

JOINT JURISDICTION – BROOKINGS COUNTY & CITY OF BROOKINGS - 2025

JOINT JURISDICTION PLANNING COMMISSION

Purpose: The Planning Commissions of the County of Brookings and City of Brookings shall consist of both the Brookings County Planning Commission and City of Brookings Planning Commission. The Planning Commission shall meet jointly at such times as may be necessary to accomplish their duties under the Joint Jurisdiction Ordinance.

“JOINT BOARD” OF ADJUSTMENT

Purpose: The Joint Board shall operate in accordance with the powers, duties and procedures set forth in Article VI (as amended) of the Brookings County Zoning Ordinance. The Joint Board shall have the following powers and duties:

- a. Administrative Review. To hear and decide cases where it is alleged by the aggrieved party that there is error in any order, requirement, decision, or determination made by the County Zoning Officer or other administrative officers in the enforcement of any provision of this Ordinance, and/or interpretation of the Official Joint Jurisdiction Zoning Map.
- b. Issuance of Conditional Use Permits/Special Questions. To hear and decide applications for conditional uses that are specified in this Ordinance, and to address special questions upon which the Board of Adjustment is specifically authorized to decide.
- c. Granting of Variances. To hear and decide, upon appeal in specific cases, such variance from the terms of the ordinance which will not be contrary to the public interest, if, owing to special conditions, a literal enforcement of the provisions of this ordinance will result in unnecessary hardship, and so that the spirit of this ordinance is observed, and substantial justice is done.

Membership:

- Five members: one (1) County Commissioner, two (2) members for the Brookings County Planning Commission, one (1) member of the City of Brookings Planning Commission, and one (1) member of the Brookings City Council. The Board of Brookings County Commissioners and the Brookings City Council may further appoint alternates to the Joint Board in the event a board member is unable to participate in a meeting. Alternates to the Joint Board shall be appointed by the Brookings County Commissioners to participate in place of any County appointee, and alternates shall be appointed by the Brookings City Council to participate in place of any City appointee.
- Term: 1 year appointment

Meeting Schedule: The Joint Board shall meet at the regularly scheduled meetings of the County Planning Commission when there are Agenda items to address. Special meetings may be held at the call of the Chairperson. All meetings of the Joint Board shall be open to the public, and all business coming before the Board shall be transacted at such meetings. The Chairperson, or in their absence, the acting Chairperson, may administer oaths and compel the attendance of witnesses.

- Date: first Tuesday of the month

- Time: 8:00 p.m. (April-October); 7:00 p.m. (November-March) unless otherwise agreed upon by the applicant and board.
- Location: Brookings City & County Government Center, Chambers (Room 310)

Current Appointments:

Chad Ford – P&Z Commission - CHAIR

19938 462nd Ave, Bruce, SD 57220
Phone: 605-690-6461

Kyle VanderWal – P&Z Commission

46410 209th St, Volga, SD 57071
Phone: 605-695-7684

Kelly VanderWal – County Commissioner

106 Lincoln Lane, Volga, SD 57071
Phone: 605-695-9983

Wayne Avery – City Council

212 Sundance Pass, Brookings, SD 57006
Phone: 605-695-8884

Scot Leddy – City Planning Commission – VICE CHAIR

2219 16th Ave S, Brookings, SD 57006
Phone: 612-710-3587

Tim Paulson– P&Z Commission Alternate

20328 476th Ave, White, SD 57276
Phone:605-595-4208

Deputy Mayor Nick Wendell – City Council Alternate

1011 4th St, Brookings, SD 57006
Phone: 605-830-5446

Jacob Limmer – City Planning Commission Alternate

907 6th St, Brookings, SD 57006
Phone: 605-254-2908

**NOTE: City seats may have Council member change after April Election.