

RESOLUTION #23-40
AMENDING RESOLUTION #22-67 AND
A RESOLUTION SETTING THE OFFICIAL PAY PLAN FOR 2023

Be it resolved by the governing body of Brookings County, South Dakota:

That the official Pay Series and Management Salary Compensation be amended as indicated in the attachments hereto is administered for the year 2023 to become effective September 23, 2023.

Passed and approved this 19th day of September 2023.


 Ryan Krogman, Chairperson
 Brookings County Commission


 ATTEST:

 Lori Schultz, Finance Officer
 Brookings County

Brookings County Outdoor Adventure Center

	FTE	GRADE
Director	1	E-11
Office Manager	1	N-5
PT Membership Assistant	4 (8 @ .5)	N-3 (Steps 1 & 2 only)

Commission Department

	FTE	GRADE
Commission Department Director	1	E-13
County Commissioners	2.5 (5 @ .5)	30% Grade 12 (Step 1 only)
Information Technology Administrator	1	N-11
GIS Technician	1	N-9
HR Generalist	1	N-9
Veterans Service Officer	1	N-8
Information Technology Support Specialist	1	N-8
Office Coordinator	1	N-5
Maintenance Supervisor	1	N-5
General Maintenance Worker	2	N-4

County 4-H

	FTE	GRADE
PT 4-H Program Assistant	1 (2 @ .5)	N-5 (Steps 1 & 2 only)

County Health

	FTE	GRADE
Office Coordinator	1	N-5

County Development Department

	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Office Manager	1	N-5

Equalization Department	FTE	GRADE
Director	1	E-11
Deputy Director	1	N-9
Appraiser	3	N-7
Office Coordinator	2	N-5
Finance Department	FTE	GRADE
Finance Officer	1	E-12
Deputy Finance Officer	1	N-9
Finance Specialist	2	N-7
Finance Technician	1	N-5
Finance Assistant	3	N-4
Temporary Election Worker	1 (4 @ .25)	N-1 (Steps 1 & 2 only)
Highway Department	FTE	GRADE
Highway Superintendent	1	E-13
Lead Foreman	1	N-9
Road Foreman	1	N-8
Shop Foreman	1	N-8
Mechanic, Fabricator/Welder	1	N-7
Heavy Equipment Operator	6	N-6
Office Manager	1	N-5
Equipment Operator	5	N-5
Sign Technician	1	N-5
Truck Driver	1 (2 @ .5-split employee)	N-5
Register of Deeds	FTE	GRADE
Register of Deeds	1	E-11
Deputy Register of Deeds	1	N-6
Office Coordinator	1	N-5
Sheriff's Department/Jail	FTE	GRADE
Sheriff	1	E-15
Assistant Sheriff	1	E-12
Jail Administrator	1	E-12
Detention Center Nurse	1	N-11
Deputy-Sergeant	3	N-11
Deputy	11	N-9
Courtroom Sheriff's Deputy	1	N-9
Shift Lead/Corporal Correctional Officers	4	N-7
Correctional Officer	17	N-6
Office Technician	1	N-6
Office Coordinator	1	N-5
PT Deputy Sheriff	1 (2 @ .5)	N-9 (Steps 1 & 2 only)
PT Correctional Officer	3 (6 @ .5)	N-6 (Steps 1 & 2 only)
Coroner	.15	15% Grade 11 (Step 1 only)
PT Detention Center Nurse	.25	N-11 (Step 1 only)
Animal Control Officer	.25	N-9 (Step 1 only)
Jail Greeter	.5	N-1 (Step 1 only)

State's Attorney	FTE	GRADE
State's Attorney	1	E-19
Chief Deputy State's Attorney	1	E-16
Deputy State's Attorney	1	E-13
Legal Assistant	4	N-7
Human Services Assistant	1	N-6
Office Manager	1	N-5

Weed Department	FTE	GRADE
Supervisor	1	E-7
Truck Driver	1 (2 @ .5-split employee)	N-5
Seasonal Workers	1 (2 @.5)	N-3 (Steps 1 & 2 Only)

N=Non-Exempt Position; E=Exempt Position

2023 Wage Ranges

Pay Grade	Minimum	Mid-Point	Maximum
1	\$33,724	\$37,978	\$42,770
2	\$36,169	\$40,732	\$45,871
3	\$38,791	\$43,685	\$49,196
4	\$41,603	\$46,852	\$52,763
5	\$44,620	\$50,249	\$56,588
6	\$47,855	\$53,892	\$60,691
7	\$51,324	\$57,799	\$65,091
8	\$55,045	\$61,990	\$69,810
9	\$59,036	\$66,484	\$74,872
10	\$63,316	\$71,304	\$80,300
11	\$67,906	\$76,473	\$86,121
12	\$72,829	\$82,018	\$92,365
13	\$78,110	\$87,964	\$99,062
14	\$83,772	\$94,341	\$106,244
15	\$89,846	\$101,181	\$113,946
16	\$96,360	\$108,517	\$122,208
17	\$103,346	\$116,384	\$131,068

18	\$110,838	\$124,822	\$140,570
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19	\$118,874	\$133,872	\$150,761
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Percentage Based Positions

E	County Commissioners	\$21,849
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E	Coroner	\$10,186
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