Group, Inc. – Sioux Falls and Watertown, SD
11. Interstate Engineering, Inc. – Pierre and Spearfish, SD; Wahpeton and Mandan, ND
12. Jacobs Engineering Group, Inc. – St. Louis, MO
13. JEO Consulting Group Inc. – Wahoo, NE
14. Johnson Engineering Company – Yankton, SD
15. Kirkham, Michael & Associates, Inc. – Omaha, NE
16. KLJ – Rapid City, SD; Bismarck, ND
17. Olsson, Inc. – Lincoln, NE
18. Short-Elliott-Hendrickson (SEH) Incorporated – Sioux Falls, SD
19. Stantec Consulting Services Inc. – St. Paul, MN
20. Ulteig Engineers, Inc. – Sioux Falls, SD; Fargo, ND
21. Wiss, Janney, Elstner Associates, Inc. – Northbrook, Illinois

Bridge ID	County	Owner	Location	oppostcl	Next insp	Insp freq
06023070	06 BROOKINGS	2	9.7W BRUCE	P	8/31/2020 12:00:00 AM	24
06100209	06 BROOKINGS	2	5.9S VOLGA	A	9/11/2020 12:00:00 AM	24
06103080	06 BROOKINGS	2	1.7W & 1S BRUCE	A	9/22/2020 12:00:00 AM	48
06105110	06 BROOKINGS	2	4.0N & 0.5E VOLGA	A	9/22/2020 12:00:00 AM	48
06107090	06 BROOKINGS	2	7N & 6.3W BROOKINGS	A	9/14/2020 12:00:00 AM	24
06108110	06 BROOKINGS	2	4N & 0.8E VOLGA	P	9/14/2020 12:00:00 AM	24
06112002	06 BROOKINGS	2	7N & 0.6W BRUCE	A	9/13/2020 12:00:00 AM	24
06112080	06 BROOKINGS	2	1S & 0.8W BRUCE	A	10/9/2020 12:00:00 AM	12
06113060	06 BROOKINGS	2	1.25N & 0.4W BRUCE	A	9/13/2020 12:00:00 AM	24
06113070	06 BROOKINGS	2	0.25N & 0.4W BRUCE	A	9/14/2020 12:00:00 AM	24
06118140	06 BROOKINGS	2	1N & 1.8E VOLGA	P	9/24/2020 12:00:00 AM	24
06120012	06 BROOKINGS	2	5.8N BRUCE	A	9/13/2020 12:00:00 AM	24
06120053	06 BROOKINGS	2	1.7N BRUCE	P	10/9/2020 12:00:00 AM	12
06122010	06 BROOKINGS	2	15N & 4.8W BROOKINGS	A	8/31/2020 12:00:00 AM	24
06125010	06 BROOKINGS	2	15N & 4.5W BROOKINGS	A	8/31/2020 12:00:00 AM	24
06125170	06 BROOKINGS	2	1S & 4.5W BROOKINGS	A	9/11/2020 12:00:00 AM	24
06129030	06 BROOKINGS	2	13N & 4.1W BROOKINGS	A	9/13/2020 12:00:00 AM	24
06129160	06 BROOKINGS	2	3W BROOKINGS	A	9/10/2020 12:00:00 AM	24
06130158	06 BROOKINGS	2	3E & 0.8S VOLGA	A	9/10/2020 12:00:00 AM	24
06131040	06 BROOKINGS	2	3N & 1.1E BRUCE	A	9/13/2020 12:00:00 AM	24
06131110	06 BROOKINGS	2	5N & 3.9W BROOKINGS	A	8/3/2020 12:00:00 AM	24
06131130	06 BROOKINGS	2	3N & 4W BROOKINGS	A	8/3/2020 12:00:00 AM	24
06131160	06 BROOKINGS	2	1S & 3.1E VOLGA	P	9/10/2020 12:00:00 AM	24
06131170	06 BROOKINGS	2	2S & 3.1W BROOKINGS	A	9/11/2020 12:00:00 AM	24
06132140	06 BROOKINGS	2	2N & 3.8W BROOKINGS	A	9/14/2020 12:00:00 AM	24
06132160	06 BROOKINGS	2	1.0S & 3.2E OF VOLGA	A	9/10/2020 12:00:00 AM	24
06134010	06 BROOKINGS	2	15N & 3.6W BROOKINGS	A	8/31/2020 12:00:00 AM	24
06134180	06 BROOKINGS	2	2S & 3.6W BROOKINGS	A	9/24/2020 12:00:00 AM	24
06137160	06 BROOKINGS	2	1S & 3.7E VOLGA	A	9/10/2020 12:00:00 AM	24
06137180	06 BROOKINGS	2	2S & 3.3W BROOKINGS	A	9/24/2020 12:00:00 AM	24
06137200	06 BROOKINGS	2	4S & 3.3W BROOKINGS	A	9/26/2020 12:00:00 AM	24
06139100	06 BROOKINGS	2	6N & 3.1W BROOKINGS	A	8/30/2020 12:00:00 AM	48
06140021	06 BROOKINGS	2	13.9N & 3W BROOKINGS	P	8/31/2020 12:00:00 AM	24
06140151	06 BROOKINGS	2	0.9N & 3W BROOKINGS	A	8/3/2020 12:00:00 AM	24
06141090	06 BROOKINGS	2	7N & 2.9W BROOKINGS	P	9/24/2020 12:00:00 AM	24
06141160	06 BROOKINGS	2	2.9W BROOKINGS	P	8/3/2020 12:00:00 AM	24
06141170	06 BROOKINGS	2	1S & 2.9W BROOKINGS	A	8/4/2020 12:00:00 AM	48
06141180	06 BROOKINGS	2	2S & 2.9W BROOKINGS	A	9/24/2020 12:00:00 AM	24
06142190	06 BROOKINGS	2	3S & 2.7W BROOKINGS	P	9/24/2020 12:00:00 AM	24
06142200	06 BROOKINGS	2	4S & 2.8W BROOKINGS	A	9/26/2020 12:00:00 AM	24
06143080	06 BROOKINGS	2	2.3E & 1S BRUCE	A	9/24/2020 12:00:00 AM	24
06144180	06 BROOKINGS	2	2S & 2.6W BROOKINGS	A	9/11/2020 12:00:00 AM	24
06145190	06 BROOKINGS	2	3.0S & 2.5W OF BROOKINGS	A	9/24/2020 12:00:00 AM	24
06146170	06 BROOKINGS	2	1S & 2.4W BROOKINGS	A	8/3/2020 12:00:00 AM	24
06147180	06 BROOKINGS	2	2S & 2.3W BROOKINGS	A	9/11/2020 12:00:00 AM	24
06147200	06 BROOKINGS	2	4S & 2.3W BROOKINGS	P	10/18/2020 12:00:00 AM	12

06150073	06 BROOKINGS	2	2W & 8.7N BROOKINGS	A	8/30/2020 12:00:00 AM	48
06150111	06 BROOKINGS	2	2.0W & 4.9N BROOKINGS	A	8/3/2020 12:00:00 AM	24
06150165	06 BROOKINGS	2	2W & 0.5S BROOKINGS	P	8/3/2020 12:00:00 AM	24
06150203	06 BROOKINGS	2	4.3S & 2W BROOKINGS	A	9/26/2020 12:00:00 AM	24
06150215	06 BROOKINGS	2	5.5S & 2W BROOKINGS	P	10/2/2020 12:00:00 AM	24
06150219	06 BROOKINGS	2	5.9S & 2W BROOKINGS	A	9/26/2020 12:00:00 AM	24
06151070	06 BROOKINGS	2	9N & 1.9W BROOKINGS	A	8/30/2020 12:00:00 AM	48
06153200	06 BROOKINGS	2	4S & 1.7W BROOKINGS	A	9/26/2020 12:00:00 AM	24
06156080	06 BROOKINGS	2	.7M S. & 3.8M E. OF BRUCE	A	8/30/2020 12:00:00 AM	48
06157110	06 BROOKINGS	2	5N & 1.3W BROOKINGS	P	8/3/2020 12:00:00 AM	24
06158060	06 BROOKINGS	2	1N & 3.8E BRUCE	A	8/30/2020 12:00:00 AM	48
06159221	06 BROOKINGS	2	0.6W & 4.1S BROOKINGS	P	10/2/2020 12:00:00 AM	24
06160017	06 BROOKINGS	2	14.3N & 1W BROOKINGS	P	8/31/2020 12:00:00 AM	24
06160057	06 BROOKINGS	2	10.3N & 1.0W BROOKINGS	A	8/30/2020 12:00:00 AM	48
06160108	06 BROOKINGS	2	5.2N & 1W BROOKING	A	8/3/2020 12:00:00 AM	24
06168200	06 BROOKINGS	2	4S BROOKINGS	A	9/19/2020 12:00:00 AM	48
06170056	06 BROOKINGS	2	10.4N BROOKINGS	A	10/2/2020 12:00:00 AM	24
06170101	06 BROOKINGS	2	5.9N BROOKINGS	P	9/10/2020 12:00:00 AM	24
06170218	06 BROOKINGS	2	5.8S BROOKINGS	A	9/12/2020 12:00:00 AM	24
06171100	06 BROOKINGS	2	6N & 0.1E BROOKINGS	A	8/30/2020 12:00:00 AM	48
06176050	06 BROOKINGS	2	2.5N & 6.3W WHITE	A	9/10/2020 12:00:00 AM	24
06180078	06 BROOKINGS	2	8.2N & 1.0E BROOKINGS	A	9/10/2020 12:00:00 AM	24
06180221	06 BROOKINGS	2	1E & 6.1S BROOKINGS	P	9/12/2020 12:00:00 AM	24
06181000	06 BROOKINGS	2	16N & 1.1E BROOKINGS	A	10/2/2020 12:00:00 AM	24
06181010	06 BROOKINGS	2	15N & 1E BROOKINGS	A	9/14/2020 12:00:00 AM	48
06181230	06 BROOKINGS	2	1.1E & 7S BROOKINGS	P	9/12/2020 12:00:00 AM	24
06182240	06 BROOKINGS	2	8S & 1.2E BROOKINGS	A	9/12/2020 12:00:00 AM	24
06183210	06 BROOKINGS	2	5S & 1.3W BROOKINGS	A	8/30/2020 12:00:00 AM	48
06183230	06 BROOKINGS	2	1.3E & 7S BROOKINGS	A	9/12/2020 12:00:00 AM	24
06190041	06 BROOKINGS	2	5W & 3.4N WHITE	P	8/22/2020 12:00:00 AM	24
06190059	06 BROOKINGS	2	10.1N & 2E BROOKINGS	P	8/22/2020 12:00:00 AM	24
06190136	06 BROOKINGS	2	2E & 2.4N BROOKINGS	A	8/23/2020 12:00:00 AM	24
06190193	06 BROOKINGS	2	3.3S & 2E BROOKINGS	A	8/30/2020 12:00:00 AM	24
06190198	06 BROOKINGS	2	3.8S & 2E BROOKINGS	A	8/30/2020 12:00:00 AM	24
06190211	06 BROOKINGS	2	2E & 5.1S BROOKINGS	A	8/30/2020 12:00:00 AM	24
06190214	06 BROOKINGS	2	2E & 5.4S BROOKINGS	A	8/30/2020 12:00:00 AM	24
06193130	06 BROOKINGS	2	3N & 2.3E BROOKINGS	P	8/23/2020 12:00:00 AM	24
06197010	06 BROOKINGS	2	15N & 2.7E BROOKINGS	A	8/22/2020 12:00:00 AM	24
06201050	06 BROOKINGS	2	2.5N & 3.9W of White	A	8/22/2020 12:00:00 AM	24
06201170	06 BROOKINGS	2	1N & 1.9W AURORA	A	8/30/2020 12:00:00 AM	48
06202201	06 BROOKINGS	2	3.1E & 4.1S BROOKINGS	P	8/29/2020 12:00:00 AM	24
06203110	06 BROOKINGS	2	5N & 3.3E BROOKINGS	A	8/23/2020 12:00:00 AM	24
06203202	06 BROOKINGS	2	2.1E & 4.2S BROOKINGS	A	9/12/2020 12:00:00 AM	48
06209100	06 BROOKINGS	2	2.5S & 3.1W WHITE	P	8/23/2020 12:00:00 AM	24
06209150	06 BROOKINGS	2	3.9E & 1N BROOKINGS	A	8/22/2020 12:00:00 AM	24
06209200	06 BROOKINGS	2	2S & 1.1W AURORA	P	8/29/2020 12:00:00 AM	24
06210098	06 BROOKINGS	2	2.3S & 3W WHITE	P	8/23/2020 12:00:00 AM	24

06210121	06 BROOKINGS	2	2.9N & 3W BUSHNELL	P	8/23/2020 12:00:00 AM	24
06210198	06 BROOKINGS	2	1.8S & 1W AURORA	P	8/29/2020 12:00:00 AM	24
06211050	06 BROOKINGS	2	11N & 4.1E BRKGS.	A	8/22/2020 12:00:00 AM	24
06218090	06 BROOKINGS	2	1.5S & 2.2W WHITE	P	8/23/2020 12:00:00 AM	24
06220079	06 BROOKINGS	2	2W & 0.4S WHITE	A	8/24/2020 12:00:00 AM	48
06220081	06 BROOKINGS	2	0.6S & 2W WHITE	A	8/22/2020 12:00:00 AM	24
06220089	06 BROOKINGS	2	1.4S & 2W WHITE	P	8/23/2020 12:00:00 AM	24
06220113	06 BROOKINGS	2	2.0W & 3.7N BUSHNELL	A	8/9/2020 12:00:00 AM	48
06220143	06 BROOKINGS	2	5E & 1.7N BROOKINGS	A	8/8/2020 12:00:00 AM	48
06220190	06 BROOKINGS	2	1.0S AURORA	A	8/29/2020 12:00:00 AM	24
06220201	06 BROOKINGS	2	2.1S AURORA	A	9/12/2020 12:00:00 AM	48
06222110	06 BROOKINGS	2	4N & 1.8W BUSHNELL	A	8/22/2020 12:00:00 AM	24
06225075	06 BROOKINGS	2	1.5W WHITE	A	8/7/2020 12:00:00 AM	24
06227230	06 BROOKINGS	2	5S & 0.7E AURORA	P	9/19/2020 12:00:00 AM	12
06228075	06 BROOKINGS	2	1.2W WHITE	P	8/7/2020 12:00:00 AM	24
06230072	06 BROOKINGS	2	1W & 0.3N WHITE	A	8/7/2020 12:00:00 AM	24
06230139	06 BROOKINGS	2	1W & 1.1N BUSHNELL	P	8/21/2020 12:00:00 AM	24
06230186	06 BROOKINGS	2	1E & 0.6S AURORA	A	8/27/2020 12:00:00 AM	24
06233100	06 BROOKINGS	2	2.5S & 0.7W WHITE	A	8/9/2020 12:00:00 AM	48
06235130	06 BROOKINGS	2	2.0N & 0.5W BUSHNELL	A	8/21/2020 12:00:00 AM	24
06235180	06 BROOKINGS	2	1.5E AURORA	A	8/27/2020 12:00:00 AM	24
06240070	06 BROOKINGS	2	0.5N WHITE	A	8/7/2020 12:00:00 AM	24
06240092	06 BROOKINGS	2	5.8N BUSHNELL	A	8/9/2020 12:00:00 AM	24
06240123	06 BROOKINGS	2	2.7N BUSHNELL	A	8/21/2020 12:00:00 AM	24
06240141	06 BROOKINGS	2	0.9N BUSHNELL	A	8/21/2020 12:00:00 AM	24
06240179	06 BROOKINGS	2	2E & 0.1N AURORA	A	8/27/2020 12:00:00 AM	24
06242090	06 BROOKINGS	2	1.5S & 0.2E WHITE	A	8/9/2020 12:00:00 AM	24
06245030	06 BROOKINGS	2	4.5N & 0.5E WHITE	A	8/8/2020 12:00:00 AM	48
06248040	06 BROOKINGS	2	3.5N & 0.8E WHITE	P	8/6/2020 12:00:00 AM	24
06248170	06 BROOKINGS	2	2.8E & 1.0 N AURORA	P	8/21/2020 12:00:00 AM	24
06250053	06 BROOKINGS	2	2.2N & 1E WHITE	P	8/7/2020 12:00:00 AM	24
06250059	06 BROOKINGS	2	1.6N & 1E WHITE	P	8/7/2020 12:00:00 AM	24
06250137	06 BROOKINGS	2	1E & 1.3N BUSHNELL	A	8/9/2020 12:00:00 AM	24
06250176	06 BROOKINGS	2	2.6S & 1E BUSHNELL	A	8/21/2020 12:00:00 AM	24
06254150	06 BROOKINGS	2	1.4E BUSHNELL	A	8/9/2020 12:00:00 AM	24
06255130	06 BROOKINGS	2	2N & 1.5E BUSHNELL	P	8/9/2020 12:00:00 AM	24
06260123	06 BROOKINGS	2	2.7N & 2E BUSHNELL	A	8/18/2020 12:00:00 AM	48
06260139	06 BROOKINGS	2	1.1N & 2E BUSHNELL	A	8/9/2020 12:00:00 AM	24
06260176	06 BROOKINGS	2	3.4N & 6W ELKTON	A	8/23/2020 12:00:00 AM	48
06270175	06 BROOKINGS	2	5E & 0.5N AURORA	A	8/23/2020 12:00:00 AM	48
06280116	06 BROOKINGS	2	9.4N & 4W ELKTON	A	10/29/2020 12:00:00 AM	24
06280139	06 BROOKINGS	2	7.1N & 4W ELKTON	A	8/8/2020 12:00:00 AM	24
06280172	06 BROOKINGS	2	3.8N & 4W ELKTON	P	9/19/2020 12:00:00 AM	12
06280181	06 BROOKINGS	2	4W & 2.9N ELKTON	A	8/21/2020 12:00:00 AM	24
06287040	06 BROOKINGS	2	3.5N & 4.7E WHITE	P	8/6/2020 12:00:00 AM	24
06300183	06 BROOKINGS	2	2.7N & 2W ELKTON	A	8/22/2020 12:00:00 AM	48
06301110	06 BROOKINGS	2	10N & 1.9W ELKTON	A	8/6/2020 12:00:00 AM	24

06306110	06 BROOKINGS	2	10N & 1.4W ELKTON	P	8/6/2020 12:00:00 AM	24
06307140	06 BROOKINGS	2	7N & 1.3W ELKTON	A	8/8/2020 12:00:00 AM	24
06309080	06 BROOKINGS	2	0.5S & 6.9E WHITE	P	8/6/2020 12:00:00 AM	24
06309190	06 BROOKINGS	2	2N & 1.1W ELKTON	A	8/10/2020 12:00:00 AM	24
06310059	06 BROOKINGS	2	1.5N & 7E WHITE	P	8/6/2020 12:00:00 AM	24
06310141	06 BROOKINGS	2	6.9N & 1W ELKTON	A	8/8/2020 12:00:00 AM	24
06310186	06 BROOKINGS	2	2.4N & 1W ELKTON	A	8/22/2020 12:00:00 AM	48
06310193	06 BROOKINGS	2	1.7N & 1W ELKTON	A	8/22/2020 12:00:00 AM	48
06311240	06 BROOKINGS	2	3S & 0.9W ELKTON	A	8/10/2020 12:00:00 AM	24
06312050	06 BROOKINGS	2	2.5N & 7.2E WHITE	P	8/6/2020 12:00:00 AM	24
06318098	06 BROOKINGS	2	5.2N & 7.8E BUSHNELL	A	8/8/2020 12:00:00 AM	24
06319099	06 BROOKINGS	2	11.1N & 0.1W ELKTON	P	8/8/2020 12:00:00 AM	24
06320118	06 BROOKINGS	2	3.2N & 8E BUSHNELL	P	8/8/2020 12:00:00 AM	24
06320143	06 BROOKINGS	2	8.0E & 0.5N BUSHNELL	A	8/8/2020 12:00:00 AM	24
06320235	06 BROOKINGS	2	2.5S ELKTON	A	8/10/2020 12:00:00 AM	24
06330205	06 BROOKINGS	2	1E & 0.5N OF ELKTON	A	8/10/2020 12:00:00 AM	24



Department of Transportation

Division of Planning & Engineering

Office of Local Government Assistance

700 East Broadway Avenue

Pierre, South Dakota 57501-2586

OFFICE: 605/773-3390

FAX: 605/773-4870

TO: COUNTY HIGHWAY SUPERINTENDENT

FROM: Cody Axlund
Bridge Inspection Engineer

DATE: February 21, 2020

RE: BRIDGE INSPECTIONS (2020)

Dear Superintendent:

Attached to this memorandum is the consultant selection resolution and a computer printout of the bridges in your County that are due to be inspected during the calendar year 2020. Please review it carefully and make any comments regarding a change in status of any structure that may have been or is scheduled to be **CLOSED, REMOVED, REPLACED WITH A NEW STRUCTURE, OR REPLACED WITH A PIPE** since the last inspection. These comments may be shown on the computer printout. Your careful attention to this list will help reduce unnecessary inspection expenses.

The U.S. Federal Highway Administration requires the initial inspection of all bridges and the reinspection at intervals not to exceed two years (Title 23, Section 151, *United States Code* and Title 23, Part 650, Subpart C, *Code of Federal Regulations*) with the exception of reinforced concrete box culverts (RCBC) that meet specific criteria. These culverts are reinspected at intervals not to exceed four years. Any government jurisdiction failing to comply with the posting and reinspection requirements of the National Bridge Inspection Standards (NBIS) Program may lose its eligibility for Federal transportation dollars.

Most South Dakota Counties have done a commendable job in initiating and following through on bridge inspections and postings.

The NBIS Program requires all structures over 20 feet in length be inspected every two years (or four years for specific RCBC's) by a qualified inspector. To accomplish the inspections in your County during 2020, the following three approaches are open to you:

1. Hire a consulting engineer to inspect the bridges due for inspection and pay for these services utilizing 100% County funds;
2. Follow the prescribed South Dakota Department of Transportation (SDDOT) procedures for Consultant Selection of Engineering Services, hire the consultant of your choice and qualify for 80% Federal reimbursement participation in the cost of the inspections; or

3. Utilize one of the twenty-one (21) consulting firms listed on Attachment A that are under retainer contract with the SDDOT and pay 20% of the costs with County funds. The procedures to implement this step are detailed below.

Federal Bridge Replacement Funds can be utilized to hire qualified engineering firms to perform these inspections. However, Federal regulations define specific steps, including requests for proposals, evaluation committees, competitive negotiations, etc., which must be followed when using Federal funds. In an effort to assist Counties in securing Federal funds for bridge inspections, SDDOT has undertaken competitive negotiations with several consulting engineering firms. Twenty-one firms have been qualified to sign retainer agreements with SDDOT. Services performed under these retainer agreements are eligible for Federal participation.

If the County would like to utilize one of these firms under SDDOT retainer contracts, then the County should take the following steps:

1. The County should indicate the firm it wishes to employ in a resolution to SDDOT (copy attached) pledging to provide the local match required to obtain Federal Bridge Replacement funds.
2. SDDOT will initiate an agreement work order with the consulting engineering firm that you have selected for their execution. The consultant then forwards the original, fully executed, work order to you for your signature. You will forward the original, signed, work order to this office for signature. One copy will be returned to you, one copy is returned to the consultant, and the original is kept on file at SDDOT.

The work order indicates the location and types of structures to be inspected in your County. It also shows estimated travel, per diem, and other costs related to the inspection. The summation of all these costs will be the basis for the maximum limiting amount of the work order.

3. If the County does not concur with the work order, it can request SDDOT to contract with another firm under retainer.
4. SDDOT will then issue a *Notice to Proceed* to the consulting engineering firm with a copy sent to the County. SDDOT will bill the County for its local match as the consultant completes its unit work products.

Counties are under no obligation to use the twenty-one consulting engineering firms under SDDOT retainer agreements. Counties can still obtain Federal funds by conducting SDDOT approved competitive negotiations with other engineering firms or by using 100% County funds to pay for engineering services. SDDOT is offering these firms under retainer agreement to the Counties as a relatively quick way to get bridge inspections underway and still meet Federal requirements for competitive negotiations.

Please note that once again this year the consultants will be required to keep a ledger of their time and expenses for their inspection services. They will be reimbursed at a cost plus fixed fee rate for these services, similar to their reimbursement for design services. The flat rate per structure by structure type is no longer being used.

If you have any questions, please call me at (605) 773-3390.